



CITY OF AVENTURA
GOVERNMENT CENTER
 COMMUNITY DEVELOPMENT DEPARTMENT
 19200 West Country Club Drive
 Aventura, Florida 33180
 Phone: (305) 466-8940

PUBLIC HEARING APPLICATION FOR REZONING

DATE: _____

PROPOSED PROJECT NAME: _____

LOCATION: _____

LEGAL DESCRIPTION: _____

FOLIO NUMBER(s): _____

CURRENT ZONING: _____ PROPOSED ZONING: _____

CURRENT LAND USE: _____

PROPOSED USE OF PROPERTY: (Attach additional sheets if necessary)

Name of Applicant or Contact Person: _____ Phone No.: _____

Address of Applicant: _____

Name of Property Owner (if other than Applicant): _____ Phone No.: _____

Address of Property Owner: _____

1. The following documents are required to be submitted with and are deemed to be incorporated into this petition, as applicable:

____ ALL APPLICATIONS MUST BE ACCOMPANIED BY A LETTER OF INTENT. Please describe in detail, whether and to what extent the requested development action serves a public

benefit which would warrant the granting of the request and specific justification for approval of the application, nature of the requests and any other pertinent information. Insufficient justification may result in the denial of your application.

- _____ One (1) original application, signed and notarized by the applicant, owner and/or attorney and, if necessary, authorization to another individual to represent the applicant.
- _____ One (1) original, current (within 30 days) Opinion of Title Report for the subject property and copies of documents referenced in that report.
- _____ A Site Plan is required if Miami-Dade Fire Rescue review is requested by the applicant at this time.
- _____ A complete zoning history of the property is required. The attached Certificate of Resolutions form must be completed and signed by a Miami-Dade employee from the Zoning Information Section.
- _____ Twelve (12) copies (folded) of a registered, current (within 30 days), signed and sealed survey of the subject property, based upon the Opinion of Title Report. Surveys must delineate existing natural features, easements, existing structures and uses, and existing utility lines.
- _____ Lot/Parcel Analysis, including, but not limited to, the following information relative to lots and parcels in each zoning district: number of parcels, and acreage in each parcel. For Single Family developments please provide: number of lots, smallest lot size, and average lot size.
- _____ Twelve (12) sets of photographs of existing structures on site and/or 8"x10" color photographs or color rendering of proposed construction.
- _____ Twelve (12) copies (folded) liquor survey, prepared and sealed by a registered land surveyor, with 1,500 ft. radius (**required for approval of lounge, bar or package liquor store only**).
- _____ Disclosure of Interest Form.
- _____ Applicant Representative Affidavit and Business Relationship Affidavit(s) Pursuant to Section 31-71(b)(2) of the City Code.

Is this hearing being requested as a result of a violation notice or summons?

Yes _____ No _____ If yes, in whose name was the violation or summons notice served?

Nature of violation _____

Does property owner own contiguous property to the subject property? If so, give complete legal description of entire contiguous property.

Is there an option to purchase or lease subject property or property contiguous thereto, predicated on the approval of this application? Yes _____ No _____

If yes, who are the affected parties? _____

(Copy of purchase contract must be submitted with this application).

Do these plans represent new construction?	Yes _____	No _____
Has construction started?	Yes _____	No _____
Has construction been completed?	Yes _____	No _____
Are there any existing structures on the property?	Yes _____	No _____
Will the existing structures be demolished?	Yes _____	No _____

2. Labels, Notification and Advertising (Pursuant to Ordinance No. 97-15)

ALL COSTS OF ADVERTISING, MAILING AND POSTING SHALL BE BORNE BY THE APPLICANT.

The Community Development Department shall prepare and coordinate a published notice of the application and the mailing of a courtesy notice using labels provided by the applicant.

The following is required of the applicant and must be presented with any and all applications:

- _____ One (1) notarized copy of a list of the names and addresses of all property owners located within 300 foot radius of the exterior boundary of the subject property. If the subject property constitutes only a portion of a contiguous ownership parcel, the exterior boundary from which the appropriate radius is to be projected will be the exterior boundary of the entire contiguous ownership parcel.
- _____ One (1) set of self-adhesive labels of the same list to be used for mailing purposes. Failure of applicant to provide the required labels will constitute an incomplete submittal package and may cause the delay of the public hearing until such time that the required labels are received.
- _____ The application request shall be advertised by the city and the subject property shall be posted by the city no later than ten (10) days prior to the public hearing. Such posting shall be displayed in a manner conspicuous to the public, by a sign or signs no less than 24" x 36" in size and containing information concerning the application, including but not limited to, the applied for zoning action and the time and place of the public hearing.

3. Filing and Hearing Fees

- _____ A check made payable to the **City of Aventura** for the amount of \$ 850.00.
- _____ A check made payable to **Miami-Dade County** for \$250.00 for Concurrency review by the County.
- _____ Please contact **Miami-Dade County Fire Rescue** to obtain preliminary site plan approval **prior to the submittal of this application**. A fee will be charged by Miami-Dade County. You may call (786) 315-2771 or visit 11805 SW 26 Street for review.
- _____ A check made payable to the **City of Aventura** for \$650.00 for public notice mailings, property posting and newspaper advertisement for the public hearing. *Any costs incurred exceeding the \$650.00 fee will be charged to the applicant.*

4. Property Violations

As part of the review, your property may be subject to various inspections by City personnel. If building, zoning or code compliance violations are found, your request for a public hearing will be deferred until such violations are corrected.

5. Responsibility of Applicant

It is the responsibility of the applicant to assure that all questions in the application and all required supplementary data are submitted at the time of the filing of the application and that all answers, plans and supplementary data are accurate and complete.

All required plans, supplementary data, mailing labels and fees must be submitted at the same time as the application is filed, or the application will be incomplete. Incomplete applications will not be scheduled for public hearing and will be returned to the applicant. The filing of an incomplete application will not reserve a place on the hearing agenda. An application submitted prior to the deadline does not automatically insure placement of the application on that hearing agenda.

All data submitted in connection with the application becomes a permanent part of the public records of the City of Aventura.

DEVELOPMENT APPLICATION OWNER CERTIFICATION
(Please complete all that apply)

For use when petitioner is the Owner of subject property:

This is to certify that I am the owner of the subject lands described in the above application. I understand that I am responsible for complying with all application requirements prior to this petition being scheduled for any public hearing. I also understand that it is my responsibility to comply with the City's requirements regarding quasi-judicial proceedings. This further certifies that I have read this petition and the statements contained herein are true and correct.

Print Name of Petitioner

Signature of Petitioner

STATE OF _____ COUNTY OF _____

The foregoing instrument was Sworn to and Subscribed before me this _____ day of _____, 200_____, by _____ who is personally known to me or who has produced _____ as identification.

Printed Name of Notary Public

Signature of Notary Public

My Commission Expires:

For use when petitioner is NOT the Owner of the Subject Property:

This is to certify that I am the owner of subject lands described in the above petition. I have authorized _____ to make and file the aforesaid petition. This further certifies that I have read this petition and the statements contained herein are true and correct.

Print Name of Owner

Signature of Owner

STATE OF _____ COUNTY OF _____

The foregoing instrument was Sworn to and Subscribed before me this _____ day of _____, 200_____, by _____ who is personally known to me or who has produced _____ as identification.

Printed Name of Notary Public

Signature of Notary Public

My Commission Expires:

Tenant or Owner Affidavit

I, _____, being first duly sworn, depose and say that I am the owner/tenant of the property described and which is the subject matter of the proposed hearing; that all the answers to the questions in this application, and all sketch data and other supplementary matter attached to and made a part of the application are honest and true. I understand this application must be completed and accurate before a hearing can be advertised. In the event that I or any one appearing on my behalf is found to have made a material misrepresentation, either oral or written, regarding this application, I understand that any development action may be voidable at the option of the City of Aventura.

Print Name

Signature

STATE OF _____ COUNTY OF _____

The foregoing instrument was Sworn to and Subscribed before me this _____ day of _____, 200_____
, by _____ who is personally known to me or who has produced
_____ as identification.

Printed Name of Notary Public

Signature of Notary Public

My Commission Expires:

Attorney Affidavit

I, _____, being first duly sworn, depose and say that I am a State of Florida Attorney at Law, and I am the Attorney for the Owner/Applicant of the property described and which is the subject matter of the proposed hearing; that all the answers to the questions in this application, and all sketch data and other supplementary matter attached to and made a part of this application are honest and true. I understand this application must be complete and accurate before a hearing can be advertised. In the event that I or any one appearing on my behalf is found to have made a material misrepresentation, either oral or written, regarding this application, I understand that any development action may be voidable at the option of the City of Aventura.

Print Name

Signature

STATE OF _____ COUNTY OF _____

The foregoing instrument was Sworn to and Subscribed before me this _____ day of _____, 200_____
, by _____ who is personally known to me or who has
produced _____ as identification.

Printed Name of Notary Public

Signature of Notary Public

My Commission Expires:

Corporation Affidavit

I/We, _____, being first duly sworn, depose and say that I/we are the President/Vice President, and Secretary of the aforesaid corporation, and as such, have been authorized by the corporation to file this application for public hearing; that all answers to the questions in said application and all sketches, data and other supplementary matter attached to and made a part of this application are honest and true; that said corporation is the owner/tenant of the property described herein and which is the subject matter of the proposed hearing. We understand that this application must be complete and accurate before a hearing can be advertised. In the event that I or any one appearing on our behalf is found to have made a material misrepresentation, either oral or written, regarding this application, I understand that any development action may be voidable at the option of the City of Aventura.

Print Name

Signature

STATE OF _____ COUNTY OF _____

The foregoing instrument was Sworn to and Subscribed before me this _____ day of _____, 200_____, by _____ who is personally known to me or who has produced _____ as identification.

Printed Name of Notary Public

Signature of Notary Public

My Commission Expires:

CERTIFICATION OF RESOLUTIONS

Property Address: _____

Folio #: _____

Legal Description: _____

Attached herewith, please find all of the Resolutions corresponding to the above listed property. The complete listing of Resolution numbers for the property are as follows:

RESOLUTION NO. _____ RESOLUTION NO. _____
RESOLUTION NO. _____ RESOLUTION NO. _____
RESOLUTION NO. _____ RESOLUTION NO. _____
RESOLUTION NO. _____ RESOLUTION NO. _____

This form must be signed by a Miami-Dade employee from the Zoning Information Section.

Signed: _____ Date: _____

Title: _____

You may contact: Miami-Dade
Zoning Information Section
111 NW 1st Street, 12th Floor
Stephen P. Clark Center
Miami-Dade, Florida 33128
(305) 375-1806/1807/1808

FLORIDA DEPARTMENT OF TRANSPORTATION

PERMITS REQUIRED

Notice

Any property which proposes modification and/or addition of access to the State Highway System is required to secure a Department of Transportation Driveway Connection Permit. If access modification is not anticipated but the property is planned for a change in land use or intensification of development, a new Driveway Connection Permit may be required if the change is expected to result in an increase in traffic generation. A Drainage Connection Permit may be required if development would increase the total amount of parking, building or other impervious area.

If your planned site improvements can be described by one or more of the above conditions you must contact the Department's Permit office and have your proposal reviewed prior to local government development approval. Please provide three (3) sets of site plans, a site survey and a cover letter detailing the scope of work and nature of development or re-development proposed to:

**Florida Department of Transportation
District #6, Permit Office, Room 6215
1000 NW 111 Avenue
Miami, FL 33172-5800
(305) 470-5367**

The Department will perform a preliminary review and report the findings of this review in writing to you.



City of
Aventura
Government Center
19200 West Country Club Drive
Aventura, Florida 33180

APPLICANT REPRESENTATIVE AFFIDAVIT
AND
BUSINESS RELATIONSHIP AFFIDAVIT

INFORMATION AND INSTRUCTION SHEET

The Applicant Representative Affidavit and Business Relationship Affidavit are required pursuant to Section 31-71 of the City's Land Development Regulations. Section 31-71(b)(2) is attached.

I. Applicant Representative Affidavit

One Applicant Representative Affidavit is required for each development permit. Submit only one Applicant Representative Affidavit per application listing all representatives, not a separate affidavit for each representative.

This affidavit must list all persons representing the individual or entity applying for the development permit, including, but not limited to, all attorneys, architects, landscape architects, engineers and lobbyists. This affidavit must be signed by an authorized representative of the individual or entity applying for the development permit and the owner of the property (if different than the applicant). The signature of each representative is not required on this affidavit, only the signature of the individual or entity applying for the development permit and the owner of the property (if different than the applicant).

II. Business Relationship Affidavit

A separate Business Relationship Affidavit is required for each representative listed on the Applicant Representative Affidavit. A Business Relationship Affidavit is also required for the applicant and the property owner (if different than the applicant). This form consists of three pages. On Page 1, state whether or not a relationship exists by checking the appropriate box. The applicant and/or the property owner signs the affidavit at the bottom of Page 1. For all other representatives, sign on Page 2. On Page 3, the signature is sworn by a Notary Public of the State of Florida.

The Business Relationship Affidavit requires the individual or entity providing the affidavit to disclose whether it has any business relationships with any member of the City Commission or any City Advisory Board and the nature of the business relationship. The types of relationship to be disclosed are listed on Page 1 of the Affidavit as 2.i to vi.

Please be sure to properly complete and date all forms submitted.



APPLICANT REPRESENTATIVE AFFIDAVIT

Pursuant to Section 31-71(b)(2)(i) of the City of Aventura Land Development Code, this Applicant Representative Affidavit is hereby made and submitted. The undersigned authorized representative of the individual or entity applying for the Development Permit, which is identified in the accompanying application, and the owner of the property subject to the application (if different) hereby lists and identifies all persons representing the individual or entity applying for the Development Permit in connection with the application, as follows:

<i>Name</i>	<i>Relationship</i> (i.e. Attorneys, Architects, Landscape Architects, Engineers, Lobbyists, Etc.)
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_____	_____
_____	_____
_____	_____
_____	_____

(Attach Additional Sheets If Necessary)

NOTICE: ANY STATEMENT OR REPRESENTATION MADE BY ANY PERSON LISTED ON THE APPLICANT REPRESENTATIVE AFFIDAVIT SHALL BE BINDING UPON THE INDIVIDUAL OR ENTITY APPLYING FOR THE DEVELOPMENT PERMIT AND THE OWNER OF THE SUBJECT PROPERTY. APPLICANTS AND AFFIANTS ARE ADVISED TO TIMELY SUPPLEMENT THIS AFFIDAVIT PURSUANT TO SEC. 31-71(B)(2)(IV) OF THE CITY'S LAND DEVELOPMENT REGULATIONS IN THE CITY CODE, IN THE EVENT THAT PRIOR TO CONSIDERATION OF THE APPLICATION BY THE CITY BOARD OR COMMISSION, THE INFORMATION PROVIDED IN THE AFFIDAVIT BECOMES INCORRECT OR INCOMPLETE.

WITNESS MY HAND THIS ____ DAY OF _____, 200_.

AUTHORIZED REPRESENTATIVE OF APPLICANT:

OWNER

By: _____
(Signature)

By: _____
(Signature)

Name: _____
(Print)

Name: _____
(Print)

Title: _____

Title: _____

Address: _____

Address: _____

STATE OF FLORIDA)
COUNTY OF MIAMI-DADE)

Before me the undersigned authority personally appeared _____ as the authorized representative of the Applicant and/or the owner of the property subject to the application, who being first by me duly sworn, did swear or affirm that he/she executed this Affidavit for the purposes stated therein and that it is true and correct.

SWORN TO AND SUBSCRIBED BEFORE ME this __ day of _____, 200_.

AFFIANT

Notary Public State of Florida At Large
Printed Name of Notary _____
My commission expires: _____



BUSINESS RELATIONSHIP AFFIDAVIT*

This Affidavit is made pursuant to Section 31-71(b)(2)(ii) of the City of Aventura Land Development Code. The undersigned Affiant hereby discloses that: (mark with "x" applicable portions only)

- 1. Affiant does not have a Business Relationship with any member of the City Commission or any City Advisory Board to which the application will be presented.
- 2. Affiant hereby discloses that it does have a Business Relationship with a member of the City Commission or a City Advisory Board to which the application will be presented, as follows:

_____ (List name of Commissioner or Advisory Board Member) who serves on the
 _____ (List City Commission or City Advisory Board upon which member serves).

The nature of the Business Relationship is as follows:

- i. Member of City Commission or Board holds an ownership interest in excess of 1% of total assets or capital stock of Applicant or Representative;
- ii. Member of City Commission or Board is a partner, co-shareholder (as to shares of a corporation which are not listed on any national or regional stock exchange) or joint venturer with the Applicant or Representative in any business venture;
- iii. The Applicant or Representative is a Client of a member of the City Commission or Board or a Client of another professional working from the same office or for the same employer as the member of the City Commission or Board;
- iv. A City Commissioner or Board member is a Client of the Applicant or Representative;
- v. The Applicant or Representative is a Customer of the member of the City Commission or Board (or of his or her employer) and transacts more than \$10,000.00 of the business of the member of the City Commission or Board (or his or her employer) in a given calendar year;
- vi. The member of the City Commission or Board is a Customer of the Applicant or Representative and transacts more than \$25,000.00 of the business of the Applicant or Representative in a given calendar year.

WITNESS MY HAND THIS _____ DAY OF _____, 200_.

APPLICANT:

By: _____ (Signature)
 Name: _____ (Print)
 Title: _____ (Print)

WITNESS MY HAND THIS _____ DAY OF _____, 200_.

PROPERTY OWNER:

By: _____ (Signature)
 Name: _____ (Print)
 Title: _____ (Print)

*The terms "Business Relationship," "Client," "Customer," "Applicant," "Representative" and "Interested Person" are defined in Section 2-395 of the Aventura City Code.

WITNESS MY HAND THIS _____ DAY OF _____, 200_.

REPRESENTATIVE: (Listed on Business Relationship Affidavit)

By: _____ (Signature)

Name: _____ (Print)

Title: _____ (Print)

By: _____ (Signature)

Name: _____ (Print)

Title: _____ (Print)

By: _____ (Signature)

Name: _____ (Print)

Title: _____ (Print)

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Title: _____ (Print)

Title: _____ (Print)

By: _____ (Signature)

Title: _____ (Print)

Title: _____ (Print)

NOTE: 1) Use duplicate sheets if disclosure information for Representative varies

2) Applicants and Affiants are advised to timely supplement this Affidavit pursuant to Sec. 31-71(b)(2)(iv) of the City's Land Development Regulations in the City Code, in the event that prior to consideration of the application by the City Board or Commission, the information provided in the Affidavit becomes incorrect or incomplete.

NOTARIZATION PROVISION

STATE OF FLORIDA)
COUNTY OF MIAMI-DADE)

Before me, the undersigned authority, personally appeared _____ the Affiant, who being first by me duly sworn, did swear or affirm that he/she executed this Affidavit for the purposes stated therein and that it is true and correct.

AFFIANT

SWORN TO AND SUBSCRIBED before me this ____ day of _____, 200_.

Notary Public State of Florida At Large

Printed Name of Notary
My commission expires: _____

STATE OF FLORIDA)
COUNTY OF MIAMI-DADE)

Before me, the undersigned authority, personally appeared _____ the Affiant, who being first by me duly sworn, did swear or affirm that he/she executed this Affidavit for the purposes stated therein and that it is true and correct.

AFFIANT

SWORN TO AND SUBSCRIBED before me this ____ day of _____, 200_.

Notary Public State of Florida At Large

Printed Name of Notary
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COUNTY OF MIAMI-DADE)

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AFFIANT

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Printed Name of Notary
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COUNTY OF MIAMI-DADE)

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AFFIANT

SWORN TO AND SUBSCRIBED before me this ____ day of _____, 200_.

Notary Public State of Florida At Large

Printed Name of Notary
My commission expires: _____