

City Commission

Enid Weisman, Mayor
Howard Weinberg, Vice Mayor
Denise Landman, Commissioner
Dr. Linda Marks, Commissioner
Gladys Mezrahi, Commissioner
Marc Narotsky, Commissioner
Robert Shelley, Commissioner



City Manager

Ronald J. Wasson

City Clerk

Ellisa L. Horvath, MMC

City Attorney

Weiss Serota Helfman
Cole & Bierman

CITY COMMISSION MEETING AGENDA

JULY 16, 2020

9:00 a.m.

Via Virtual Communications Media Technology

This meeting shall be held via virtual communications media technology enabled by the Governor's Executive Order 2020-69, extended through Executive Orders 20-112, 20-123, 20-139, and 20-150. Because of COVID-19, and the need to ensure the public health, safety and welfare, this meeting will be conducted remotely via Zoom.

Due to the on-going state of emergency and the recommendations from all public health authorities, the City of Aventura recommends that all persons view and participate in the meeting through electronic means. Members of the public wishing to access the meeting, please do so as follows:

Join the Zoom Meeting from your computer, tablet, or smartphone at:

Zoom.us/join

Meeting ID: 844 8480 3662

You can also dial in using your phone to the any of the following numbers:

+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US
+1 301 715 8592 US

Meeting ID: 844 8480 3662

Members of the public will be able to provide comments via audio when directed by the Mayor to do so. Please tap the screen on your cellphone or tablet, or move your mouse on your computer, to view an option to raise your hand. Tap or click on the "raise hand" icon displayed to raise your hand to speak. Callers must press *9 to raise your hand to speak. The City Clerk will notify the Mayor there are public comments and will notify you when it is your turn to speak by turning your microphone on. Speakers will be provided three minutes to provide comments.

Comments can also be provided via email to the City Clerk at cityclerk@cityofaventura.com by July 15, 2020. Comments received will be provided to the City Commission. Please list the item you are providing a comment for in your email.

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CITY COMMISSION MEETING AGENDA

JULY 16, 2020

9:00 a.m.

Via Virtual Communications Media Technology

- 1. CALL TO ORDER/ROLL CALL**
- 2. OVERVIEW AND REVIEW OF PROPOSED BUDGET**
 - A. GENERAL FUND**
 - REVENUES**
 - GENERAL GOVERNMENT DEPARTMENTS**
 - City Commission**
 - Office of the City Manager**
 - Legal**
 - City Clerk's Office**
 - Finance**
 - Information Technology**
 - POLICE DEPARTMENT**
 - COMMUNITY DEVELOPMENT DEPARTMENT**
 - COMMUNITY SERVICES DEPARTMENT**
 - PUBLIC WORKS/TRANSPORTATION DEPARTMENT**
 - ARTS & CULTURAL CENTER DEPARTMENT**
 - NON-DEPARTMENTAL**
 - CAPITAL OUTLAY**
 - B. MOTION TO ADOPT RESOLUTION TO ESTABLISH TENTATIVE MILLAGE RATE:**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, ESTABLISHING A PROPOSED MILLAGE RATE

FOR THE 2020/2021 FISCAL YEAR; PROVIDING FOR THE DATE, TIME AND PLACE OF THE PUBLIC HEARING TO CONSIDER THE PROPOSED MILLAGE RATE AND TENTATIVE BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

- C. POLICE EDUCATION FUND**
- D. TRANSPORTATION AND STREET MAINTENANCE FUND**
- E. 911 FUND**
- F. DEBT SERVICE FUNDS**
- G. CAPITAL PROJECTS FUND**
- H. AVENTURA CHARTER HIGH SCHOOL CONSTRUCTION FUND**
- I. STORMWATER UTILITY FUND**
- J. POLICE OFF-DUTY SERVICES FUND**

3. RESOLUTIONS:

- A. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA AWARDED A PROPOSAL FOR DON SOFFER AVENTURA HIGH SCHOOL LOCKER ROOM IMPROVEMENTS TO SCHIFF CONSTRUCTION AND DEVELOPMENT, INC. AT THE PRICE OF \$293,877; AUTHORIZING THE CITY MANAGER TO EXECUTE ASSOCIATED CONTRACTS; AUTHORIZING THE CITY MANAGER TO TAKE NECESSARY AND EXPEDIENT ACTION TO CARRY OUT THE AIMS OF THIS RESOLUTION; PROVIDING FOR THE APPROPRIATION AND ALLOCATION OF FUNDS FOR SAID AWARD; AND PROVIDING FOR AN EFFECTIVE DATE.**

- B. CITY COMMISSION, IN ITS CAPACITY AS THE AVENTURA CITY OF EXCELLENCE SCHOOL BOARD OF DIRECTORS:**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, ACTING IN THEIR CAPACITY AS THE BOARD OF DIRECTORS FOR THE AVENTURA CITY OF EXCELLENCE SCHOOL, ADOPTING A MENTAL HEALTH PLAN FOR THE AVENTURA CITY OF EXCELLENCE SCHOOL (ACES); AUTHORIZING THE EXECUTION OF NECESSARY DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

- C. CITY COMMISSION, IN ITS CAPACITY AS THE DON SOFFER AVENTURA HIGH SCHOOL BOARD OF DIRECTORS:**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, ACTING IN THEIR CAPACITY AS THE BOARD OF DIRECTORS FOR THE DON SOFFER AVENTURA HIGH SCHOOL, ADOPTING A MENTAL HEALTH PLAN FOR THE DON SOFFER AVENTURA HIGH SCHOOL; AUTHORIZING THE EXECUTION OF NECESSARY DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

- D. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, CONDEMNING THE ANTI-SEMITIC SOCIAL MEDIA POSTS MADE BY THE FLORIDA STATE UNIVERSITY SENATE PRESIDENT AND REQUESTING THAT THE FLORIDA STATE UNIVERSITY PRESIDENT REMOVE THE INDIVIDUAL FROM THE FLORIDA STATE UNIVERSITY SENATE; FURTHER DIRECTING THE CITY CLERK TO TRANSMIT A COPY OF THIS RESOLUTION TO THE OFFICIALS NAMED HEREIN; AND PROVIDING FOR AN EFFECTIVE DATE.**

4. ADJOURNMENT

FUTURE MEETINGS

Meeting dates, times, and location are subject to change. Please check the City's website for the most current schedule. Meetings will be held either at the City of Aventura Government Center (19200 West Country Club Drive, Aventura) or via virtual communications media technology as designated on the applicable agendas. Please monitor the City's website for procedural changes necessitated by the COVID-19 emergency.

COMMISSION FIRST BUDGET HEARING – SEPTEMBER 8, 2020 AT 6:00 P.M.

COMMISSION REGULAR MEETING – SEPTEMBER 8, 2020 FOLLOWING 6:00 P.M. HEARING

COMMISSION SECOND BUDGET HEARING – SEPTEMBER 16, 2020 AT 6:00 P.M.

COMMISSION REGULAR WORKSHOP – SEPTEMBER 17, 2020 AT 9 AM

This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, (305) 466-8901 or cityclerk@cityofaventura.com, not later than two days prior to such proceedings. One or more members of the City of Aventura Advisory Boards may participate in the meeting. Anyone wishing to appeal any decision made by the Aventura City Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Agenda items are available online at cityofaventura.com for viewing and printing, or may be requested through the Office of the City Clerk at (305) 466-8901 or cityclerk@cityofaventura.com.

City of Aventura

Proposed Operating and Capital Budget

FISCAL YEAR 2020/2021



CITY OF AVENTURA

OPERATING AND CAPITAL BUDGET

FISCAL YEAR 2020/21



CITY COMMISSION

Mayor Enid Weisman
Commissioner Howard Weinberg
Commissioner Denise Landman
Commissioner Dr. Linda Marks
Commissioner Gladys Mezrahi
Commissioner Marc Narotsky
Commissioner Robert Shelley

CITY MANAGER

Ronald J. Wasson

DEPARTMENT DIRECTORS

Weiss Serota Helfman Cole & Bierman, P.L., City Attorney
Joanne Carr, Community Development Director
Karen J. Lanke, Information Technology Director
Brian K. Raducci, Assistant City Manager – Finance and Administration
Ellisa L. Horvath, City Clerk
Jeff Kiltie, Arts & Cultural Center General Manager
Kimberly Merchant, Community Services Director
Joseph S. Kroll, Public Works/Transportation Director
Bryan Pegues, Chief of Police
David McKnight, Don Soffer Aventura High School Principal
Anthony Tyrkala, Aventura City of Excellence School Principal

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**

TABLE OF CONTENTS

City Manager's Budget Message	i-xiii
Organization Chart / Our Mission Statement.....	xiv
Distinguished Budget Presentation Award	xv
INTRODUCTION.....	1-1
Community Profile.....	1-2
Budget Procedures and Process	1-4
Financial Policies	1-7
Cash Management/Investment Policies	1-9
Fund Balance Policies.....	1-9
Financing Programs and Debt Administration.....	1-11
Cash Management.....	1-12
Risk Management.....	1-13
Demographics and Miscellaneous Statistics	1-14
Budget Preparation Calendar.....	1-15
Assessed Value Information	1-16
Tax Rate Comparison	1-17
Where Do Your Tax Dollars Go?.....	1-18
Comparative Personnel Allocation Summary.....	1-19
Privatized/Contracted City Services.....	1-19
SUMMARY OF ALL FUNDS	2-1
Fund Balance Analysis.....	2-4
GENERAL FUND.....	2-5
Summary of Budget	2-6
Revenue Projections	2-9
Expenditures:	
City Commission	2-19
Office of the City Manager	2-23
Legal Department	2-29
City Clerk's Office	2-33
Finance Department	2-39
Information Technology Department.....	2-47
Police Department	2-55
Community Development Department.....	2-63
Community Services Department	2-69
Public Works/Transportation Department	2-75
Arts & Cultural Center Department	2-81
Non-Departmental.....	2-87
Capital Outlay	2-91

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**

TABLE OF CONTENTS – CONTINUED

POLICE EDUCATION FUND	2-99
TRANSPORTATION AND STREET MAINTENANCE FUND	2-103
911 FUND	2-109
DEBT SERVICE FUNDS	2-113
CAPITAL PROJECTS FUND	2-131
AVENTURA CHARTER HIGH SCHOOL CONSTRUCTION FUND	2-135
STORMWATER UTILITY FUND	2-139
POLICE OFFDUTY SERVICES FUND	2-143
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM	3-1
2020/21-2024/25 Five-Year Highlights.....	3-2
Purpose of the Capital Improvement Program.....	3-4
Legal Authority	3-4
Development of the Capital Improvement Program	3-5
Capital Improvement Program Policies.....	3-5
Preparing the Capital Budget.....	3-6
Locating a Specific Capital Project.....	3-6
Summary of Recommended Projects.....	3-7
Summary of Major Programs by Year	3-7
Summary of Proposed Appropriations by Funding Source	3-8
Summary of Projects by Location and Year	3-9
Summary of Financing Plan Model	3-10
Impact of Capital Projects on Operating Budget	3-10
Proposed Beautification and Park Facility Improvement Projects	3-11
Proposed Transportation Improvement Projects.....	3-12
Proposed Drainage Improvement Projects	3-13
Proposed Public Building and Facility Improvement Projects	3-14
Proposed Information Technology Improvement Projects.....	3-15
Proposed Capital Equipment Purchase and Replacement Projects	3-16
Impact of Capital Projects on Operating Budget Schedule	3-18
APPENDICES	
APPENDIX A – GLOSSARY	A-1
APPENDIX B – AUTHORIZED INVESTMENTS SUMMARY TABLE	B-1



City of Aventura

Government Center
19200 West Country Club Drive
Aventura, Florida 33180

Office of the City Manager

July 10, 2020

The Honorable Mayor and City Commission
City of Aventura
Aventura, Florida 33180

RE: FY 2020/21 Budget Message

Members of the City Commission:

In accordance with Article IV, Section 4.05 of the Charter of the City of Aventura (the "City"), I hereby submit the proposed Operating and Capital Budget for all funds for the fiscal year beginning October 1, 2020, for your review and consideration. The budget document emphasizes a professional and conservative fiscal approach and represents the single most important report presented to the City Commission. It is primarily intended to establish an action, operational and financial plan for the delivery of City services. It also represents the City's commitment to providing the highest level of City services to maximize the quality of life for its citizens, businesses and visitors. The proposed budget provides the resources to maintain our quality municipal services and facilities that make Aventura a premier community to live, work and play. This document serves as an aid to the residents in providing a better understanding of the City's operating and fiscal programs.

Budget Format/Transparency

This single budget document, which includes all City Funds and service programs, has been prepared to provide the public with a comprehensive and transparent overview of all City services and financial framework. A separate budget document for the Aventura City of Excellence School and the Don Soffer Aventura High School is adopted by the City in May of each year. In order to further our efforts to inform our residents how revenue is collected and spent on City services, the City's Website page entitled "Financial Transparency" provides great depth into the City's budget by utilizing easy to view charts and graphs. Users can track budget performance throughout the year and compare data to prior years.

The budget is a performance based plan that links goals and objectives with the financial resources necessary to achieve them. In order to ensure that goals and objectives established in the budget planning process are translated into results, the resources allocation process is tied to performance. The budget document contains performance workload indicators to facilitate this process. Every effort was made to provide a budget document that can be fully reviewed and justified to the City Commission and residents.

The preparation of the budget document marks a continued commitment to a planned and professional process of developing a budget that will address the City's current and future issues. It also demonstrates the City's commitment to providing adequate service levels and the necessary justification to support all expenditure requests.

Significant Factors Affecting the Operating and Capital Budget Preparation

COVID-19

At the time this Operating and Capital Budget document was prepared, we were in the middle of a global pandemic crisis commonly known as “COVID-19”. This ever evolving situation is surrounded by economic uncertainty at every level. Although the Florida Legislature recently adjourned its 2020 regular session, it is likely that they will hold an emergency special legislative session, in November, to deal with the economic impacts to the State as a result of the crisis.

As the economic impact to the current year budget is just beginning to be realized, due to the lag in revenue distributions, the Administration has conservatively reduced many of our projected FY 2020/21 State Revenue Sharing categories by 15% or more from our current year pre-COVID-19 levels. Although this % seems fairly consistent with what our neighboring local municipalities are projecting, it may be necessary to make further adjustments to our revenues and/or expenditures once the State releases its revenue projections in mid to late July.

In addition, it is unknown at this time to what extent the societal, economic and financial norms of our State, County and local economies (i.e., travel and entertainment, restaurants, retail stores and office buildings) will be affected by the pandemic in the short and long-term and what impacts those may have on our current and future budgets.

We will continue to monitor this situation very closely and make any and all necessary adjustments to both our revenues and expenditures up until our final budget is adopted in September. As a result of the pandemic, all projects have been reviewed and re-prioritized to avoid utilizing any General Fund reserves in balancing the FY 2020/21 operating and capital budget. However, it is important to note that we are only in the infancy of this pandemic. It is quite possible that as more “actual” economic data becomes available and if the economic outlook appears worse than originally anticipated, General Fund reserve funds may need to be utilized to provide temporary stabilization funds until affected revenues have had time to recover to their pre-COVID-19 levels.

Ad Valorem Taxes

On July 1, 2020, the Miami-Dade County Property Appraiser advised the City that we experienced a 1.77% decrease in property values in comparison to the prior year. This is the 3rd consecutive year in which we have seen a reduction in the City’s existing property values. In the two (2) prior years, the overall reduction was completely offset by the addition of new construction. In the current year, the more than \$92,000,000 worth of new construction was unable to completely offset the reduction in the City’s existing property values. In light of this and the economic uncertainty related to the COVID-19 pandemic, the growth of the FY 2020/21 operating expenditures were maintained in accordance with the FY 2019/20 adopted budget as much as possible to improve the City’s financial position going forward.

The budget does not include any significant expansion or additional areas of service except for the continued start-up costs associated with the 2nd year of operations of the Don Soffer Aventura High School. Once again, our strong fiscal policies and prudent budgeting have assisted in the maintenance of all existing service levels and avoiding raising the tax rate for the 25th year in a row.

Due to the uncertainty of future property values and the overall economy, it is imperative that the City continue to follow the policy that unless it is included in the budget or it is self-supporting, new programs or projects should not be considered during the year. Going forward,

developments currently under construction will increase the City's tax base and the implementation of the new FPL Franchise Agreement in June of 2020, should provide revenue to offset future service demands. We need to continue to remain prudent and conservative in our financial management of the City by only utilizing General Fund Reserves in the case of an emergency or to fund an unanticipated economic event.

Budget Highlights

The budget process produced a total All Funds budget of \$59,980,939 or 11.42% less than the previous year. This is a result of the completion of major capital outlay projects in the prior year. Capital Outlay expenditures are budgeted at \$3,189,477 and decreased by \$6,719,155 compared to the prior year. Projects include beautification and park facility improvements, road resurfacing and the commitment to invest in state-of-the-art technology to serve and protect our residents. Maintaining our infrastructure from government buildings to our park facilities continues to be a major funding priority to ensure their sustainability well into the future.

The net operating costs for the All Funds budget increased by \$102,682 or .27% as compared to the previous year. The net General Fund operating costs increased by \$116,494 or .33%. The budget maintains our current level for all City services except the following areas:

- The overtime in the Police Department operational budget has increased by \$25,000 due to an anticipated increase in workload demands covered by this category.
- The actuarial determined percentage for City contributions related to the Police Officers' Retirement Plan remains consistent with the prior year at 21.31%.
- Funding remains consistent with the prior year and is provided to maintain the number of part-time seasonal Park Attendant hours to ensure that adequate coverage is provided during the peak season and to accommodate increased attendance at our park facilities.
- As of the date of publication of this document, the City is in the process of obtaining the renewal quote from our health insurance provider and as a result, the City has assumed a conservative projected increase in costs over the prior year.
- Non-Departmental Transfers has decreased by approximately \$696,000 or 23.23% primarily due to the retirement of the Series 2000 Revenue Bond that will be paid off on September 30, 2020.
- In the coming year, the City and the Dade County Police Benevolent Association will be entering into the 2nd year of their most recent Collective Bargaining Agreement which will expire on September 30, 2022. The financial considerations of that agreement have been incorporated into this budget document.

FY 2020/21 Budget Priorities/Goals and Action Plans

The budget addresses the following priorities and goals that the City Commission has either adopted or supported through policy or initiatives:

Enhance the safety and security of our residents, schools and businesses:

- Continue to provide effective police services, training and security measures at both Aventura City of Excellence School ("ACES") and the Don Soffer Aventura High School ("DSAHS").

- Improve communications with the community by expanding social media.
- Implement additional safety and security measures at the Police Department to improve employee safety.
- Utilize technology and data metrics to define areas of interest and deploy the appropriate resources to prevent crime.

Provide and support quality educational choices for Aventura students to succeed academically and become productive citizens:

- Continue to operate ACES as an “A” rated high performing school and provide support services thorough various City departments.
- Continue to ensure the successful expansion of the DSAHS to include 10th grade in August 2020 including the funding of the upfront operating and capital costs.

Maintain efficient and responsive government which embraces the highest standards of service and financial stability:

- For the 25th year in a row no increase in the tax rate is recommended.
- Continue to focus on the five-year capital improvement program for the planned maintenance of the City’s infrastructure for Beautification and Park Facility Improvement Projects and Road Resurfacing Program in the amount of \$2,412,450 and \$2,067,000, respectively.
- Maintain healthy reserves that ensures the City’s ability to provide quality services under challenging economic times and to address unforeseen emergencies (i.e., COVID-19).
- Continue the model of privatizing many City service areas while maintaining a small workforce which has allowed for a more cost effective service delivery system, as compared to the traditional governmental structure.
- Continue to utilize technology to improve productivity and expand E-government applications.

Continue to explore alternate transportation modes to alleviate traffic and support bicycle friendly initiatives:

- Continue to fund the free Aventura Express Shuttle Bus system that serves nearly 26,000 riders a month and extend service to new developments.
- Continue to implement recommendations included in the Unfiled Master Plan for Pedestrian and Bicycle Connectivity.
- Continue to maintain and expand the Aventura bicycle sharing program.
- Continue to collaborate with state, county and local officials to address possible solutions to traffic issues.

Community Engagement, Parks, Programs and Special Events:

- Maintain part-time seasonal Park Attendant hours in order to provide adequate coverage in the peak season and accommodate increased attendance at our park facilities.
- Continue the afterschool program at the Community Recreation Center for Aventura students that attend Aventura Waterways K-8.
- Continue youth travel soccer and basketball leagues that were established to respond to the increased demand for these services in the community. The cost will be offset by fees charged for this service.
- Continue the “Community Ride with the Police Department” Special Events which provide opportunities for the residents to interact with the Police.
- Maintain funding to support a wide Varsity of programming for all age groups at the Aventura Arts & Cultural Center.

- Continue to fund Family Movie Nights at Founders Park.
- Provide adequate funding to maintain our parks and recreational facilities at a high level.
- Continue to employ the use of the Youth Advisory Board.

Environmental Sustainability and Go Green Initiatives

- Maintain Tree City USA status.
- Continue to improve the energy utilization at all City facilities by replacing inefficient and worn air conditioning systems.
- Ensure that redevelopment projects that require land use/zoning revisions do not have a negative impact on the community.
- Monitor and participate in regional efforts to address the impacts of rising sea level and the long range impacts of climate change.
- Implement strategies and recommendations included in the City's Comprehensive Stormwater Management Plan to address drainage infrastructure improvements and long range impacts of climate change.
- Continue the "Go Green Award Program" sponsored by the Community Services Board to recognize condominiums and businesses that have made efforts to reduce energy consumption and implement recycling programs.
- Provide adequate funding to maintain our signature landscape, streets, rights-of-way and facilities.
- Maintain the silver level certification recognition by the Florida Green Local Government Program.
- Maintain the development incentives in the City's Green Building Program to encourage developers to use green building standards.

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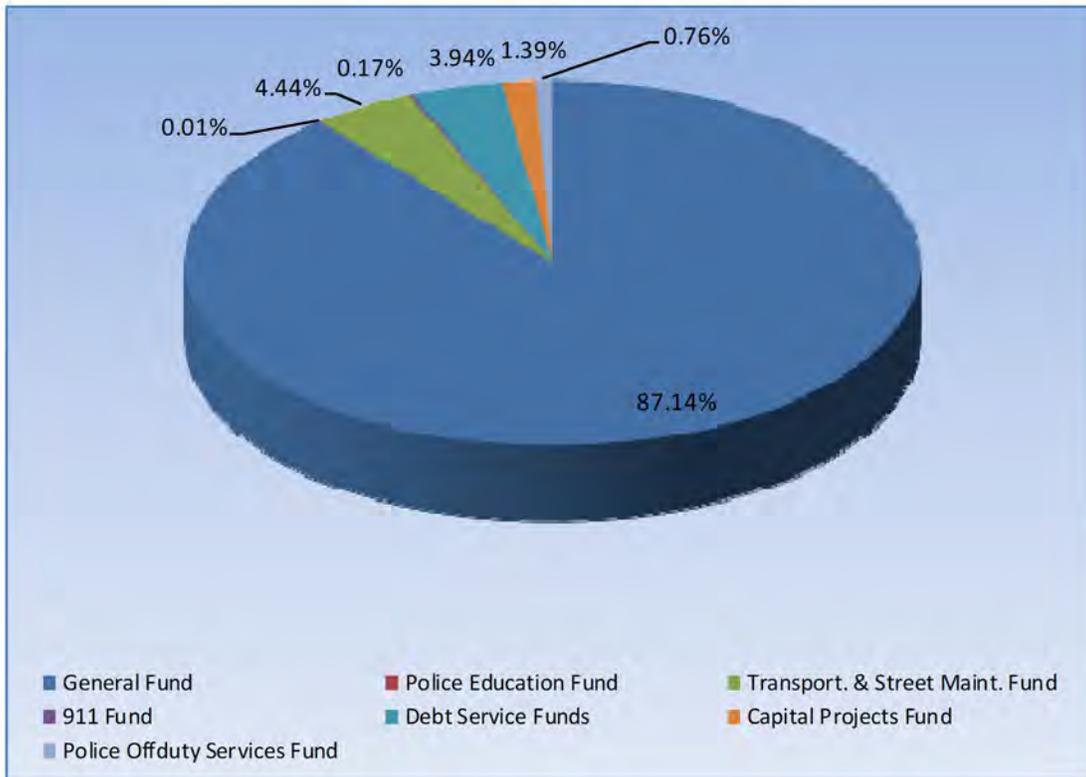
Summary of All Budgetary Funds

The total proposed budget for FY 2020/21, including all funds, capital outlay and debt service, is \$59,980,939. This is \$7,735,129 or 11.42% less than the prior year. Operating expenditures total \$38,773,131, while Capital Outlay expenditures and CIP Reserve combined total \$18,752,373 and Debt Service expenditures total \$2,455,435.

**All Funds
Fund Summary by Amount**

FUND	PROPOSED AMOUNT	% of BUDGET
General Fund	\$ 54,267,686	87.14%
Police Education Fund	5,500	0.01%
Transportation & Street Maint. Fund	2,767,000	4.44%
911 Fund	105,350	0.17%
Debt Service Funds	2,455,435	3.94%
Capital Projects Fund	864,932	1.39%
Stormwater Utility Fund	1,340,250	2.15%
Police Offduty Services Fund	475,000	0.76%
Subtotal	\$ 62,281,153	100.00%
Interfund Eliminations	(2,300,214)	
Total	\$ 59,980,939	

**All Funds
Fund Summary by Percentage**

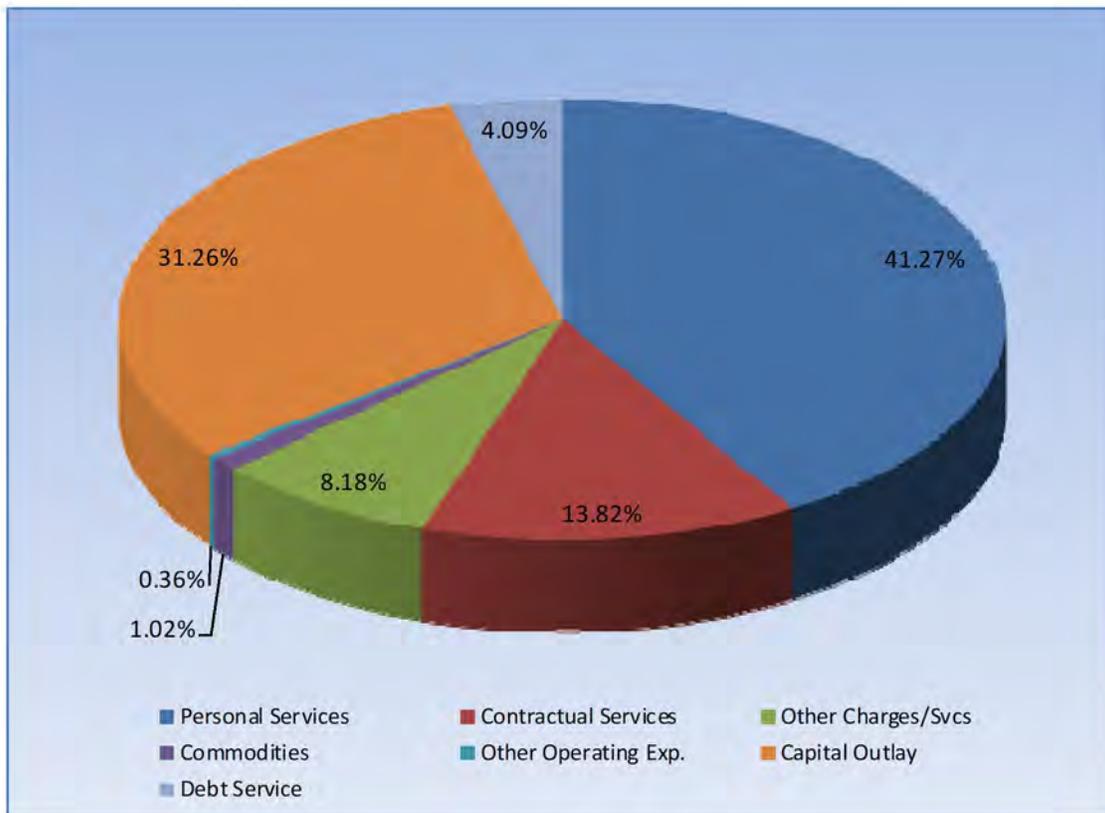


Expenditures by category are as follows:

**All Funds
Expenditure Category Summary by Amount**

CATEGORY	PROPOSED AMOUNT	% of BUDGET
Personal Services	\$ 24,748,773	41.27%
Contractual Services	8,290,779	13.82%
Other Charges/Svcs	4,905,594	8.18%
Commodities	611,000	1.02%
Other Operating Expenses	216,985	0.36%
Capital Outlay	18,752,373	31.26%
Debt Service	2,455,435	4.09%
Total	\$ 59,980,939	100.00%

**All Funds
Category Summary by Percentage**



The following chart shows a comparison of each department's budget for the past two (2) years. The total budget amount is \$7,735,129 or 11.42% less than the previous year, primarily resulting from the funding of non-recurring capital outlay projects (i.e., the construction of the DSAHS) in the prior year and the reduction in debt service due to the retirement of the Capital Revenue Bonds, Series 2000 on September 30, 2020.

**All Funds
Departmental Budget Comparison**

DEPARTMENT			INCREASE	
	2019/20	2020/21	(DECREASE)	% CHANGE
City Commission	\$ 148,877	\$ 150,134	\$ 1,257	0.84%
Office of the City Manager	621,129	583,230	(37,899)	-6.10%
Legal	311,000	311,000	-	0.00%
City Clerk's Office	349,813	357,316	7,503	2.14%
Finance	1,085,278	1,090,203	4,925	0.45%
Information Technology	1,189,026	1,231,930	42,904	3.61%
Police	21,541,058	21,753,747	212,689	0.99%
Community Development	2,676,218	2,681,089	4,871	0.18%
Community Services	2,542,293	2,566,314	24,021	0.94%
Public Works/Transportation	5,660,997	5,681,672	20,675	0.37%
Arts & Cultural Center	840,260	856,996	16,736	1.99%
Non-Departmental	1,704,500	1,509,500	(195,000)	-11.44%
Subtotal	38,670,449	38,773,131	102,682	0.27%
Capital Outlay	9,908,632	3,189,477	(6,719,155)	-67.81%
CIP Reserve	15,630,903	15,562,896	(68,007)	-0.44%
Debt Service	3,506,084	2,455,435	(1,050,649)	-29.97%
Total	\$ 67,716,068	\$ 59,980,939	\$ (7,735,129)	-11.42%

GENERAL FUND

The General Fund is used to account for resources and expenditures that are available for the City's general operations of City government functions.

Revenues

The projected revenues in the FY 2020/21 General Fund Budget that are available for allocation total \$54,267,686. This is a decrease of \$903,393 or 1.64% over the prior year and is comprised of the following:

Locally Levied Taxes – The City's assessed value as reported by the County Property Appraiser is \$10,550,216,874. This amount is \$189,969,758 or 1.77% less than last year. The ad valorem millage levy for FY 2020/21 is recommended to be 1.7261, which is the same rate adopted last year. This will generate \$17,300,195 compared to last year's amount of \$17,611,707. This represents the 25th year without an increase. The budget projection for this category also includes \$4,800,000, \$1,175,000 and \$30,000 in electric, water and gas utility taxes, respectively. In addition, \$425,000 in premium taxes, \$1,700,000 in unified communications tax and \$800,000 in City business tax make up the remainder of this category. All projections take into consideration historical data and various assumptions for the coming year.

Licenses and Permits – The projected revenue for this category totals \$6,278,300, \$2,197,800 or 53.86% more than the prior year's budget primarily due to the implementation of the new FPL

franchise agreement which began in June 2020. The category also includes minor increases in revenue derived from building permits and franchise fee-sanitation.

Intergovernmental Revenues – The projected revenue for this category totals \$3,088,870, \$838,800 or 21.36% less than the prior year’s budget primarily due to our conservative assumptions resulting from COVID-19 and the uncertainty of its impacts to the economy.

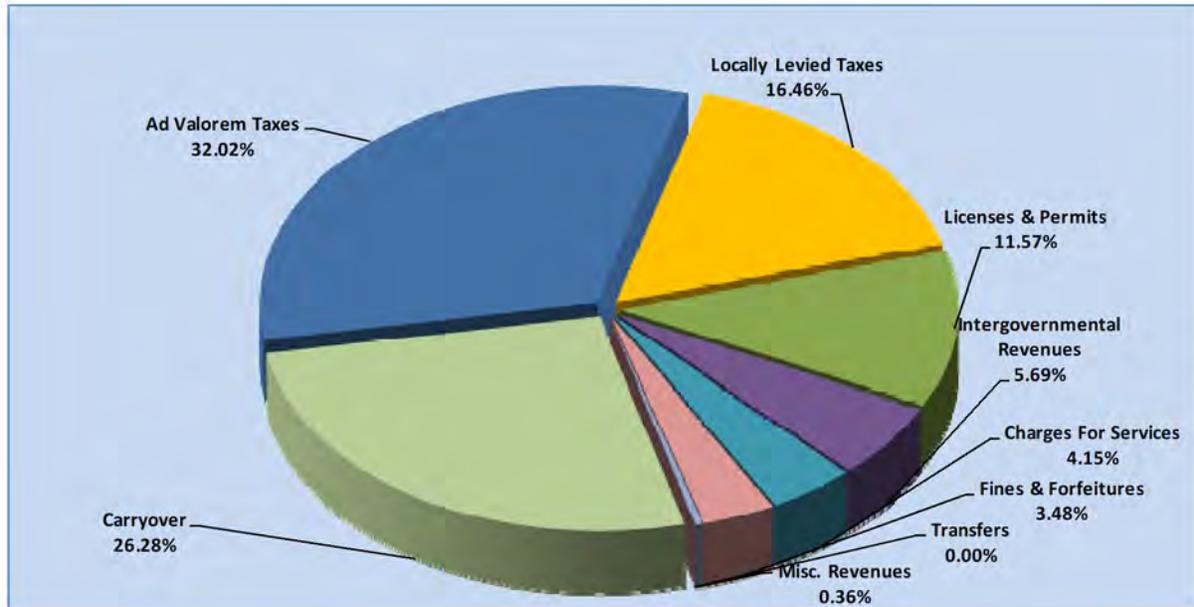
Charges For Services – The projected revenue for this category totals \$2,252,317, \$377,164 or 14.34% less than the prior year’s budget due to our conservative assumptions resulting from COVID-19 and the uncertainty of its impacts to the economy.

Fines and Forfeitures – The projected revenue for this category totals \$1,887,500 and includes revenues derived from county court fines and the intersection safety camera program.

Miscellaneous Revenues – The projected revenue for this category totals \$195,000, \$385,000 less than the prior year’s budget, primarily resulting from a projected decrease in interest earnings as interest rates have significantly declined over the year.

Non-Revenue (Carryover) – This represents a projected available amount of fund balance totaling \$14,260,504 that has been utilized in preparing the budget.

**General Fund
Revenues by Source**



Expenditures

The projected expenditures in the FY 2020/21 General Fund Budget total \$54,267,686 and are balanced with the projected revenues. The operating expenditures have increased by \$116,494 or .33% as compared to the prior year while total expenditures are \$903,393 or 1.64% less than the FY 2019/20 amount.

General Fund Expenditure Category Summary

CATEGORY	2019/20	2020/21	INCREASE (DECREASE)	% Change
Personal Services	\$ 24,192,403	\$ 24,273,773	\$ 81,370	0.34%
Contractual Services	5,721,891	5,873,721	151,830	2.65%
Other Charges/Svcs	4,955,490	4,816,384	(139,106)	-2.81%
Commodities	585,850	608,500	22,650	3.87%
Other Operating Expenses	201,485	201,235	(250)	-0.12%
Subtotal	35,657,119	35,773,613	116,494	0.33%
Capital Outlay	16,517,666	16,193,859	(323,807)	-1.96%
Transfer to Funds	2,996,294	2,300,214	(696,080)	-23.23%
Total	\$ 55,171,079	\$ 54,267,686	\$ (903,393)	-1.64%

Personal Services

Personal Services increased by \$81,370 or .34% compared to the prior year. The increase includes \$25,000 in additional Police overtime and a projected increase in Health Insurance. The expenditures for non-unionized employees have been budgeted to reflect a 2% increase and a performance/merit increase amount that averages 3% per employee for those employees who have not yet reached the maximum of their salary range. As previously mentioned, in the coming year, the City and the Dade County Police Benevolent Association will be entering into the 2nd year of their most recent Collective Bargaining Agreement which will expire on September 30, 2022. The financial considerations of that agreement have been incorporated into this budget document.

The total number of budgeted full-time and part-time employees for FY 2020/21 is 180 and 17, respectively. The number of full-time positions is three (3) less than the prior year due to the elimination of the Receptionist/Information Clerk in the City Manager's Office and the elimination of two (2) Customer Service Representatives in the Community Development Department which is now provided via the City's Building Inspection Services contract with CAP.

The number of part-time seasonal Park Attendant hours includes approximately \$15,000 (consistent with the prior year) to ensure that adequate coverage is provided during the peak season and to accommodate increased attendance at our park facilities.

The City's per capita number of employees is significantly lower than that of adjacent municipalities. This is due to the City's emphasis on privatizing major functions of City services for greater productivity and cost savings. I am proud to work with a dedicated group of City employees that strive to provide excellent services and are committed to our community. Over the years and especially in recent months, they have proven that our workforce can meet any challenge.

Comparative Personnel Allocation Summary 2 - Year Presentation		
	2019/20	2020/21
City Commission	7.0	7.0
Office of the City Manager	3.0	2.0
Legal *	-	-
City Clerk's Office	2.0	2.0
Finance	7.0	7.0
Information Technology	6.0	6.0
Police	130.0	130.0
Community Development	9.0	7.0
Community Services	25.0	25.0
Public Works/Transportation	7.0	7.0
Arts & Cultural Center *	-	-
Charter School **	4.0	4.0
Don Soffer Aventura H.S. ***	N/A	N/A
Total	200.0	197.0

* Departmental staff is provided through contractual services.
** Departmental staff is included in Charter School Fund Budget Document.
*** Management is provided by CSUSA and departmental staff is included in Don Soffer Aventura High School Fund Budget Document.

Operating Expenditures

The Contractual Services category is budgeted at \$5,873,721 or 10.82% of the General Fund budget. This is an increase of \$151,830 over the prior year and is due to increases in contractual costs.

The Other Charges/Svcs category is budgeted at \$4,816,384 or 8.88% of the General Fund budget. This is a decrease of \$139,106 from the prior year and is primarily due to a reduction in the City's aggregate insurance costs resulting from a newly executed contract with the Florida Municipal Insurance Trust which was awarded in June 2020.

The Commodities category is budgeted at \$608,500 or 1.12% of the total budget while the Other Operating Expenses category is budgeted at \$201,235 or 0.37% of the total budget.

Capital Outlay

General Fund capital outlay projects totaling \$1,421,555 that represent a long-term plan to address infrastructure and maintenance needs have been included in the first year of the City's Capital Improvement Program ("CIP") for 2020/21 -2024/25. In addition, a Capital Reserve in the amount of \$14,772,304 has been budgeted to fund future projects. Major General Fund capital outlay items are as follows:

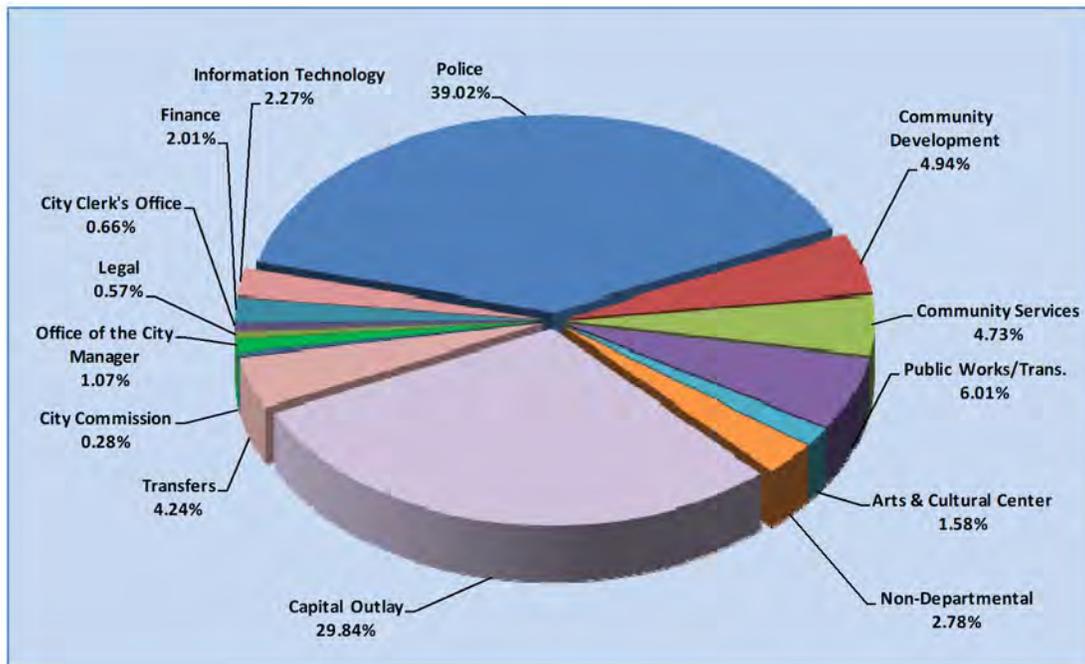
Computer Equipment \$299,375	Police Vehicles \$327,500
Equipment \$301,880	Police Radio Equipment \$42,000
Peace Park Facility Improvements \$125,000	Beautification Projects \$9,800
Community Recreation Center Improvements \$6,000	Other Facility Improvements \$110,000

Transfer to Funds

This expenditure category totals \$2,300,214 and includes transfers from the intersection safety camera program to ACES (\$100,000) and the DSAHS (\$150,000) as well as transfers to the debt service funds to fund principal and interest payments associated with the long-term financing of bonds and loans. This is a decrease of \$696,080 as compared to the prior year primarily due to the retirement of the Series 2000 Revenue Bond on September 30, 2020, which was originally utilized for the Community Recreation Center and the acquisition and construction of Waterways Park.

General Fund Summary of Expenditures by Department

CATEGORY	2019/20	2020/21	INCREASE (DECREASE)	% Change
GENERAL GOVERNMENT				
City Commission	\$ 148,877	\$ 150,134	\$ 1,257	0.84%
Office of the City Manager	621,129	583,230	(37,899)	-6.10%
Legal	311,000	311,000	-	0.00%
City Clerk's Office	349,813	357,316	7,503	2.14%
Finance	1,085,278	1,090,203	4,925	0.45%
Information Technology	1,189,026	1,231,930	42,904	3.61%
Total General Gov't	3,705,123	3,723,813	18,690	0.50%
PUBLIC SAFETY				
Police	20,957,752	21,176,537	218,785	1.04%
Community Development	2,676,218	2,681,089	4,871	0.18%
Total Public Safety	23,633,970	23,857,626	223,656	0.95%
COMMUNITY SERVICES				
Community Services	2,542,293	2,566,314	24,021	0.94%
Public Works/Transportation	3,230,973	3,259,364	28,391	0.88%
Arts & Cultural Center	840,260	856,996	16,736	1.99%
Total Community Svcs.	6,613,526	6,682,674	69,148	1.05%
OTHER NON-DEPARTMENTAL				
Non-Departmental	1,704,500	1,509,500	(195,000)	-11.44%
Capital Outlay	16,517,666	16,193,859	(323,807)	-1.96%
Transfer to Funds	2,996,294	2,300,214	(696,080)	-23.23%
Total Other Non-Dept.	21,218,460	20,003,573	(1,214,887)	-5.73%
TOTAL	\$ 55,171,079	\$ 54,267,686	\$ (903,393)	-1.64%



Police Education Fund (110)

This Fund is used to account for revenues and expenditures associated with the two dollars (\$2.00) the City receives from each paid traffic citation, which, by state statute, must be used to further the education of the City's Police Officers. A total of \$5,500 is anticipated in revenue for FY 2020/21. The amount budgeted for expenditures will be used for various state-approved training programs throughout the year.

Transportation and Street Maintenance Fund (120)

This fund was established to account for restricted revenues and expenditures which by State Statute and County Transit System Surtax Ordinance are designated for transportation enhancements, street maintenance and construction costs. Revenues are projected to be \$2,767,000 for FY 2020/21. The County Transit System Surtax is estimated to generate \$1,275,000. The funds will be used to resurface Yacht Club Way (213th Street), replace bicycles utilized by our Bicycle Sharing Program and enhance solar lit crosswalks on Country Club Drive. Operating expenditures for roadway and TVMS maintenance, the citywide bicycle sharing program and the enhanced portion of the transit services are budgeted at \$1,732,058.

911 Fund (180)

This fund is used to account for revenues and expenditures specifically earmarked for the City's emergency 911 system in accordance with Florida Statute 365.172. The funds may be used to provide emergency dispatch systems, training, communication, maintenance and repairs and related capital outlay purchases. The fund offsets a portion of the emergency 911 operational costs. The anticipated revenues for FY 2020/21, including carryover of \$20,000 total \$105,350. These funds will be used to pay costs associated with the 911 system.

Debt Service Funds

The total budget for all Debt Service Funds is \$2,455,435 and is \$1,050,649 less than the previous year primarily due to the retirement of the Capital Revenue Bonds, Series 2000 on September 30, 2020. The fund was originally established for the Community Recreation Center and the acquisition and construction of Waterways Park. These funds were established to account for revenues transferred from the General Fund and the ACES Charter School Fund to satisfy the debt service payments associated with the long-term financing of the following bank loans:

Debt Service Fund Series 2010 & 2011 (230) – Established for the purchase of Founders Park, the permanent Government Center site and construction of the Government Center. The original debt was issued in 1999 and was refinanced in 2010 and 2011. The proposed budget for FY 2020/21 is \$1,190,919.

Debt Service Fund Series 2012 (A) (250) – Established for the acquisition of the property for the ACES Charter School and to partially fund the Community Recreation Center. The proposed budget for FY 2020/21 is \$362,487. The original debt was issued in 2002 and was refinanced in 2012.

Debt Service Fund Series 2012 (B) (290) – Established for the construction and equipment of the ACES Charter Elementary School. The proposed budget for FY 2020/21 is \$405,221. The original debt was issued in 2002 and was refinanced in 2012.

Debt Service Fund Series 2018 (291) – Established for the partial construction and equipping of the DSAHS. The proposed budget for FY 2020/21 is \$496,808. The debt was issued in 2018.

Capital Projects Fund (392)

This fund was established to account for impact fees and other revenues specifically earmarked for capital projects restricted by City Ordinances or City Commission policy. The total fund for FY 2020/21 is \$864,932. Carryover amounts from prior year Police Impact Fees resulting from recent development will be utilized for the replacement of Police Department equipment and is included at a cost of \$82,980. The fund also includes a capital reserve in the amount of \$660,895 of which \$650,000 will be utilized for engineering costs associated with transportation improvements at W. Country Club Drive and the William Lehman Causeway.

Aventura Charter High School Construction Fund (393)

This fund accounts for the funding sources and uses related to the construction and equipping of the DSAHS and has a life-to-date approved budget of \$16,915,469.

Stormwater Utility Fund (410)

This fund is used to account for revenues and expenditures specifically earmarked for the construction and maintenance of the City's stormwater drainage system. Total revenues are projected to be \$1,340,250 for FY 2020/21 and will be utilized to support maintenance costs of \$685,000 and \$650,000 worth of drainage system improvements. The City's Stormwater Utility Fee is \$3.50/ERU but will continue to be monitored to see if any adjustments may be necessary in order to sustain the fund's projected future operating and capital expenditures.

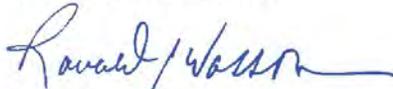
Police Offduty Services Fund (620)

This Fund was established to account for revenues and expenditures associated with services provided by offduty Police Officers in private customer details to the various businesses and condominium associations. The proposed Police Services Offduty Fund for FY 2020/21 is anticipated to be \$475,000.

Summary

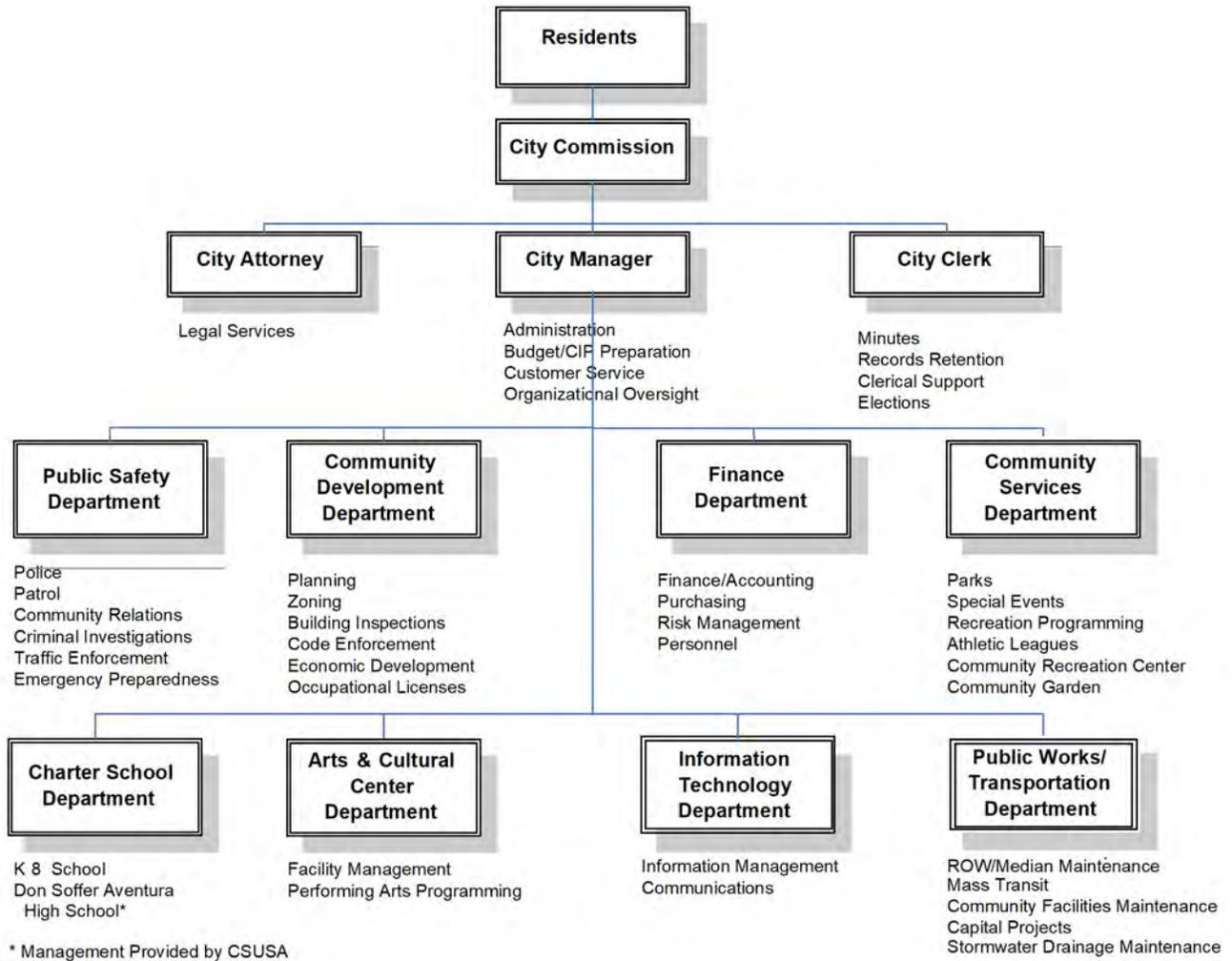
I am pleased to submit this budget document contained herein for FY 2020/21 which will be reviewed in detail at the July 16, 2020 Commission Meeting. Its preparation and formulation could not have been accomplished without the dedicated assistance and efforts of all Department Directors and the Assistant City Manager – Finance and Administration. I am also extremely grateful to the City Commission for their continued support in assuring that this City remains the City of Excellence.

Respectfully submitted,



Ronald J. Wasson
City Manager

CITY OF AVENTURA ORGANIZATION CHART



Our Mission Statement

Our mission is to join with our community to make Aventura a city of the highest quality and a city of excellence. We do this by providing **RESPONSIVE, COST EFFECTIVE AND INNOVATIVE** local government services.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Aventura
Florida**

For the Fiscal Year Beginning

October 1, 2019

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Aventura, Florida** for its annual budget for the fiscal year beginning **October 1, 2019**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



INTRODUCTION

Community Profile

Location and Size

The City of Aventura, (the "City") one of Miami-Dade's newest communities, was incorporated on November 7, 1995 and is a young, vibrant, full-service municipality. The City has a diverse demographic base and is recognized internationally as a premier location in which to live, shop and play.

The City is 3.2 square miles located on the Intracoastal Waterway in northeast Miami-Dade County and is conveniently located between Miami and Fort Lauderdale, just east of I-95.

The northern boundary of the City is the Miami-Dade/Broward County line, the western is the FEC Railroad, the eastern is the Intracoastal waterway and the southern boundary is NE 176th Street.



Aventura is an upscale condo community with some of South Florida's best-known large-scale condominium projects and apartment buildings. Restaurants, movie theaters and the Aventura Mall are conveniently located nearby and downtown Fort Lauderdale and Miami are just 20 minutes away.

City Facts:

Location:

- 12 miles north of Miami
- 12 miles south of Fort Lauderdale
- 1 mile west of the Atlantic Ocean

Zip Codes: 33180, 33160

Police Force: 92 Sworn Officers / 38 Civilians

Major Economic Drivers: Retail and medical

Number of Businesses: 2,704

Government Structure

The form of government used in the City of Aventura, pursuant to its Charter, is a Commission-Manager form of government. Under this form of government the City Commission is the legislative branch of the government and the City Manager is the executive branch of the government. The City Commission enacts Ordinances, the laws of the City, adopts Resolutions authorizing actions on behalf of the City, reviews plans for development and establishes the policies by which the City is governed. The City Manager is the Chief Executive Officer of the City, overseeing the day-to-day operations, administering the City's service providers, preparing long range plans and implementing the policies established by the City Commission.

The City Commission hires the City Attorney, City Clerk and the City Manager who then hires all subordinate employees.

The City Commission is comprised of seven (7) members, including the Mayor and six (6) Commissioners.

The Mayor is the ceremonial leader of the City, the presiding officer at Commission Meetings and is a voting member of the Commission, with his/her vote having no more or less weight than that of any other member of the Commission. While the leading political figure of the City, the Mayor does not bear the responsibility nor has the authority of directing the day-to-day municipal activities. The Mayor executes all Ordinances, Resolutions and issues Proclamations on behalf of the City, and represents the City to other public and private entities. The position of Mayor is considered to be "part-time" and not an employee of the City. The

Mayor is elected at large to a four-year term and may reside in any area of the City.

City Commissioners each have the same authority and ability to bring, discuss and vote on matters before the Commission. The position of Commissioner is considered to be “part-time” and not an employee of the City.

For election purposes, the City is divided by the William Lehman Causeway into two (2) areas. The City Charter requires that two (2) Commissioners reside in the northern area, two (2) Commissioners reside in the southern area and two (2) Commissioners and the Mayor shall be elected without regard to residence in any particular area.

The City Commission is committed to providing quality municipal services at the lowest possible cost. The City’s operating departments include the City Commission, Office of the City Manager, Legal, City Clerk’s Office, Finance, Information Technology, Police, Community Development, Community Services, Public Works/Transportation, Arts & Cultural Center, Non-Departmental, Charter School and the Don Soffer Aventura High School.

Always progressing...

Since the City’s incorporation, millions of dollars have been spent on infrastructure improvements including streets, sidewalks, lighting, park development, beautification projects, drainage, pedestrian and safety improvements. Some of these improvements include:

- A state-of-the-art Government Center provides a one-stop-shop for its residents and houses all governmental operations, including Commission Chambers, Police Station and administrative offices.
- A Community Recreation Center situated on 2.8 acres of land in a park like setting on the waterfront. This 25,000 square foot facility includes a gym, meeting rooms, computer lab, exercise and aerobic facilities.
- The first municipal-run charter school in Miami-Dade County. In order to address the growing number of families with school age children, the City Commission chose to take an aggressive approach to meet its changing demographics. Doors opened to the Aventura City of Excellence School in the fall of 2003 which is adjacent to the Community Recreation Center. The 84,000 square foot state-of-the-art

school serves 1,020 Aventura schoolchildren from kindergarten to 8th grade.

- In 2010, the City’s Arts & Cultural Center opened and has provided numerous performing arts and cultural events for all age groups in the community.
- Last year, the City completed construction of the Don Soffer Aventura High School which opened in August 2019 to 200 9th grade students. In August 2020, it is anticipated that 415 9th and 10th grade students will attend the School.

Privatized/Contracted City Services

The City has adopted a model of privatizing many service areas of its operations over the years. This model has served us well by providing for a more cost effective service delivery system, as compared to the traditional government structure. We are firm in our knowledge that we must continue to remain prudent and conservative in our financial management of the City while at the same time maintain the high standard of providing services to the community.

A list of the Privatized/Contracted City Services can be found on the bottom of page 1-19.

Incorporation Accomplishments

- ❖ Highly Visible Police Department, Low Crime Rate
- ❖ Strong and Growing Economic Base
- ❖ Lowest Tax Rate – No Increase for the Past 25 Budgets
- ❖ New Parks and Recreational Opportunities for All Age Groups
- ❖ Citywide Shuttle Bus Service – Ridership Continues to Expand
- ❖ Road and Safety Improvements – Traffic Lights, Sidewalks
- ❖ New Land Development Regulations – Control Over Zoning
- ❖ Citywide Beautification Program – Bus Shelters and Benches
- ❖ High Landscape and Roadway Maintenance Standards
- ❖ Reduced Costs to Citizens – City’s Assumption of roads, landscaping and bus service
- ❖ “A” rated Charter School
- ❖ Community Recreation Center
- ❖ Government Center

- ❖ Arts & Cultural Center
- ❖ The opening of the Don Soffer Aventura High School in August 2019

Long Term Goals & Objectives

On November 7, 1995, the citizens of Aventura overwhelmingly voted to approve the City's Charter and officially incorporate as Miami-Dade County's 28th municipality. Incorporation afforded residents the opportunity to improve the quality of government services they receive and take control of the City's destiny. Since incorporation, a great deal of progress has been made to accomplish the goals of incorporation with the creation of our own police force, new and expanded parks and recreation opportunities and citywide beautification projects. Aventura is governed by a commission-manager form of government, combining the political leadership of its elected officials with the executive experience of its City Manager. This structure is vastly different from that of other local governments, emulating the private sector by privatizing services and emphasizing customer service based on the following principles:

- Prompt response to citizen requests.
- One-stop service for permits and business licenses.
- Commitment to public involvement.
- Utilization of "Electronic Government" to provide service and information.
- Commitment to hiring only the most qualified and highly motivated employees.
- Limiting the number of employees by privatizing or contracting with the private sector for many services.
- A professional, businesslike manner at all times.
- An emphasis on quality not quantity.
- A high quality of life for citizens, businesses and visitors.
- A safe and secure environment to live and work.
- Low taxes.
- Establishing a small number of operating departments that work closely with the community.



Budget Procedures and Process

Budget System

The City of Aventura uses the Budgeting by Objectives Process in the formulation of its budget. Departmental Budgets include a Recap page that contains the Department Description and Personnel Allocation Summary and Organization Chart. Each department also includes an Objectives page and a Budgetary Account Summary. The Objectives page presents a review of the department objectives and performance/workload indicators. The Budgetary Account Summary provides expenditure detail and a comparison of current and previous year's expenditures. The Budgetary Process is intended to be very valuable in communicating with the City Commission and the City's residents.

Budget Process

The City's fiscal year begins on October 1st and ends on September 30th of each year as mandated by Florida statutes. When the certified taxable real estate and tangible property values for the City is received from the Miami-Dade County Property Appraiser on July 1st of each year, the City Manager then submits to the City Commission the Proposed Operating and Capital Budget for the coming year no later than July 10th of each fiscal year. The preliminary millage rate is based on the certified taxable value. The appropriations contained in the proposed recommendation shall not exceed the funds derived from taxation and other revenue sources.

The City's Budget process began in April with a staff meeting between the City Manager and Department Directors to review budget philosophy and develop overall goals and objectives. The entire budget process encompasses approximately five (5) months of the fiscal year. During this period, meetings were held with Department

Directors, the City Commission and the public to insure representative input. The budget calendar that follows details the actions taken during the budget process.

Budget Adoption

The budget is approved via Ordinance at two (2) public meetings scheduled for September conducted by the City Commission. The adopted budget is integrated into the accounting software system effective October 1st.

Budget Control/Monitoring

Funds appropriated in the Budget may be expended by and with the approval of the City Manager in accordance with the provisions of the City Charter and applicable law. Funds of the City shall be expended in accordance with the appropriations provided in the Budget and shall constitute an appropriation of the amounts specified therein. Supplemental appropriations or the reduction of appropriations, if any, shall be made in accordance with Section 4.07 of the City Charter.

The Budget establishes a limitation on expenditures by department total. Said limitation requires that the total sum allocated to each department for operating and capital expenses may not be increased or decreased without specific authorization by a duly-enacted Resolution/Ordinance affecting such amendment or transfer. Therefore, the City Manager may authorize transfers from one individual line item account to another, so long as the line item accounts are within the same department and fund.

- The "Personnel Allocation Summary" enumerates all authorized budgeted positions. However, the City Manager may amend said authorized budgeted positions in order to address the operating needs of the department so long as sufficient budgeted funds are available.

The budget is continually monitored to track variances between actual and budgeted amounts. Significant variances are investigated and monitored for corrective action. Quarterly review meetings are held with the Assistant City Manager – Finance and Administration and City Manager.

Encumbrances do not constitute expenditures or liabilities in the current year, but instead are defined as commitments related to unperformed

contracts for goods or services, which are only reported in governmental funds.

Budget Amendment

Upon the passage and adoption of the budget for the City of Aventura, if the City Manager determines that the department total will exceed its original appropriation, the City Manager is authorized to prepare such Resolutions/Ordinances for consideration by the City Commission as may be necessary and proper to modify any line item from the Budget.

The Budget Amendment Process will differ as to form depending on whether or not the original budget appropriation is exceeded as follows:

- Any change or amendment to the budget that will increase the original total appropriated amount can only be accomplished with the preparation of an Ordinance requiring two (2) public hearings and approval by the City Commission.
- Any change or amendment to the budget which transfers monies within a fund but does not increase the total appropriated amount can be accomplished with the preparation of a Resolution. This does not require a public hearing, however, approval by the City Commission is still necessary.

Basis of Accounting

Basis of Accounting refers to the time period when revenues and expenditures are recognized in the accounts and reported on the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accrual basis of accounting is followed for the proprietary fund types. The modified accrual basis of accounting is followed in the governmental fund types and the expendable trust funds type. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, that is, when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. Expenditures are generally recognized under the modified accrual accounting when the related fund liability is incurred. Exceptions to the general rule

are principal and interest on general long-term debt which is recognized when due.

The City applies all applicable Government Accounting Standards Board ("GASB") pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board ("FASB") statements and interpretations, Accounting Principles Board ("APB") opinions and Accounting Research Bulletins ("ARBs").

During June 1999, the GASB issued Statement No. 34. This statement established new accounting and financial reporting standards for state and local governments, which have been appropriately implemented by the City.

Fund Structure

The accounts of the City are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with the finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded directly in those funds. The following governmental funds have annual appropriated budgets:

Government Fund Types

The *General Fund* is the City's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund. Resources are derived primarily from ad valorem taxes, utility taxes, franchise fees, intergovernmental revenues and charges for services. Expenditures are incurred to provide general government, public safety, community development and community services.

Special Revenue Funds account for revenue sources that are legally restricted to expenditures of specific purposes (excluding pension trusts and major capital projects). Included in the budget are the following special revenue funds:

- Police Education Fund (110)
- Transportation & Street Maintenance Fund (120)
- 911 Fund (180)

The *Debt Service Funds* account for the servicing of general long-term debt and are comprised of the following funds:

- Debt Service Fund Series 2010 & 2011 (230)
- Debt Service Fund Series 2012 (A) (250)
- Debt Service Fund Series 2012 (B) (290)
- Debt Service Fund Series 2018 (291)

The *Capital Projects Funds* accounts for the acquisition and/or construction of major capital projects funded by impact fees or other revenues earmarked for specific projects. Included in the budget is the following Capital Projects Funds:

- Capital Projects Fund (392)
- Aventura Charter High School Construction Fund (393)

Proprietary Funds

The *Enterprise Fund* is used to account for operations that are financed and operated in a manner similar to a commercial enterprise, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of the revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Included in the budget is the following Enterprise Fund:

- Stormwater Utility Fund (410)

Police Offduty Services Fund (620)

This Fund was established to account for revenues and expenditures associated with services provided by offduty Police Officers in private customer details to the various businesses and condominium associations.

Funds Excluded from the Adopted Budget

Aventura City of Excellence School (“ACES”) Charter School Fund (190)

- The City owns and operates a charter K-8 school which is accounted for in a separate Special Revenue fund. The City previously entered into an agreement with Charter Schools USA, Inc. (“CSUSA”) to provide administrative and educational services to ACES.

Don Soffer Aventura High School (“DSAHS”) Charter High School Fund (191)

- The DSAHS is a tuition-free public charter high school that opened in August 2019 to 200 9th grade students. Grades 10, 11 and 12 will be added with approximately 200 additional students for each grade level, in August 2020, 2021 and 2022, respectively.
- The City has entered into a separate management agreement with CSUSA to provide the services necessary to organize, manage, staff, operate and maintain the DSAHS. The current year operating budget is accounted for in a separate Special Revenue fund and was prepared by CSUSA in collaboration with the City’s professional staff.
- Both ACES and the DSAHS have July 1 – June 30 fiscal years. Their budgets are adopted separately from each other and apart from the City, by the Commission in May of each year.



Financial Policies

The City’s financial policies, compiled below, set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist the decision-making process of the City Manager and City Commission. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long-standing principles; traditions and practices that have guided the City in the past and have helped maintain financial stability over the last 26 years. They are reviewed annually as a decision making tool and to ensure their continued relevance in an ever-changing environment.

Operating Budget Policies

1. The City will maintain at a minimum, an accessible cash reserve equivalent to eight (8) weeks of operating costs.
2. No new or expanded services shall be implemented without a corresponding revenue source or the implementation of trade-offs of expenses or revenues at the same time. This applies to personnel, equipment and any other peripheral expenses associated with the service.
3. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure.
4. The City shall support capital expenditures that reduce future operating costs.

Capital Budget Policies

1. Each year, the City prepares a five-year capital improvement program (“CIP”) analyzing all anticipated capital expenditures and identifying associated funding sources. Future capital expenditures necessitated by changes in population, changes in development, growth, redevelopment or changes in economic base will be calculated and included in the capital update process.
2. The City will perform all capital improvements in accordance with the adopted CIP. The City will maintain its physical assets at a level adequate to protect the City’s capital investment and minimize future maintenance and

- replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital equipment from current revenues wherever possible.
3. The City will provide sufficient funds to replace and upgrade equipment as well as to take advantage of new technology thereby ensuring that employees have safe and efficient tools to provide their service. It reflects a commitment to further automation and use of available technology to improve productivity in the City's workforce. The objective for upgrading and replacing equipment includes: (1) normal replacement as equipment completes its useful life, (2) upgrades to new technology, and (3) additional equipment necessary to service the needs of the Charter School and the DSAHS.
 4. The City will use the following criterion to evaluate the relative merit of each capital project. Capital expenditures will foster goals of:
 - a) Projects specifically included in an approved replacement schedule.
 - b) Projects that reduce the cost of operations.
 - c) Projects that significantly improve safety and reduce risk exposure.
 5. The classification of items as capital or operating will be determined by two (2) criteria - cost and frequency. Generally, a capital project has a "useful life" of more than one (1) year and a value of \$5,000 or more.
 6. The City will coordinate development of the CIP with the development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in the operating forecasts.
 7. The first year of the five-year CIP will be used as the basis for formal fiscal year appropriations during the annual budget process.
 8. The City will maintain all of its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
 9. The City will identify the estimated cost of capital projects and prepare a funding projection that considers revenues and operating costs to be included in the CIP document that is submitted to the City Commission for approval.
 10. The City will determine the most appropriate financing method for all new projects.
 11. If appropriate, the City will attempt to maintain a mixed policy of pay-as-you-go and borrowing against future revenues for financing capital projects.
 12. The City will maintain ongoing maintenance schedules relating to road, sidewalk and drainage system improvements.
 13. The City will address and prioritize infrastructure needs on the basis of protecting the health, safety and welfare of the community.
 14. A CIP preparation calendar shall be established and adhered to.
 15. Capital projects will conform to the City's Comprehensive Plan.
 16. Long-term borrowing will not be used to fund current operations or normal maintenance.
 17. The City will strive to maintain an unreserved General Fund balance at a level not less than 10% of the annual General Fund revenue.
 18. If new project appropriation needs are identified at an interim period during the fiscal year, the funding sources will be identified and mid-year budget amendments will be utilized to provide formal budgetary authority. In addition budget amendments may be utilized to increase appropriations for specific capital projects.

Revenue Policies

1. The City will attempt to maintain a diversified and stable revenue system as a shelter from short-run fluctuations in any single revenue source.
2. The City will attempt to obtain new revenue sources as a way of ensuring a balanced budget.
3. The City will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.

Cash Management/Investment Policies

On February 7, 2019, the City Commission re-adopted, by Resolution, Chapter 6.6 of the Administrative Policy Directives and Procedures Manual, entitled "Investment Objectives and Parameters" as the City's Investment Policy for the Management of Public Funds. The Policy was adopted in accordance with Section 218.415, F.S., and its underlying objective is to properly manage and diversify the City's investments to ensure:

1. Safety of Capital
2. Liquidity of Funds
3. Investment Income

The purpose of this policy is to set forth the investment objectives and parameters for the management of public funds of the City. These policies are designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed and a competitive investment return. This investment policy applies to the investment of public funds in excess of amounts needed to meet current expenses, which includes cash and investment balances of City funds.

A Complete list of the City's investment categories may be found in ("APPENDIX B") entitled Authorized Investment Summary Table.

Fund Balance Policies

The City hereby establishes and will classify reservations of General Fund, Fund Balance, as defined herein, in accordance with GASB Statement No. 54 *Fund Balance Reporting and Governmental Fund Type Definitions*. This policy shall primarily apply to the City's General Fund. Fund Balance shall be composed of nonspendable, restricted, committed, assigned and unassigned amounts.

Fund Balance information is primarily used to identify the available resources to repay long-term debt, fund capital improvements, stabilize property tax rates, or enhance the City's financial position, in accordance with policies established by the City Commission.

Fund Balance Definitions and Classifications

Fund Balance – refers to the difference between assets and liabilities reported in a governmental fund. Listed below are the various Fund Balance categories (*in order from most to least restrictive*).

Fund Balance – Nonspendable

Includes amounts that are not in a spendable form (e.g., inventory) or are required, either legally or contractually, to be maintained intact (e.g., principal of an endowment fund).

Examples include:

- Inventory
- Prepaid Expenditures
- Long-Term Portion of Receivables
- Corpus of a Permanent Fund

The City hereby establishes the following Nonspendable Fund Balance Reserves in the General Fund:

a) Inventory Reserve

The Inventory Fund Balance Reserve is established to indicate those amounts relating to inventories that are not in a spendable form.

b) Prepaid Expenditures

The Prepaid Expenditures Fund Balance Reserve is established to indicate those amounts relating to prepaid expenditures that are not in a spendable form.

Fund Balance – Restricted

Includes amounts that can be spent only for the specific purposes stipulated by external resource providers (e.g., creditors, grant providers, contributors or laws or regulations of other governmental entities), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers and when they are legally enforceable.

Fund Balance – Committed

Includes amounts that can be used only for the specific purposes as established by the adoption of this policy and the annual budget ordinance by the City Commission. Commitments can only be removed or changed by taking the same action that originally established the commitment (e.g., an ordinance).

Committed Fund Balance remains binding unless removed in the same manner in which it was established. The action to impose the limitation on resources needs to occur prior to the close of the fiscal year, although the exact amount may be determined subsequently. Contractual obligations should be incorporated to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual obligations. Encumbrances may be reported as committed.

The City hereby establishes the following Committed Fund Balance Reserves in the General Fund:

a) Capital Reserve

The Capital Fund Balance Reserve is committed by the City Commission as set forth in the annual budget ordinance (and any amendments thereto) to be utilized in future years to fund various capital needs.

b) Hurricane/Emergency Recovery Operating Reserve

The Hurricane/Emergency Recovery Operating Fund Balance Reserve is to be maintained by the City Manager at a minimum level of \$5,000,000 for the purposes of responding to and providing relief and recovery efforts to ensure the maintenance of services to the public during hurricane/emergency situations. Such emergencies include, but are not limited to hurricanes, tropical storms, flooding, terrorist activity and other natural or man-made disasters. Additional funds may be appropriated when necessary via a budget amendment ordinance. This Reserve may not necessarily be established in the annual budget. In the event these funds are utilized, they should be replenished in order to prepare for possible future events. The City will make every effort to replenish this reserve over a five-year period beginning with the completion of recovery from the event for which the reserve funds were used.

Fund Balance – Assigned

Includes amounts that the City intends to use for a specific purposes or projects as authorized by the City Manager. In governmental funds other than the General Fund, assigned fund balance represents the amount that is not restricted or

committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund. An appropriation of existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues satisfies the criteria to be classified as an assignment of fund balance. Encumbrances resulting from issuing purchase orders as a result of normal purchasing activities approved by appropriate officials may be reported as assigned.

Fund Balance – Unassigned

Unassigned fund balance for the General Fund includes all amounts not contained in the other classifications. Unassigned amounts are the portion of fund balance which is not obligated or specifically designated and are generally available for any purpose. If another governmental fund has a fund balance deficit, then it will be reported as a negative amount in the unassigned classification in that fund. Positive unassigned amounts will be reported only in the General Fund. The Minimum Level of Unassigned Fund Balance of the General Fund, at the beginning of each fiscal year, shall not be less than 10% of the annual General Fund revenue. In any fiscal year where the City is unable to maintain this 10% minimum reservation of fund balance as required in this section, the City shall not budget any amounts of unassigned fund balance for the purpose of balancing the budget. In addition, the City Manager will make every effort to reestablish the minimum Unassigned Fund Balance in a 24 – 36 month period beginning with the year from which the reserve funds fell below the 10% threshold.

Spending Order of Fund Balance

The City uses restricted amounts to be spent first when both the restricted and unrestricted fund balance is available unless there are legal documents/contract that prohibit doing this, such as in grant agreements requiring dollar for dollar spending. Additionally, the City would first use committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the restricted fund balance classification could be used. Open encumbrances at the end of the fiscal year may only be classified

as committed or assigned, depending on at what level of authorization originally established them.

Annual Review and Determination of Fund Balance Reserve Amounts

The City Manager shall issue a report on an annual basis to the City Commission outlining compliance with the fund balance policy

Accounting, Auditing, and Financial Reporting Policies

An independent audit will be performed annually. The City will produce annual financial reports in accordance with Generally Accepted Accounting Principles ("GAAP") as outlined by the GASB.

Financing Programs and Debt Administration

The City will have four (4) outstanding long-term debt issues at September 30, 2020 with a projected outstanding principal balance of \$20,510,000.

Debt Service Fund Series 2010 & 2011 (230)

Due to a very favorable interest rate environment, in September of 2010, the City issued a partial advance refunding of the original Series 1999 Revenue Bonds with a Bank Loan (described below) that resulted in a more than \$1.1M NPV savings over the life of the loan. The remaining portion of the original Series 1999 Revenue Bonds was refunded in February of 2011 and resulted in a nearly \$530,000 NPV savings over the life of its loan.

The Series 2010 Revenue Bonds are bank qualified debt, secured solely by a covenant to budget and appropriate the required debt service payments each year. This loan is structured the same as a serial bond issue with principal payments due on April 1st and semi-annual interest payments due on April 1st and October 1st of each year with the final maturity on April 1, 2029. Debt service requirements average approximately \$751,000 per year over the 19-year life of the obligation. The interest rate is locked at 3.42%.

The Series 2011 Revenue Bonds are bank qualified debt, secured solely by a covenant to budget and appropriate the required debt service payments each year. This loan is structured the same as a serial bond issue with principal

payments due on April 1st and semi-annual interest payments due on April 1st and October 1st of each year with the final maturity on April 1, 2029. Debt service requirements average approximately \$406,000 per year over the 19-year life of the obligation. The interest rate is locked at 3.64%.

Debt Service Fund Series 2012 (A) (250) & Series 2012 (B) (290)

Due to a very favorable interest rate environment, in June of 2012, the City refunded the original Series 2002 Revenue Bonds with a Bank Loan (described below) that resulted in a more than \$2.5M NPV savings over the life of the loan.

The Series 2012 Revenue Bonds are bank qualified debt, secured solely by a covenant to budget and appropriate the required debt service payments each year. This loan is structured the same as a serial bond issue with principal payments due on August 1st and semi-annual interest payments due on February 1st and August 1st of each year with the final maturity on August 1, 2027. Debt service requirements average approximately \$368,000 and \$411,000 for Debt Service Funds 250 and 290, respectively per year over the 15-year life of the obligation. The interest rate is locked at 2.65%.

Debt Service Fund Series 2018 (291)

The Series 2018 Revenue Bonds are bank qualified debt, secured solely by a covenant to budget and appropriate the required debt service payments each year. This loan is structured the same as a serial bond issue with principal and interest payments due on February 1st and August 1st of each year with the final maturity on August 1, 2038. Debt service requirements average approximately \$497,000 per year over the 20-year life of the obligation. The interest rate is locked at 3.68%.

Debt Policy and Administration

The City has established an informal policy regarding the utilization and management of debt instruments. Debt is used for a variety of purposes. The principal use of debt by the City has been for making capital expenditures. This informal policy was formed to establish criterion and procedures for the issuance of debt financing by the City. This Debt Policy supports the commitment of the City Commission, management, staff and other decision makers to adhere to the sound financial management practices including full and timely repayment of all borrowings and achieving the lowest possible cost of capital.

1. General

- a) The City will analyze all funding alternatives in order to minimize the impact of debt structures on the taxpayers.
- b) The City may utilize debt to refinance current debt or for the acquisition, construction or remodeling of capital improvement projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the user of the project to finance the project over its useful life.

2. Debt Structure

The City may consider the use of credit enhancements (letters of credit, bond insurance, surety bonds, etc.) when such credit enhancements process cost effective.

3. Issuance of Obligations

- a) The City may retain an independent financial advisor for advice on debt structuring and marketing debt issuances.
- b) The City may also retain independent bond counsel and disclosure counsel for legal and procedural advice on all debt issuances.
- c) As necessary, the City may retain other service advisors, such as trustees, underwriters and pricing advisors.
- d) Any process utilized to select professional service providers in connection with the City's debt program shall be in conformance with City

purchasing policies, procedures and requirements.

4. Maturity of the Debt

Bonds will generally not have more than thirty (30) year duration.

5. Payment of Debt

Pre-authorized electronic payments are utilized to ensure that all debt related payments are made and received in a timely manner.

Although the City Charter makes no reference to limitations in establishing debt (i.e., debt limit), the City has limited its borrowing to prudent levels that are able to be satisfied with existing revenue and cash flow projections. The City utilizes debt financing on large expenditures for capital projects or purchases that may be depreciated over their useful lives. By using debt financing, the cost of the expenditure is amortized over its useful life allowing the expenditure to be matched against revenue streams from those receiving the benefits.

When establishing debt, there are a number of factors that must be considered in the process. These factors include the long-term needs of the City and the amount of resources available to repay the debt. There are different ways for a City to achieve debt financing. The City may obtain a bank loan, issue special revenue bonds or ask the residents to approve a ballot item authorizing the issuance of general obligation bonds. The Commission considers the asset's useful life and current economic conditions, to determine the appropriate type of financing instrument.

Cash Management

Pooled Cash

The City maintains a pooled cash account for all funds, enabling the City to invest large amounts of idle cash for short periods of time and to optimize earnings potential. Cash and cash equivalents represents the amount owned by each City fund. Interest earned on pooled cash and investments is allocated monthly based on cash balances of the respective funds. Investments are reported at their fair value based on quoted market prices as reported by recognized security exchanges.

Investment Categories

Cash, Cash Equivalents and Investments

This investment category consists of cash and short-term investments with original maturities of three (3) months or less when purchased, includes cash on hand, demand deposits and investments with the Florida SBA Pool.

Operating Account

The City's operating funds are currently in a Full Analysis Public Funds Account. This account earns a combination of credit against our analysis charges in addition to interest income. At June 30, 2020, the City's funds were collateralized according to the Qualified Public Depository program, where banks are required to maintain collateral amounts with the Florida Pool.

Florida SBA Pool ("Florida Prime")

Florida Prime is a 2a7-like pool and the value of the City's position is the same as the value of the pool shares and is recorded at amortized cost.

Investments under Management

In May of 2009 the City contracted with an Investment Manager to manage a portion of the City's investment portfolio in accordance with our Investment Objectives and Parameters Policy. The City utilizes a 3rd Party Custodian for all of the City's investments under the direction of our Investment Manager.

Risk Management

The City maintains an insurance policy through the Florida Municipal Insurance Trust for general liability, automobile, property, flood, workers' compensation coverage and other miscellaneous insurance coverages for City-owned or leased facilities and equipment. The liability limit under this policy is \$5,000,000.

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DEMOGRAPHICS AND MISCELLANEOUS STATISTICS

FISCAL YEAR 2020/21

Date of Incorporation:	November 7, 1995		
Form of City Government:	Commission – Manager		
Area:	3.2 Square Miles		
Population per State Estimate ⁽¹⁾ :	38,031		
Ethnic Distribution ⁽²⁾ :			
White (Non-Hispanic)	57.9%	African American	3.9%
Hispanic	35.8%	Other	2.4%
Age Distribution ⁽²⁾ :			
Under 20	17%		
20-34	18%		
35-54	26%		
55-64	13%		
65+	26%		
Average Household Size ⁽²⁾ :			
Average Household size		1.99	
Average Family size		2.66	
Housing Occupancy ⁽²⁾ :			
Total housing units		26,120	
Owner occupied housing units		11,756	
Renter occupied housing units		6,136	
Seasonal, recreational and vacant housing units		8,228	
Full-Time Employees:	180	Public Tennis Courts:	3
Public Facilities Located within Corporate Limits:		Public Recreation Centers:	1
Public Parks:	7	Public Schools:	-
Open Space Recreation (acres):	32	Charter Schools:	2
Arts & Cultural Center:	1		
Public Libraries ⁽³⁾ :	1	Aventura City of Excellence School (K-8)	
Police Stations:	1	Don Soffer Aventura High School	
Fire Stations ⁽³⁾ :	2		

(1) University of Florida, Bureau of Economic and Business Research. Population is an estimate as of April 1, 2019

(2) U.S. Census Bureau, Profile of General Demographic Characteristics: 2010 for Aventura, Florida

(3) Operated by Miami-Dade County

BUDGET PREPARATION CALENDAR

FISCAL YEAR 2020/21

<u>DATE</u>	<u>RESPONSIBILITY</u>	<u>ACTION REQUIRED</u>
April 1	City Manager All Department Directors	Distributes prior year Objectives and Performance Workload Indicators to be updated in accordance with our philosophy.
April 10	City Manager	Electronic spreadsheets are delivered to Department Directors with updated budget preparation directives.
April 13 to May 8	All Department Directors City Manager Finance Department	Completed budget estimates are submitted to the City Manager. Revenue estimates are prepared.
May 8 to May 29	Finance Department City Manager	Completion of non General Fund budgets to include totals of all revenues and expenditures submitted to City Manager.
June 1 to June 19	City Manager Assistant City Manager – Finance and Administration	Conducts departmental budget review meetings, balances budget and prints budget document.
July 10	City Manager	City Manager's recommended budget document and message are submitted to City Commission.
July 16	City Commission City Manager	Budget Review Meeting, adopt tentative ad valorem rate to transmit to County for notification purposes.
September 8*	City Commission	First reading on budget and ad valorem tax rate ordinances.
September 16*	City Commission	Second reading on budget, ad valorem tax rate ordinance and Public Hearing.
September 18	Assistant City Manager – Finance and Administration	Documents transmitted to Property Appraiser and State.
October 1	All Departments	New budget becomes effective.

* Dates are subject to change based on School Board and Miami-Dade County Commission meeting dates.

ASSESSED VALUE INFORMATION (LAST TEN FISCAL YEARS)

Fiscal Year Ended September 30,	Tax Roll Year	Real Property	Personal Property	Less: Tax Exempt Real Property	Total Taxable Assessed Value
2011	2010	\$ 7,607,087,842	\$ 216,861,227	\$(579,342,462)	\$7,244,606,607
2012	2011	7,599,224,177	212,774,157	(521,364,015)	7,290,634,319
2013	2012	7,832,825,557	216,503,467	(548,090,007)	7,501,239,017
2014	2013	8,109,509,199	211,480,897	(534,557,698)	7,786,432,398
2015	2014	8,734,453,409	198,681,857	(538,824,136)	8,394,311,130
2016	2015	9,418,840,654	208,455,823	(532,334,375)	9,094,962,102
2017	2016	10,256,329,248	216,738,181	(571,373,185)	9,901,694,244
2018	2017	10,450,567,929	223,735,802	(575,305,868)	10,098,997,863
2019	2018	10,669,786,837	251,121,004	(555,067,665)	10,365,840,176
2020	2019	11,012,770,618	286,759,608	(559,343,594)	10,740,186,632

Note: (1) Florida Law requires that all property be assessed at current fair market value.

TAX RATE COMPARISON

The City of Aventura has the lowest tax rate in Miami-Dade County. The table below compares the adopted tax rates of cities located within the County for fiscal year 2019/20:

Millage Code	City	Total Millage	Operating Millage	Debt Millage
2800	Aventura	1.7261	1.7261	-
3000	Uninc. County	1.9283	1.9283	-
1200	Bal Harbour	1.9654	1.9654	-
3500	Doral	2.0872	1.9000	0.1872
3100	Sunny Isles Beach	2.2000	2.2000	-
3300	Palmetto Bay	2.2000	2.2000	-
3200	Miami Lakes	2.3127	2.3127	-
2000	Pinecrest	2.3990	2.3990	-
3600	Cutler Bay	2.4323	2.4323	-
2400	Key Biscayne	3.1950	3.1950	-
1300	Bay Harbor Island	3.6245	3.6245	-
2500	Sweetwater	3.9948	3.9948	-
0900	South Miami	4.3000	4.3000	-
1400	Surfside	4.4000	4.4000	-
2200	Medley	5.0500	5.0500	-
2600	Virginia Gardens	5.1000	5.1000	-
2700	Hialeah Gardens	5.1613	5.1613	-
0300	Coral Gables	5.5590	5.5590	-
0200	Miami Beach	6.0221	5.7288	0.2933
2300	North Bay Village	6.1179	5.4992	0.6187
2100	Indian Creek	6.3000	6.3000	-
0400	Hialeah	6.3018	6.3018	-
1000	Homestead	6.4015	5.9215	0.4800
0700	North Miami Beach	6.8194	6.2000	0.6194
1500	West Miami	6.8858	6.8858	-
1600	Florida City	7.1858	7.1858	-
0500	Miami Springs	7.3300	7.3300	-
0600	North Miami	7.5000	7.5000	-
3400	Miami Gardens	7.8325	6.9363	0.8962
0100	Miami	7.9900	7.5665	0.4235
1800	El Portal	8.3000	8.3000	-
1100	Miami Shores	8.3009	7.9000	0.4009
1900	Golden Beach	8.4000	7.5780	0.8220
1700	Biscayne Park	9.7000	9.7000	-
0800	Opa-locka	9.8000	9.8000	-

Source: Miami-Dade County Office of the Property Appraiser
2019 Adopted Millage Rates Schedule

WHERE DO YOUR TAX DOLLARS GO?

(Based on fiscal year 2019/20 Tax Rates)



(depiction above is for representational purposes only and is not designed to exact scale)

Taxing Authority	2019/20 Adopted Millages	%
Miami-Dade County	8.3176	47.52%
Miami-Dade County School Board	7.1480	40.84%
South Florida Water Management District (SFWMD)	0.1152	0.66%
Everglades	0.0397	0.23%
Okeechobee Basin	0.1246	0.71%
Florida Inland Navigation District (FIND)	0.0320	0.18%
City of Aventura	1.7261	9.86%
Total Millage Rate	17.5032	100.00%

COMPARATIVE PERSONNEL ALLOCATION SUMMARY

Comparative Personnel Allocation Summary 10 - Year Presentation										
	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
City Commission	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0
Office of the City Manager	4.6	4.6	3.6	3.6	3.6	3.0	3.0	3.0	3.0	2.0
Legal *	-	-	-	-	-	-	-	-	-	-
City Clerk's Office	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Finance	7.0	6.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0
Information Technology	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0
Police	120.0	121.0	121.0	123.0	124.0	125.0	129.0	130.0	130.0	130.0
Community Development	8.4	8.4	8.4	8.4	9.4	9.0	9.0	9.0	9.0	7.0
Community Services	27.0	26.0	26.0	26.0	26.0	21.5	24.0	24.0	25.0	25.0
Public Works/Transportation	-	-	-	-	-	6.5	7.0	7.0	7.0	7.0
Arts & Cultural Center *	-	-	-	-	-	-	-	-	-	-
Charter School **	3.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Don Soffer Aventura H.S. ***	N/A									
Total	185.0	185.0	185.0	187.0	189.0	191.0	198.0	199.0	200.0	197.0

* Departmental staff is provided through contractual services.
 ** Departmental staff is included in Charter School Fund Budget Document.
 *** Management is provided by CSUSA and departmental staff is included in Don Soffer Aventura High School Fund Budget Document.

PRIVATIZED/CONTRACTED CITY SERVICES

- City Attorney and Legal Services
- Building Plans Review and Inspections
- Planning Services
- Engineering Services
- Traffic Engineering Services
- Recreation Programming, Sports and Special Events
- Road, ROW, Building, Park and Median Maintenance
- Solid Waste
- Shuttle Bus Service
- Bicycle Sharing Program
- Management of the Aventura Arts and Cultural Center
- ACES Charter School Teachers and After School Programs
- ACES Charter School Transportation and Food Services
- Management of the Don Soffer Aventura High School

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



SUMMARY OF ALL FUNDS

CITY OF AVENTURA

SUMMARY OF ALL FUNDS

2020/21

OPERATING & CAPITAL OUTLAY

REVENUE PROJECTIONS

FUND NO.	FUND	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
001	General Fund	\$ 61,849,087	\$ 59,974,450	\$ 55,171,079	\$ 33,496,926	\$ 54,267,686
110	Police Education Fund	5,491	5,895	13,096	6,205	5,500
120	Transportation & Street Maint. Fund	3,533,201	3,821,884	8,387,545	4,636,181	2,767,000
180	911 Fund	87,779	94,655	115,360	63,733	105,350
230-290	Debt Service Funds	2,770,224	2,770,224	3,506,084	1,768,169	2,455,435
392	Capital Projects Fund	476,907	442,263	864,932	63,209	864,932
393	Aventura Charter High School Const. F	13,689,166	1,726,303	797,527	632,758	-
410	Stormwater Utility Fund	1,359,964	1,353,706	1,381,739	590,342	1,340,250
620	Police Offduty Services Fund	509,111	676,491	475,000	232,034	475,000
	Subtotal	84,280,930	70,865,871	70,712,362	41,489,557	62,281,153
	Interfund Eliminations	(8,829,335)	(3,034,942)	(2,996,294)	(1,498,147)	(2,300,214)
	Total Revenue	\$ 75,451,595	\$ 67,830,929	\$ 67,716,068	\$ 39,991,410	\$ 59,980,939

EXPENDITURES

DEPT./ DIV. NO.	DEPARTMENT	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<i>Operating Expenditures:</i>						
0101	City Commission	\$ 143,959	\$ 146,406	\$ 148,877	\$ 68,787	\$ 150,134
0501	Office of the City Manager	885,567	584,141	621,129	256,181	583,230
0601	Legal	261,656	417,607	311,000	282,788	311,000
0801	City Clerk's Office	293,580	300,514	349,813	144,737	357,316
1001	Finance	1,022,380	1,049,136	1,085,278	515,070	1,090,203
1201	Information Technology	1,064,222	1,102,231	1,189,026	497,957	1,231,930
2001	Police	19,689,900	20,740,371	21,541,058	10,121,590	21,753,747
4001	Community Development	5,036,699	3,783,281	2,676,218	1,498,863	2,681,089
5001	Community Services	2,380,944	2,695,795	2,542,293	1,208,463	2,566,314
5401	Public Works/Transportation	5,700,240	5,766,617	5,660,997	2,524,639	5,681,672
7001	Arts & Cultural Center	797,663	804,742	840,260	429,629	856,996
9001	Non-Departmental	2,019,032	1,370,573	1,704,500	979,265	1,509,500
	Subtotal	39,295,842	38,761,414	38,670,449	18,527,969	38,773,131
<i>Capital Outlay:</i>						
8005	Office of the City Manager	2,000	-	2,000	-	-
8008	City Clerk's Office	2,226	887	2,000	-	1,000
8010	Finance	2,908	2,717	5,000	-	2,000
8012	Information Technology	386,138	146,945	169,292	5,623	181,000
8020	Police	724,698	860,982	1,002,569	318,619	849,335
8040	Community Development	7,196	159,574	146,784	395	5,500
8050	Community Services	319,009	263,285	468,852	29,597	157,500
8054	Public Works/Transportation	3,474,511	908,176	7,226,167	1,135,536	1,761,742
8069	Charter School	2,361,765	13,756,177	797,527	340,979	200,000
8070	Arts & Cultural Center	41,924	114,984	86,788	28,288	31,400
8090	Non-Departmental	4,720,715	178,292	1,653	562	-
8090	CIP Reserve	-	-	15,630,903	22,300	15,562,896
	Subtotal	12,043,090	16,392,019	25,539,535	1,881,899	18,752,373
<i>Non - Departmental:</i>						
9001	Transfer to Funds	-	-	-	-	-
9001	Debt Service	2,699,842	2,699,842	3,506,084	1,753,043	2,455,435
	Subtotal	2,699,842	2,699,842	3,506,084	1,753,043	2,455,435
	Total Expenditures	\$ 54,038,774	\$ 57,853,275	\$ 67,716,068	\$ 22,162,911	\$ 59,980,939

CITY OF AVENTURA

SUMMARY OF ALL FUNDS

2020/21

OPERATING & CAPITAL OUTLAY

DEPT./ DIV. NO.	CATEGORY	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ 23,185,989	\$ 23,736,330	\$ 24,667,403	\$ 11,405,064	\$ 24,748,773
3000/3999	Contractual Services	10,057,501	9,155,789	8,146,165	4,270,096	8,290,779
4000/4999	Other Charges/Svcs	4,480,510	4,668,228	5,044,700	2,474,768	4,905,594
5000/5399	Commodities	521,074	563,556	586,850	284,425	611,000
5400/5999	Other Operating Expenses	1,050,768	637,511	225,331	93,616	216,985
Subtotal		39,295,842	38,761,414	38,670,449	18,527,969	38,773,131
6000/6999	Capital Outlay	12,043,090	16,392,019	25,539,535	1,881,899	18,752,373
7000/7999	Debt Service	2,699,842	2,699,842	3,506,084	1,753,043	2,455,435
8000/8999	Transfer to Funds	-	-	-	-	-
Total Expenditures		\$ 54,038,774	\$ 57,853,275	\$ 67,716,068	\$ 22,162,911	\$ 59,980,939

Comparative Personnel Allocation Summary

4 - Year Presentation

	2017/18	2018/19	2019/20	2020/21
City Commission	7.0	7.0	7.0	7.0
Office of the City Manager	3.0	3.0	3.0	2.0
Legal *	-	-	-	-
City Clerk's Office	2.0	2.0	2.0	2.0
Finance	7.0	7.0	7.0	7.0
Information Technology	6.0	6.0	6.0	6.0
Police	129.0	130.0	130.0	130.0
Community Development	9.0	9.0	9.0	7.0
Community Services	24.0	24.0	25.0	25.0
Public Works/Transportation	7.0	7.0	7.0	7.0
Arts & Cultural Center *	-	-	-	-
Charter School **	4.0	4.0	4.0	4.0
Don Soffer Aventura H.S. ***	N/A	N/A	N/A	N/A
Total	198.0	199.0	200.0	197.0

* Departmental staff is provided through contractual services.

** Departmental staff is included in Charter School Fund Budget Document.

*** Management is provided by CSUSA and departmental staff is included in Don Soffer Aventura High School Fund Budget Document.

Comparative Personnel Allocation Summary

Full-Time vs. Part-Time

4 - Year Presentation

	2017/18	2018/19	2019/20	2020/21
Total Full-Time	182.0	183.0	183.0	180.0
Total Part-Time	16.0	16.0	17.0	17.0
Total	198.0	199.0	200.0	197.0

**CITY OF AVENTURA
FUND BALANCE ANALYSIS**

DEPARTMENT	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
GENERAL FUND (001)					
Beginning Balance/Carryover	\$ 17,478,338	\$ 15,407,572	\$ 15,309,221	\$ 7,654,611	\$ 14,260,504
Revenues/Sources	44,370,749	44,566,878	39,861,858	25,842,315	40,007,182
Expenditures/Uses	(53,269,905)	(39,990,801)	(40,775,088)	(19,018,632)	(39,495,382)
Ending Fund Balance	\$ 8,579,182	\$ 19,983,649	\$ 14,395,991	\$ 14,478,294	\$ 14,772,304
SPECIAL REVENUE FUNDS:					
POLICE EDUCATION FUND (110)					
Beginning Balance/Carryover	\$ 3,798	\$ 3,798	\$ 7,596	\$ 3,798	\$ -
Revenues/Sources	2,407	2,407	5,500	2,407	5,500
Expenditures/Uses	(3,910)	(3,910)	(13,096)	(3,910)	(5,500)
Ending Fund Balance	\$ 2,295	\$ 2,295	\$ -	\$ 2,295	\$ -
STREET MAINTENANCE FUND (120)					
Beginning Balance/Carryover	\$ 3,051,273	\$ 3,051,273	\$ 6,102,545	\$ 3,051,273	\$ 860,000
Revenues/Sources	1,584,908	1,584,908	2,285,000	1,584,908	1,907,000
Expenditures/Uses	(1,510,952)	(1,510,952)	(8,387,545)	(1,510,952)	(2,767,000)
Ending Fund Balance	\$ 3,125,229	\$ 3,125,229	\$ -	\$ 3,125,229	\$ -
911 FUND (180)					
Beginning Balance/Carryover	\$ 12,560	\$ 12,560	\$ 25,120	\$ 12,560	\$ 20,000
Revenues/Sources	51,173	51,173	90,240	51,173	85,350
Expenditures/Uses	(44,708)	(44,708)	(115,360)	(44,708)	(105,350)
Ending Fund Balance	\$ 19,025	\$ 19,025	\$ -	\$ 19,025	\$ -
DEBT SERVICE FUNDS (230-291)					
Beginning Balance/Carryover	\$ 157,999	\$ 157,999	\$ 315,996	\$ 157,999	\$ -
Revenues/Sources	1,610,170	1,610,170	3,190,088	1,610,170	2,455,435
Expenditures/Uses	(1,753,043)	(1,753,043)	(3,506,084)	(1,753,043)	(2,455,435)
Ending Fund Balance	\$ 15,126	\$ 15,126	\$ -	\$ 15,126	\$ -
CAPITAL PROJECTS FUND (392)					
Beginning Balance/Carryover	\$ -	\$ -	\$ 864,932	\$ -	\$ 864,932
Revenues/Sources	63,209	63,209	-	63,209	-
Expenditures/Uses	(39,876)	(39,876)	(864,932)	(39,876)	(864,932)
Ending Fund Balance	\$ 23,333	\$ 23,333	\$ -	\$ 23,333	\$ -
AVENTURA CHARTER HIGH SCHOOL CONSTRUCTION FUND (393)					
Beginning Balance/Carryover	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues/Sources	13,689,166	1,726,303	797,527	632,758	-
Expenditures/Uses	(2,361,765)	(13,756,177)	(797,527)	(340,979)	-
Ending Fund Balance	\$ 11,327,401	\$ (12,029,874)	\$ -	\$ 291,779	\$ -
STORMWATER UTILITY FUND (410)					
Beginning Balance/Carryover	\$ 36,870	\$ 36,870	\$ 73,739	\$ 36,870	\$ 38,250
Revenues/Sources	553,472	553,472	1,308,000	553,472	1,302,000
Expenditures/Uses	(657,639)	(657,639)	(1,381,739)	(657,639)	(1,340,250)
Ending Fund Balance	\$ (67,297)	\$ (67,297)	\$ -	\$ (67,297)	\$ -
POLICE OFFDUTY SERVICES FUND (620)					
Beginning Balance/Carryover	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues/Sources	232,034	232,034	475,000	232,034	475,000
Expenditures/Uses	(291,319)	(291,319)	(475,000)	(291,319)	(475,000)
Ending Fund Balance	\$ (59,285)	\$ (59,285)	\$ -	\$ (59,285)	\$ -

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



GENERAL FUND

**CITY OF AVENTURA
GENERAL FUND – 001
SUMMARY OF BUDGET
FISCAL YEAR 2020/21
OPERATING & CAPITAL OUTLAY**

FUND DESCRIPTION

The General Fund is used to account for resources and expenditures that are available for the City's general operations.

REVENUE PROJECTIONS

CATEGORY	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
Current Revenues	\$ 44,370,749	\$ 44,566,878	\$ 39,861,858	\$ 25,842,315	\$ 40,007,182
Carryover	17,478,338	15,407,572	15,309,221	7,654,611	14,260,504
Total Revenues	\$ 61,849,087	\$ 59,974,450	\$ 55,171,079	\$ 33,496,926	\$ 54,267,686

EXPENDITURES

DEPT/ DIV. NO.	DEPARTMENT	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
Operating Expenditures:						
0101	City Commission	\$ 143,959	\$ 146,406	\$ 148,877	\$ 68,787	\$ 150,134
0501	Office of the City Manager	885,567	584,141	621,129	256,181	583,230
0601	Legal	261,656	417,607	311,000	282,788	311,000
0801	City Clerk's Office	293,580	300,514	349,813	144,737	357,316
1001	Finance	1,022,380	1,049,136	1,085,278	515,070	1,090,203
1201	Information Technology	1,064,222	1,102,231	1,189,026	497,957	1,231,930
2001	Police	19,171,769	20,132,807	20,957,752	9,781,653	21,176,537
4001	Community Development	5,036,699	3,783,281	2,676,218	1,498,863	2,681,089
5001	Community Services	2,380,944	2,695,795	2,542,293	1,208,463	2,566,314
5401	Public Works/Transportation	3,184,738	3,113,731	3,230,973	1,349,536	3,259,364
7001	Arts & Cultural Center	797,663	804,742	840,260	429,629	856,996
9001	Non-Departmental	2,019,032	1,370,573	1,704,500	979,265	1,509,500
	Subtotal	36,262,209	35,500,964	35,657,119	17,012,929	35,773,613
Capital Outlay						
8005	Office of the City Manager	2,000	-	2,000	-	-
8008	City Clerk's Office	2,226	887	2,000	-	1,000
8010	Finance	2,908	2,717	5,000	-	2,000
8012	Information Technology	386,138	146,945	169,292	5,623	181,000
8020	Police	724,698	771,573	940,149	278,743	766,355
8040	Community Development	7,196	159,574	146,784	395	5,500
8050	Community Services	166,380	263,285	468,852	29,597	157,500
8054	Public Works/Transportation	2,356,176	81,638	299,157	164,348	76,800
8069	Charter School	-	-	-	-	200,000
8070	Arts & Cultural Center	41,924	114,984	86,788	28,288	31,400
8090	Non-Departmental	4,720,715	178,292	1,653	562	-
8090	CIP Reserve	-	-	14,395,991	-	14,772,304
	Subtotal	8,410,361	1,719,895	16,517,666	507,556	16,193,859
	Transfer to Funds	8,597,335	2,769,942	2,996,294	1,498,147	2,300,214
	Subtotal	8,597,335	2,769,942	2,996,294	1,498,147	2,300,214
	Total	\$ 53,269,905	\$ 39,990,801	\$ 55,171,079	\$ 19,018,632	\$ 54,267,686

**CITY OF AVENTURA
GENERAL FUND – 001
CATEGORY SUMMARY
FISCAL YEAR 2020/21**

REVENUE PROJECTIONS

OBJECT CODE	CATEGORY	ACTUAL		APPROVED	HALF YEAR	CITY MANAGER
		2017/18	2018/19	BUDGET 2019/20	ACTUAL 2019/20	PROPOSAL 2020/21
310000/319999	Locally Levied Taxes	\$ 26,085,732	\$ 26,209,992	\$ 26,866,707	\$ 19,347,102	\$ 26,305,195
320000/329999	Licenses & Permits	8,652,714	6,592,049	4,080,500	1,585,190	6,278,300
330000/339999	Intergovernmental Revenues	3,927,769	4,847,227	3,927,670	1,970,467	3,088,870
340000/349999	Charges for Services	2,604,902	2,823,334	2,629,481	1,336,408	2,252,317
350000/359999	Fines & Forfeitures	2,579,456	2,675,837	1,777,500	913,346	1,887,500
360000/369999	Miscellaneous Revenues	520,176	1,418,439	580,000	689,802	195,000
380000/389999	Transfer from Funds	-	-	-	-	-
399900/399999	Fund Balance	17,478,338	15,407,572	15,309,221	7,654,611	14,260,504
Total Available General Fund		\$ 61,849,087	\$ 59,974,450	\$ 55,171,079	\$ 33,496,926	\$ 54,267,686

EXPENDITURES

OBJECT CODE	CATEGORY	ACTUAL		APPROVED	HALF YEAR	CITY MANAGER
		2017/18	2018/19	BUDGET 2019/20	ACTUAL 2019/20	PROPOSAL 2020/21
1000/2999	Personal Services	22,762,626	23,226,111	24,192,403	11,113,745	24,273,773
3000/3999	Contractual Services	7,897,145	6,917,137	5,721,891	3,095,478	5,873,721
4000/4999	Other Charges & Services	4,388,865	4,585,661	4,955,490	2,432,216	4,816,384
5000/5399	Commodities	520,481	562,896	585,850	284,425	608,500
5400/5499	Other Operating Expenses	693,092	209,159	201,485	87,065	201,235
Total operating expenses		36,262,209	35,500,964	35,657,119	17,012,929	35,773,613
6000/6999	Capital Outlay	8,410,361	1,719,895	16,517,666	507,556	16,193,859
8000/8999	Transfer to Funds	8,597,335	2,769,942	2,996,294	1,498,147	2,300,214
Total expenditures		\$ 53,269,905	\$ 39,990,801	\$ 55,171,079	\$ 19,018,632	\$ 54,267,686

**CITY OF AVENTURA
GENERAL FUND – 001
FUND BALANCE ANALYSIS
FISCAL YEAR 2020/21**

REVENUE PROJECTIONS

CATEGORY	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
Beginning Fund Balance	\$ 17,478,338	\$ 16,407,572	\$ 16,309,221	\$ 7,654,611	\$ 14,260,504
Revenues/Sources:					
<u>Locally Levied Taxes</u>					
Property Taxes	\$ 16,747,025	\$ 17,051,593	\$ 17,686,707	\$ 15,778,265	\$ 17,375,195
Section 185 Premium Tax	435,103	474,040	425,000	-	425,000
Utility Taxes	6,094,873	6,141,085	6,040,000	2,335,967	6,005,000
Unified Comm. Tax	1,957,821	1,748,708	1,850,000	711,647	1,700,000
City Business Tax	850,910	794,566	865,000	521,223	800,000
Subtotal	26,085,732	26,209,992	26,866,707	19,347,102	26,305,195
Licenses & Permits	8,652,714	6,592,049	4,080,500	1,585,190	6,278,300
Intergovernmental Rev.	3,927,769	4,847,227	3,927,670	1,970,467	3,088,870
Charges for Services	2,604,902	2,823,334	2,629,481	1,336,408	2,252,317
Fines & Forfeitures	2,579,456	2,675,837	1,777,500	913,346	1,887,500
Miscellaneous	520,176	1,418,439	580,000	689,802	195,000
Interfund Transfers In	-	-	-	-	-
Subtotal	18,285,017	18,356,886	12,995,151	6,495,213	13,701,987
Total Revenues/Sources	\$ 44,370,749	\$ 44,566,878	\$ 39,861,858	\$ 25,842,315	\$ 40,007,182

OBJECT CODE	CATEGORY	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
Expenditures/Uses:						
<u>Operating Expenditures</u>						
0101	City Commission	\$ 143,959	\$ 146,406	\$ 148,877	\$ 68,787	\$ 150,134
0501	Office of the City Manager	885,567	584,141	621,129	256,181	583,230
0601	Legal	261,656	417,607	311,000	282,788	311,000
0801	City Clerk's Office	293,580	300,514	349,813	144,737	357,316
1001	Finance	1,022,380	1,049,136	1,085,278	515,070	1,090,203
1201	Information Technology	1,064,222	1,102,231	1,189,026	497,957	1,231,930
2001	Police	19,171,769	20,132,807	20,957,752	9,781,653	21,176,537
4001	Community Development	5,036,699	3,783,281	2,676,218	1,498,863	2,681,089
5001	Community Services	2,380,944	2,695,795	2,542,293	1,208,463	2,566,314
5401	Public Works/Transportation	3,184,738	3,113,731	3,230,973	1,349,536	3,259,364
7001	Arts & Cultural Center	797,663	804,742	840,260	429,629	856,996
9001	Non-Departmental	2,019,032	1,370,573	1,704,500	979,265	1,509,500
Total Operating Expenditures		36,262,209	35,500,964	35,657,119	17,012,929	35,773,613
Capital Outlay Expenditures		8,410,361	1,719,895	2,121,675	507,556	1,421,555
Interfund Transfers Out		8,597,335	2,769,942	2,996,294	1,498,147	2,300,214
Total Expenditures/Uses		53,269,905	39,990,801	40,775,088	19,018,632	39,495,382
Ending Fund Balance						
<u>Designated for</u>						
Capital Improvements		8,579,182	19,983,649	14,395,991	14,478,294	14,772,304

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



REVENUE PROJECTIONS

**CITY OF AVENTURA
GENERAL FUND – 001
REVENUE PROJECTIONS
FISCAL YEAR 2020/21**

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>Locally Levied Taxes</u>						
3111000	Ad Valorem Taxes-Current	\$ 16,211,763	\$ 16,413,368	\$ 17,611,707	\$ 15,773,987	\$ 17,300,195
3112000	Ad Valorem Taxes-Delinquent	535,262	638,225	75,000	4,278	75,000
3125200	Section 185 Premium Tax	435,103	474,040	425,000	-	425,000
3141000	Utility Tax-Electric	4,815,042	4,903,339	4,835,000	2,054,995	4,800,000
3143000	Utility Tax-Water	1,250,281	1,213,984	1,175,000	251,828	1,175,000
3144000	Utility Tax-Gas	29,550	23,762	30,000	29,144	30,000
3149000	Unified Communications Tax	1,957,821	1,748,708	1,850,000	711,647	1,700,000
3161000	City Business Tax	850,910	794,566	865,000	521,223	800,000
	Subtotal	26,085,732	26,209,992	26,866,707	19,347,102	26,305,195
<u>Licenses & Permits</u>						
3221000	Building Permits	5,534,599	3,663,196	2,318,000	1,148,240	2,383,800
3221500	Radon/Code Comp Admin. Fee	27,046	12,301	7,500	3,298	7,500
3222000	Certificate of Occupancy	475,577	489,925	155,000	139,280	155,000
3231000	Franchise Fee-Electric	1,885,946	1,710,622	835,000	-	2,980,000
3234000	Franchise Fee-Gas	6,350	10,083	90,000	18,644	90,000
3237100	Franchise Fee-Sanitation	601,476	628,751	575,000	259,429	587,000
3238000	Franchise Fee-Towing	51,000	50,000	50,000	12,500	50,000
3291000	Engineering Permits	70,720	27,171	50,000	3,799	25,000
	Subtotal	8,652,714	6,592,049	4,080,500	1,585,190	6,278,300
<u>Intergovernmental Revenues</u>						
3312100	Bulletproof Vests	9,506	5,535	-	-	-
3312910	FEMA	27,957	702,020	-	262,472	-
3342009	Justice Assistance Grant	1,520	-	-	-	-
3343601	FDEP Agreement	-	200,000	-	-	-
3344901	Maintenance Agreement Payment	12,676	12,676	12,670	6,338	12,670
3351200	State Revenue Sharing	812,031	850,742	835,000	406,941	691,200
3351500	Alcoholic Beverage License	19,641	25,954	20,000	6,134	20,000
3351800	Half Cent Sales Tax	2,965,580	2,994,211	2,995,000	1,273,680	2,320,000
3354930	Fuel Tax Refund	14,321	4,270	15,000	2,850	5,000
3377501	MPO Transit Study	13,281	-	-	-	-
3382000	County Business Tax	51,256	51,819	50,000	12,052	40,000
	Subtotal	3,927,769	4,847,227	3,927,670	1,970,467	3,088,870
<u>Charges For Services</u>						
3413000	Certificate of Use Fees	4,763	4,515	5,000	-	5,000
3419500	Lien Search Fees	88,719	80,300	80,000	42,750	70,000
3421300	Police Services Agreement	1,197,114	1,271,374	1,299,481	647,949	1,321,817
3425000	Development Review Fees	153,315	108,100	130,000	85,800	110,500
3471000	Rec/Cultural Events	23,779	2,986	15,000	2,178	-
3472000	Parks & Recreation Fees	158,284	310,857	175,000	233,200	125,000
3472500	Community Center Fees	244,281	260,113	225,000	168,352	150,000
3473000	Membership & Guest Fees	48,926	69,077	-	24,262	-
3474000	Founders Day	32,875	32,325	30,000	31,625	25,000
3475000	Summer Recreation	483,943	491,246	500,000	1,876	300,000
3476001	AACC Fees and Rentals	168,903	192,441	170,000	98,416	145,000
	Subtotal	2,604,902	2,823,334	2,629,481	1,336,408	2,252,317

CITY OF AVENTURA
GENERAL FUND – 001
REVENUE PROJECTIONS - CONTINUED
FISCAL YEAR 2020/21

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>Fines & Forfeitures</u>						
3511000	County Court Fines	268,039	284,354	275,000	137,910	250,000
3541000	Code Violation Fines	2,382	5,774	2,500	1,291	2,500
3542000	Intersection Safety Camera Program	2,309,035	2,385,709	1,500,000	774,145	1,635,000
	Subtotal	2,579,456	2,675,837	1,777,500	913,346	1,887,500
<u>Misc. Revenues</u>						
3611000	Interest Earnings	436,644	1,158,802	500,000	655,439	125,000
3644200	Sale of Assets	26,285	22,459	20,000	588	20,000
3644910	Lost/Abandoned Property	2,063	1,279	-	-	-
3644920	Evidence	7,957	189	-	-	-
3699000	Misc. Revenues	47,227	235,710	60,000	33,775	50,000
	Subtotal	520,176	1,418,439	580,000	689,802	195,000
<u>Non-Revenue</u>						
3999000	Carryover	17,478,338	15,407,572	15,309,221	7,654,611	14,260,504
	Subtotal	17,478,338	15,407,572	15,309,221	7,654,611	14,260,504
Total Available General Fund		\$ 61,849,087	\$ 59,974,450	\$ 55,171,079	\$ 33,496,926	\$ 54,267,686

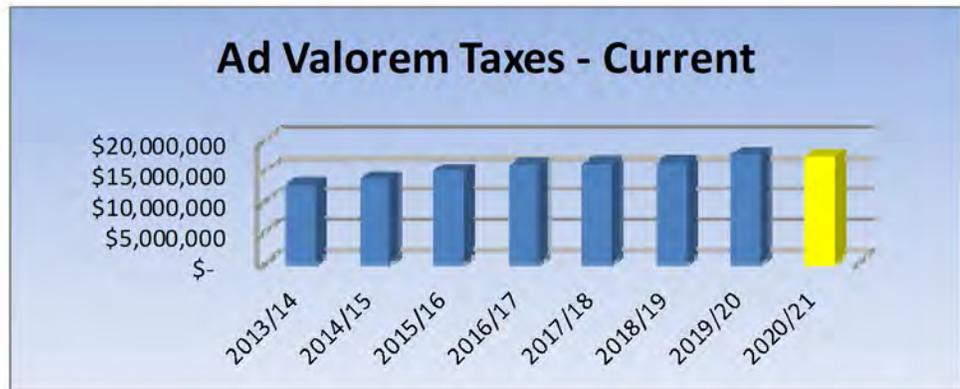
REVENUE PROJECTION RATIONALE

LOCALLY LEVIED TAXES

3111000 Ad Valorem Taxes-Current – Ad Valorem or property taxes are authorized by Chapter 166, Florida Statutes. The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation. The amount of revenue is based on the tax rate multiplied by the assessed value of the City which is provided by the County Property Appraiser. The amount is then budgeted at 95% of its gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes. The City's assessed value as reported by the Property Appraiser is \$10,550,216,874. This amount is \$189,969,758 or 1.77% less than last year. The ad valorem millage levy for fiscal year 2020/21 is recommended to be 1.7261, which is the same rate adopted last year. This will generate \$17,300,195 compared to last year's amount of \$17,611,707. This represents the 25th year without a millage rate increase.

City Ad Valorem Tax Rate History:

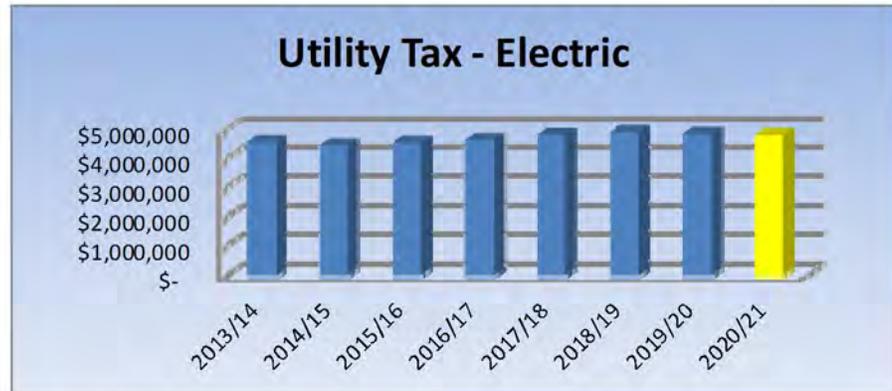
1995/96 to 2006/07 – 2.2270
2007/08 to present – 1.7261



3112000 Ad Valorem Taxes-Delinquent – This revenue source is derived by those taxpayers who do not pay their taxes by March 31st of any given year. On average the total revenue received in this category is minimal when compared to the total Ad Valorem taxes collected.



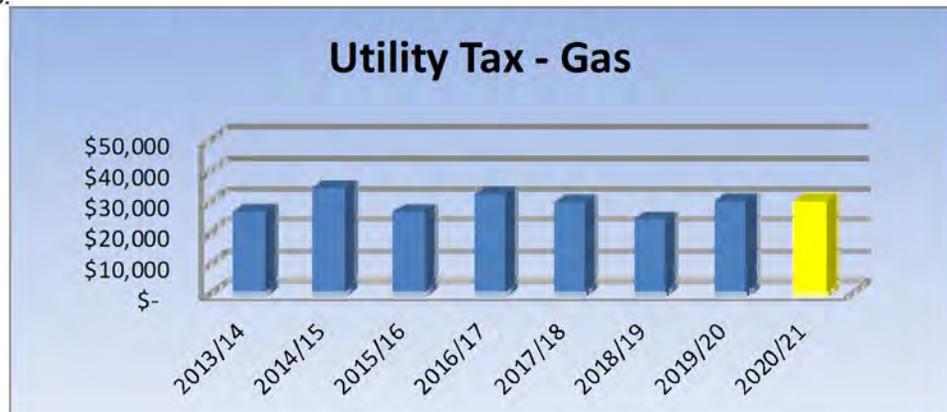
3141000 Utility Tax-Electric – Section 166.231(1)(A), Florida Statutes, authorizes a city to collect Public Service or Utility Taxes. Miami-Dade County previously established by Ordinance utility taxes for unincorporated areas in the amount of 10% on electricity. The City enacted Ordinance 96-03 which mirrored the County’s utility tax levies. The projection is based on actual collections for the past two (2) fiscal years.



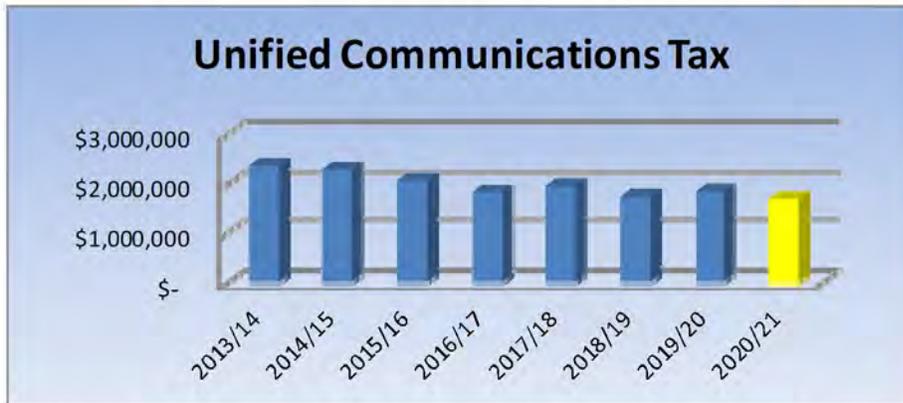
3143000 Utility Tax-Water – Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. Miami-Dade County previously established by Ordinance utility taxes for unincorporated areas in the amount of 10% on water. The City enacted Ordinance 96-03 which mirrored the County’s utility tax levies. The projection is based on actual collections for the past two (2) fiscal years.



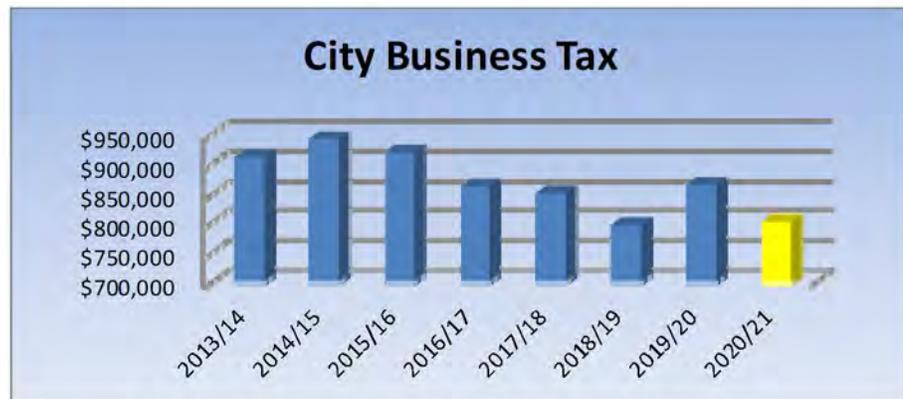
3144000 Utility Tax-Gas – Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. Miami-Dade County previously established by Ordinance utility taxes for unincorporated areas in the amount of 10% on gas and oil. The City enacted Ordinance 96-03 which mirrored the County’s utility tax levies. The projection is based on actual collections for the past two (2) fiscal years.



3149000 Unified Communications Tax – Effective October 1, 2001, the Unified Communications Tax replaced municipal utility taxes and franchise fees on all telecommunication, cable and other communication services. The projection is based on actual collections in the current fiscal year.



3161000 City Business Tax – Pursuant to Chapter 205, Florida Statutes, the City has adopted an ordinance imposing a business tax for the privilege of engaging in or managing any business, profession or occupation within the City. The amount budgeted is based on anticipated collections in the current fiscal year.

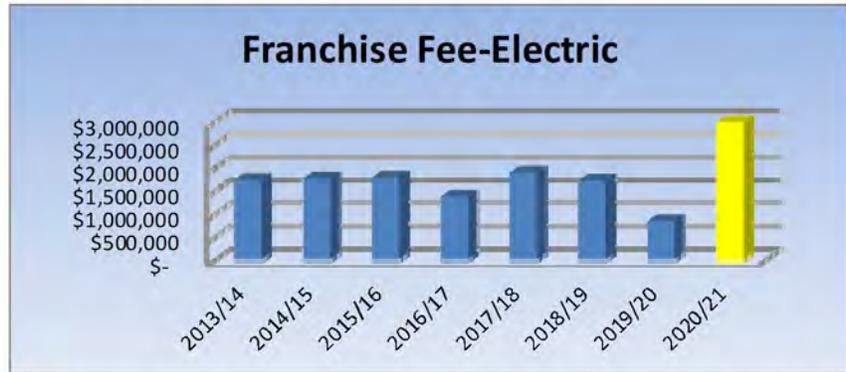


LICENSES AND PERMITS

3221000 Building Permits – Permits must be issued to any individual or business that performs construction work within the City’s corporate limits. These permits are issued for construction, such as plumbing, electrical, structural, mechanical, etc. and their fees are set by City Ordinance. The projection includes a small increase over the current year budget based on actual collections in the current fiscal year and anticipated FY 2020/21 building activity.



3231000 Franchise Fee-Electric – A city may charge electric companies for the use of its rights-of-way per Florida Statutes 166.021 and 337.401. In the past, Miami-Dade County had an agreement with FPL covering the City, as well as the unincorporated areas of the County. The County Commission, via an interlocal agreement, had agreed to share these revenues with the City. On January 9, 2018, the City adopted a new FPL Franchise Agreement (Ordinance No. 2018-02) which became effective in June 2020 which is anticipated to generate additional revenue for the City in FY 2020/21. The amount that has been budgeted is based on conservative projections that were provided by FPL at that time of the new agreement’s adoption.



3234000 Franchise Fee-Gas – A city may charge gas companies for the use of its rights-of-way per Florida Statutes 166.021 and 337.401. It is standard practice to enact a 6% fee on gross revenues. The projected amount is based on the new Peoples Gas System Agreement which was adopted on June 11, 2019 (Ordinance No. 2019-10).



3237100 Franchise Fee-Sanitation – The City issues solid waste franchises to the private sector for all areas of the City. In addition a fee of 10% was adopted for the private companies to utilize the City’s rights-of-way. The amount projected is based on historical collections.



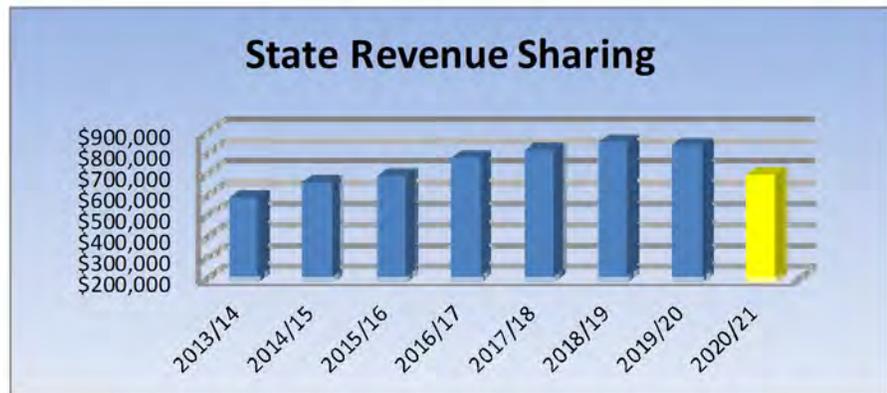
3238000 Franchise Fee-Towing – The amount budgeted is based on a franchise agreement for towing services within our corporate limits that was awarded in November 2017.

3291000 Engineering Permits – This fee is representative of the costs associated with regulatory review of the installation of utilities, paving, drainage and right-of-way renovation/excavation by the City staff. The amount budgeted is conservative and considers the actual collections in the current fiscal year and projected activity for next year.

INTERGOVERNMENTAL REVENUES

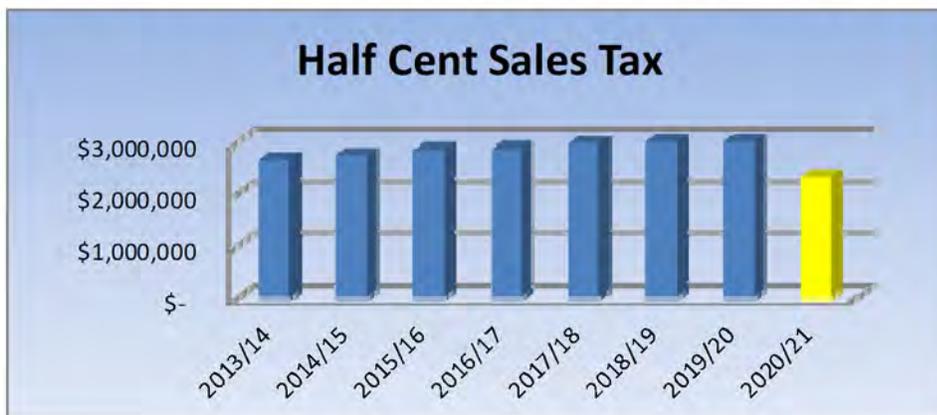
3344901 Maintenance Agreement Payment – Funds provided by FDOT to maintain Medians and Rights-of-Way along Biscayne Boulevard.

3351200 State Revenue Sharing – Revenues received in this category represent base cigarette tax and 8th cent motor fuel tax which are levied by the State. The portion which comes from cigarette tax of approximately 76.2% of the total is deposited to the General Fund. The remainder is deposited to the Transportation and Street Maintenance Fund. The amount budgeted is based on conservative projections related to COVID-19.

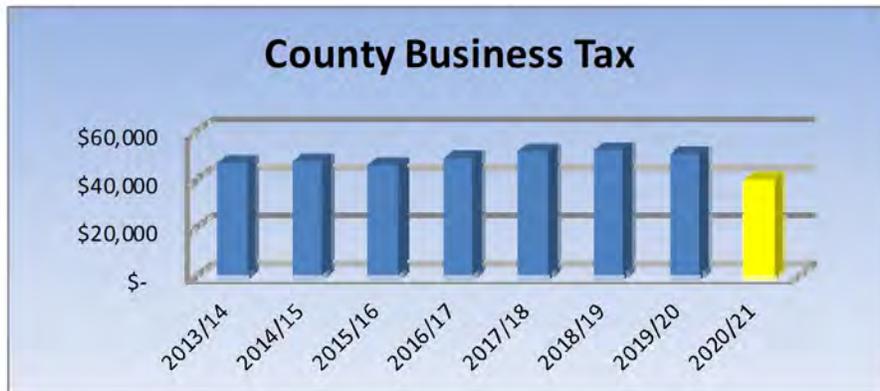


3351500 Alcoholic Beverage License – Various alcoholic beverage license taxes are levied on manufacturers, distributors, vendors and sales agents of alcoholic beverages in the State. The tax is collected by the State and distributed back to the City. The City's share is approximately 38% of the proceeds of the tax collected within the City.

3351800 Half Cent Sales Tax – This revenue source represents ½ of the revenue generated by the additional 1% sales tax which is distributed to counties and cities based on a per capita formula. The amount budgeted is based on conservative projections related to COVID-19.



3382000 County Business Tax – All businesses in the City must pay a County Business Tax in addition to the City’s Business Tax to operate a business within the County’s corporate limits. A portion of the County’s revenues are remitted to the City.



CHARGES FOR SERVICES

3421300 Police Services Agreement – This amount represents the contractual cost to be paid by Aventura Mall for an increase in the level of policing services that was negotiated in FY 2016/17.

3425000 Development Review Fees – These are fees charged to developers for costs associated with the interdepartmental review of new development proposals such as site plans and plats.

3471000 Rec/Cultural Events – This is the amount paid by City residents to participate in various trips and events sponsored by the City. The revenues are offset by an expenditure account in the Community Services Department. Due to the COVID-19 pandemic, no trips or events are currently planned in the coming year.

3472000 Parks & Recreation Fees – This includes non-resident fees for entering the park and user fees associated with the various programs at Founders Park and Waterways Park. This revenue source is expected to decrease in the coming year as field space at Waterways Park will be limited as utilization by the DSAHS is expected to increase.

3472500 Community Center Fees – This represents membership fees and user fees charged for the various programs provided at the Community Recreation Center. Due to the COVID-19 pandemic, this revenue source is expected to decrease in the coming year in order to meet the social distancing requirements established by the Centers for Disease Control and Prevention (“CDC”).

3475000 Summer Recreation – This represents fees charged for participants in the City’s Summer Recreation Program. This revenue is expected to decrease in the coming year as field space at Waterways Park will be limited as utilization by the DSAHS is expected to increase.

3476001 AACC Fees and Rentals – This represents anticipated revenue from rental fees, sponsors and the summer performing arts camp. Due to the COVID-19 pandemic, this revenue source is expected to decrease in the coming year in order to meet the social distancing requirements established by the CDC.

FINES & FORFEITURES

3511000 County Court Fines – The City receives a portion of the revenues resulting from traffic enforcement activities within its corporate limits. The projection is conservative and based on actual revenues for the current period.

3541000 Code Violation Fines – Revenues in this category are generated when the owner of property within the City's corporate limits violates a City code.

3542000 Intersection Safety Camera Program – Revenues generated from the Traffic Safety Camera Program. Projection is based on conservative historical data.

MISC. REVENUES

3611000 Interest Earnings – Investment practices are maintained to allow for 100% of available funds to be invested at all times. Determining factors in forecasting revenue for this line item are the anticipated interest rate and the amount of pooled dollars available for investment. This revenue source has been conservatively budgeted in the coming year due to the low interest rate environment that we are currently in.

3699000 Misc. Revenues – Any other revenues not otherwise classified.

NON – REVENUE

3999000 Carryover – This amount is derived by a comparison of all of the anticipated revenues for the current period to all of the anticipated expenditures for the current period. The amount budgeted represents the total needed to fund anticipated future capital projects and to balance the revenues with projected expenditures.

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**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



CITY COMMISSION

**CITY OF AVENTURA
CITY COMMISSION
FISCAL YEAR 2020/21**

DEPARTMENT DESCRIPTION

The City Commission is the community's legislative body which acts as the decision-making entity that establishes policies and ordinances to meet the community's needs on a proactive basis. The City Commission is committed to providing the best possible professional government and the delivery of quality service levels that reflect community priorities and maintain the quality of life for all residents.

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ 64,445	\$ 64,215	\$ 62,650	\$ 25,457	\$ 62,650
3000/3999	Contractual Services	-	-	-	-	-
4000/4999	Other Charges & Services	59,703	61,494	62,877	31,335	64,134
5000/5399	Commodities	4,479	4,187	3,600	1,203	3,600
5400/5499	Other Operating Expenses	15,332	16,510	19,750	10,792	19,750
Total Operating Expenses		\$ 143,959	\$ 146,406	\$ 148,877	\$ 68,787	\$ 150,134

PERSONNEL ALLOCATION SUMMARY

Position No.	Position Title	2017/18	2018/19	2019/20	2020/21
0301	Mayor	1.0	1.0	1.0	1.0
0401	Commissioner	1.0	1.0	1.0	1.0
0402	Commissioner	1.0	1.0	1.0	1.0
0403	Commissioner	1.0	1.0	1.0	1.0
0404	Commissioner	1.0	1.0	1.0	1.0
0405	Commissioner	1.0	1.0	1.0	1.0
0406	Commissioner	1.0	1.0	1.0	1.0
Total		7.0	7.0	7.0	7.0

CITY OF AVENTURA
CITY COMMISSION
2020/21
BUDGETARY ACCOUNT SUMMARY
001-0101-511

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>PERSONAL SERVICES</u>						
1210	Commission Salaries	\$ 55,321	\$ 55,000	\$ 55,000	\$ 22,623	\$ 55,000
2101	FICA	8,836	8,923	7,452	2,726	7,452
2401	Workers' Compensation	288	292	198	108	198
	Subtotal	64,445	64,215	62,650	25,457	62,650
<u>OTHER CHARGES & SERVICES</u>						
4030	Legislative Expenses	59,703	61,494	62,877	31,335	64,134
	Subtotal	59,703	61,494	62,877	31,335	64,134
<u>COMMODITIES</u>						
5101	Office Supplies	540	400	400	-	400
5290	Other Operating supplies	3,939	3,787	3,200	1,203	3,200
	Subtotal	4,479	4,187	3,600	1,203	3,600
<u>OTHER OPERATING EXPENSES</u>						
5410	Subscriptions & Memberships	10,064	10,343	10,000	7,831	10,000
5420	Conferences & Seminars	4,268	5,167	8,750	2,961	8,750
5981	High School Scholarship	1,000	1,000	1,000	-	1,000
	Subtotal	15,332	16,510	19,750	10,792	19,750
	Total City Commission	\$ 143,959	\$ 146,406	\$ 148,877	\$ 68,787	\$ 150,134

**CITY COMMISSION
BUDGET JUSTIFICATIONS**

4030 Legislative Expenses – This account represents the \$9,162 (rounded) established per Commissioner to offset expenditures incurred in the performance of their official duties.

5410 Subscriptions & Memberships – The following memberships are included for funding:

- Florida League of Cities
- National League of Cities
- Miscellaneous Seminars

5420 Conferences & Seminars – Funding for this purpose is essential in order to keep informed of changing and new developments in local government.

- Florida League of Cities
- National League of Cities
- Miscellaneous Seminars

5981 Krop High School Scholarship – The City Commission establishes an annual scholarship for Aventura senior Krop High School students to offset college expenses.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



OFFICE OF THE CITY MANAGER

**CITY OF AVENTURA
OFFICE OF THE CITY MANAGER
FISCAL YEAR 2020/21**

DEPARTMENT DESCRIPTION

Maintain a City government structure that represents the needs of the community and provides quality services in an efficient, businesslike and professional manner. Responsible for the overall management of all functions and activities of the City's operations, preparation of annual budget and 5-year CIP document and ensures the proper implementation of policies and ordinances adopted by the City Commission. Provides recommendations and solutions to community concerns. Utilizes customer service focus process to respond to citizen requests.

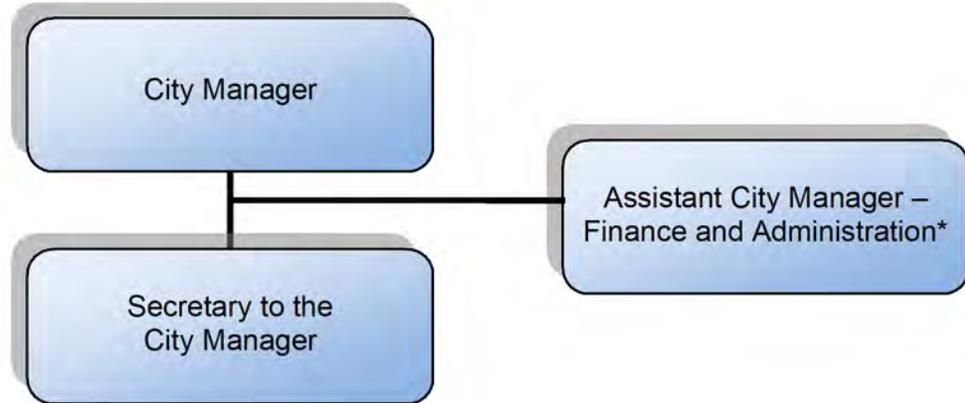
OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ 761,291	\$ 480,096	\$ 499,789	\$ 194,417	\$ 456,390
3000/3999	Contractual Services	68,821	67,635	52,500	28,000	52,500
4000/4999	Other Charges & Services	47,230	25,444	59,340	25,311	63,340
5000/5399	Commodities	3,290	2,792	3,000	2,913	3,000
5400/5499	Other Operating Expenses	4,935	8,174	6,500	5,540	8,000
	Total operating expenses	\$ 885,567	\$ 584,141	\$ 621,129	\$ 256,181	\$ 583,230

PERSONNEL ALLOCATION SUMMARY

Position No.	Position Title	2017/18	2018/19	2019/20	2020/21
0101	City Manager	1.0	1.0	1.0	1.0
00151	Assistant City Manager – Finance and Administration	N/A	N/A	*	*
0201	Secretary to City Manager	1.0	1.0	1.0	1.0
0801	Receptionist/Inform. Clerk	1.0	1.0	1.0	-
	Total	3.0	3.0	3.0	2.0

* This Position is budgeted, funded and allocated from within the Finance Department.

OFFICE OF THE CITY MANAGER
ORGANIZATION CHART



* This Position is budgeted, funded and allocated from within the Finance Department.

**CITY OF AVENTURA
OFFICE OF THE CITY MANAGER
FISCAL YEAR 2020/21**

OBJECTIVES

1. Provide completed reports and recommendations on a timely basis upon which the City Commission can make policy decisions.
2. Prepare and submit budget to the City Commission by July 10th of each year.
3. Oversee customer service functions by all Departments to ensure timely response or resolution of citizen requests.
4. Coordinate, control and monitor the activities of all City Departments and operations.
5. Interact with community organizations and associations to increase public awareness of City's various programs, facilities and services.
6. Update 5-year Capital Improvement Program document and submit to the City Commission by June of each year.
7. Effectively administer the budget priorities and goals established by the City Commission.
8. Perform the functions of Director of Emergency Management to provide for an effective emergency response capability for all City operations.
9. Coordinate and oversee the Aventura City of Excellence School and the Don Soffer Aventura High School operations and prepare annual budgets.
10. Oversee capital projects.
11. Issue newsletters and annual report to the public.
12. Update and enhance the City's website to become more user-friendly.

PERFORMANCE WORKLOAD INDICATORS

PERFORMANCE WORKLOAD INDICATOR	ACTUAL 2017/18	ACTUAL 2018/19	PROJECTED 2019/20	ESTIMATE 2020/21
Citizen Requests & Inquires	36	32	84	80
Commission Requests	35	31	43	40
Community Meetings Attended	20	20	42	50
Agenda Back up Items Prepared	70	66	61	60
No. of Newsletters & Reports Issued	6	6	6	6
Annual Budget & CIP Prepared	2	2	2	2
School Budget	1	1	2	2
City Manager Briefing Reports	12	12	12	6
Capital Projects	12	12	8	5
School Advisory Committee Meeting	5	8	7	6

CITY OF AVENTURA
OFFICE OF THE CITY MANAGER
2020/21
BUDGETARY ACCOUNT SUMMARY
001-0501-512

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>PERSONAL SERVICES</u>						
1201	Employee Salaries	\$ 601,011	\$ 348,294	\$ 357,519	\$ 142,509	\$ 328,755
2101	FICA	34,106	24,806	27,350	7,845	25,150
2201	Pension	55,272	52,287	58,417	23,945	55,403
2301	Health, Life & Disability	69,369	53,822	55,216	19,795	45,898
2401	Workers' Compensation	1,533	887	1,287	323	1,184
	Subtotal	761,291	480,096	499,789	194,417	456,390
<u>CONTRACTUAL SERVICES</u>						
3150	CMCS Consulting	16,321	15,000	-	1,750	-
3170	Lobbyist Services	52,500	52,635	52,500	26,250	52,500
	Subtotal	68,821	67,635	52,500	28,000	52,500
<u>OTHER CHARGES & SERVICES</u>						
4001	Travel & Per Diem	1,896	3,198	4,500	6,594	7,500
4041	Car Allowance	8,981	5,280	6,000	3,000	6,000
4101	Communication Services	849	739	840	420	840
4701	Printing & Binding	3,794	4,710	3,000	1,276	4,000
4710	Printing/Newsletter	31,710	11,517	45,000	14,021	45,000
	Subtotal	47,230	25,444	59,340	25,311	63,340
<u>COMMODITIES</u>						
5101	Office Supplies	3,290	2,792	3,000	2,913	3,000
	Subtotal	3,290	2,792	3,000	2,913	3,000
<u>OTHER OPERATING EXPENSES</u>						
5410	Subscriptions & Memberships	3,424	6,861	3,500	4,607	5,000
5420	Conferences & Seminars	575	95	2,000	490	2,000
5901	Contingency	936	1,218	1,000	443	1,000
	Subtotal	4,935	8,174	6,500	5,540	8,000
	Total City Manager	\$ 885,567	\$ 584,141	\$ 621,129	\$ 256,181	\$ 583,230

**OFFICE OF THE CITY MANAGER
BUDGET JUSTIFICATIONS**

3170 Lobbyist Services – Costs associated with retaining a professional lobbyist to foster the City's position at the state and county level.

4710 Printing/Newsletter – Represents the cost of printing various documents, informational newsletters and the annual report to the residents.

5410 Subscriptions & Memberships – This line item is used to fund memberships with professional organizations and subscriptions.

- Florida City & County Manager's Association
- International City Management Association
- Miami-Dade County Management Association
- Miscellaneous subscriptions

5420 Conferences & Seminars – Funding for this purpose is essential in order to keep informed of changing and new developments in the field of City Management, local government and personnel.

- Florida City & County Manager's Association
- International City Management Association
- Florida League of Cities
- Miscellaneous Management Seminars

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



LEGAL DEPARTMENT

**CITY OF AVENTURA
LEGAL
FISCAL YEAR 2020/21**

DEPARTMENT DESCRIPTION

To provide legal support and advice to the City Commission, City Manager, Department Directors and advisory boards on all legal issues affecting the City.

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
3000/3999	Contractual Services	261,656	417,607	306,000	282,788	306,000
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5499	Other Operating Expenses	-	-	5,000	-	5,000
Total Operating Expenses		\$ 261,656	\$ 417,607	\$ 311,000	\$ 282,788	\$ 311,000

OBJECTIVES

1. Ensure that the various rules, laws and requirements of state, local and federal governments are understood and followed by the City.
2. Review and preparation of contracts, ordinances and resolutions.
3. Represent the City in litigation matters.
4. Provide legal support services to the City Commission, staff and City Boards.

PERFORMANCE WORKLOAD INDICATORS

PERFORMANCE WORKLOAD INDICATOR
Positive compliance with all rules and regulations.
Number of documents prepared.
Litigation is avoided or concluded to the City's satisfaction.
Number of meetings attended.

CITY OF AVENTURA
LEGAL
2020/21
BUDGETARY ACCOUNT SUMMARY
001-0601-514

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
	<u>CONTRACTUAL SERVICES</u>					
3120	Prof. Services - Legal	\$ 261,656	\$ 417,607	\$ 306,000	\$ 282,788	\$ 306,000
	Subtotal	261,656	417,607	306,000	282,788	306,000
	<u>OTHER OPERATING EXPENSES</u>					
5901	Contingency	-	-	5,000	-	5,000
	Subtotal	-	-	5,000	-	5,000
	Total Legal	\$ 261,656	\$ 417,607	\$ 311,000	\$ 282,788	\$ 311,000

BUDGET JUSTIFICATIONS

3120 Prof. Services - Legal – Represents the estimated cost of maintaining the contracted City Attorney arrangement with the firm of Weiss Serota Helfman Cole & Bierman, P.L., to perform legal services required by the City Commission and City Manager. The firm has agreed to maintain their hourly rate of \$207 for FY 2020/21.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



CITY CLERK'S OFFICE

**CITY OF AVENTURA
CITY CLERK'S OFFICE
FISCAL YEAR 2020/21**

DEPARTMENT DESCRIPTION

To record and maintain an accurate record of the official actions of the City Commission and Advisory Boards. Serve as the local Elections Supervisor. Provide notice of all required meetings, effect legal advertising and respond to public records requests. Implement and maintain records management program. Administer publication and supplement of City Code Book. Maintain custody of City Seal and all City records. Assist in preparation of agenda items, prepare and distribute agenda packages and recaps. Schedule Code Enforcement Hearings and provide administrative support to Special Master. Provide clerical support to the City Commission. Assist City Manager's Office with special projects.

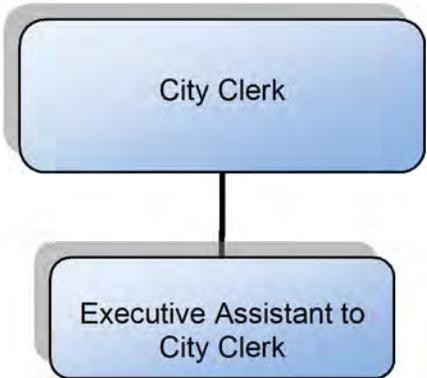
OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ 258,585	\$ 267,351	\$ 273,113	\$ 134,784	\$ 280,776
3000/3999	Contractual Services	-	-	-	-	-
4000/4999	Other Charges & Services	31,071	27,173	69,400	8,311	68,340
5000/5399	Commodities	2,708	3,791	4,000	894	4,750
5400/5499	Other Operating Expenses	1,216	2,199	3,300	748	3,450
Total Operating Expenses		\$ 293,580	\$ 300,514	\$ 349,813	\$ 144,737	\$ 357,316

PERSONNEL ALLOCATION SUMMARY

Position No.	Position Title	2017/18	2018/19	2019/20	2020/21
0501	City Clerk	1.0	1.0	1.0	1.0
3005	Executive Assistant to City Clerk	1.0	1.0	1.0	1.0
Total		2.0	2.0	2.0	2.0

CITY CLERK'S OFFICE

ORGANIZATION CHART



**CITY OF AVENTURA
CITY CLERK'S OFFICE
FISCAL YEAR 2020/21**

OBJECTIVES

1. To prepare and maintain accurate minutes of the proceedings of the City Commission, Advisory Boards and other Committees of the City, as well as provide applicable recaps of Commission meetings.
2. To publish and post public notices as required by law.
3. To maintain custody of applicable City records and promulgate procedures for the orderly management, maintenance, retention, imaging and destruction of said records.
4. To provide administrative support to the City Commission, including the preparation of proclamations and recognition certificates.
5. To administer the publication and maintenance of the City Charter and Code of Ordinances, including approved supplements to same.
6. To conduct municipal elections in accordance with City, County and State laws.
7. To establish and coordinate the City's records management program in compliance with State law.
8. To effect legal advertising to fulfill statutory requirements of local and state law.
9. To prepare and provide for distribution of Commission meeting agenda packages, including placement of same on the City's website.
10. To respond to requests for information and public records in a timely manner, including lien requests.

PERFORMANCE WORKLOAD INDICATORS

PERFORMANCE WORKLOAD INDICATOR	ACTUAL 2017/18	ACTUAL 2018/19	PROJECTED 2019/20	ESTIMATE 2020/21
No. of Sets of Minutes Prepared	46	50	42	42
No. of Public Notices Prepared	40	47	30	30
No. of Legal Advertisements Published	27	18	25	25
No. of Ordinances Drafted	23	14	13	10
No. of Resolutions Drafted	101	65	65	65
No. of Lien Requests Responded To	1,769	1,584	1,520	1,320
No. of Welcome Letters Prepared	169	154	168	100
No. of Agenda Packages Prepared/Distributed	44	41	32	32
No. of Agenda Recaps Prepared/Distributed	24	20	18	18
No. of Proclamations Issued	28	19	20	19

CITY OF AVENTURA
CITY CLERK'S OFFICE
2020/21
BUDGETARY ACCOUNT SUMMARY
001-0801-519

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>PERSONAL SERVICES</u>						
1201	Employee Salaries	\$ 188,070	\$ 194,381	\$ 197,741	\$ 99,793	\$ 203,071
1401	Overtime	1,215	1,385	1,500	622	1,500
2101	FICA	14,366	14,616	15,127	7,275	15,535
2201	Pension	26,401	27,125	29,059	12,855	29,846
2301	Health, Life & Disability	28,044	29,339	28,974	14,007	30,093
2401	Workers' Compensation	489	505	712	232	731
	Subtotal	258,585	267,351	273,113	134,784	280,776
<u>OTHER CHARGES & SERVICES</u>						
4001	Travel & Per Diem	-	-	1,500	-	1,000
4041	Car Allowance	6,000	6,000	6,000	3,000	6,000
4101	Telephone	840	840	900	420	840
4701	Printing & Binding	166	643	2,000	-	1,000
4730	Records Retention	840	1,763	4,000	556	4,000
4740	Ordinance Codification	3,935	4,058	5,000	2,570	5,500
4911	Legal Advertising	7,773	12,469	25,000	1,765	25,000
4915	Election Expenses	11,517	1,400	25,000	-	25,000
	Subtotal	31,071	27,173	69,400	8,311	68,340
<u>COMMODITIES</u>						
5101	Office Supplies	2,538	3,142	3,000	704	3,000
5290	Other Operating Supplies	170	649	1,000	190	1,750
	Subtotal	2,708	3,791	4,000	894	4,750
<u>OTHER OPERATING EXPENSES</u>						
5410	Subscriptions & Memberships	767	2,099	1,300	726	1,450
5420	Conferences & Seminars	449	100	2,000	22	2,000
	Subtotal	1,216	2,199	3,300	748	3,450
	Total City Clerk	\$ 293,580	\$ 300,514	\$ 349,813	\$ 144,737	\$ 357,316

CITY CLERK'S OFFICE BUDGET JUSTIFICATIONS

4001 Travel & Per Diem – Provides for attendance at the International Institute of Municipal Clerks Conferences, Florida Association of City Clerks Conference, Training Institute and the Florida League of Cities Conferences.

4730 Records Retention – Costs associated with the imaging of records to maintain the records management program, as well as those items associated with storage and preservation of records.

4740 Ordinance Codification – Costs associated with the official codification of City Ordinances.

4911 Legal Advertising – Costs incurred to satisfy legal requirements of Florida State Statutes, the Miami-Dade County Code and the City of Aventura Code.

4915 Election Expenses – Costs associated with the November 3, 2020 regular Municipal Election, as well as any special elections scheduled during the fiscal year.

5410 Subscription & Memberships – This line item is used to fund memberships with professional organizations and subscriptions, such as but not limited to: International Institute of Municipal Clerks, Florida Association of City Clerks, Miami-Dade County Municipal Clerks Association and newspaper publications.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



FINANCE DEPARTMENT

**CITY OF AVENTURA
FINANCE
FISCAL YEAR 2020/21**

DEPARTMENT DESCRIPTION

To provide overall financial and support services to the organization which includes accounting, cash management, purchasing, risk management, personnel management financial planning and budgetary control.

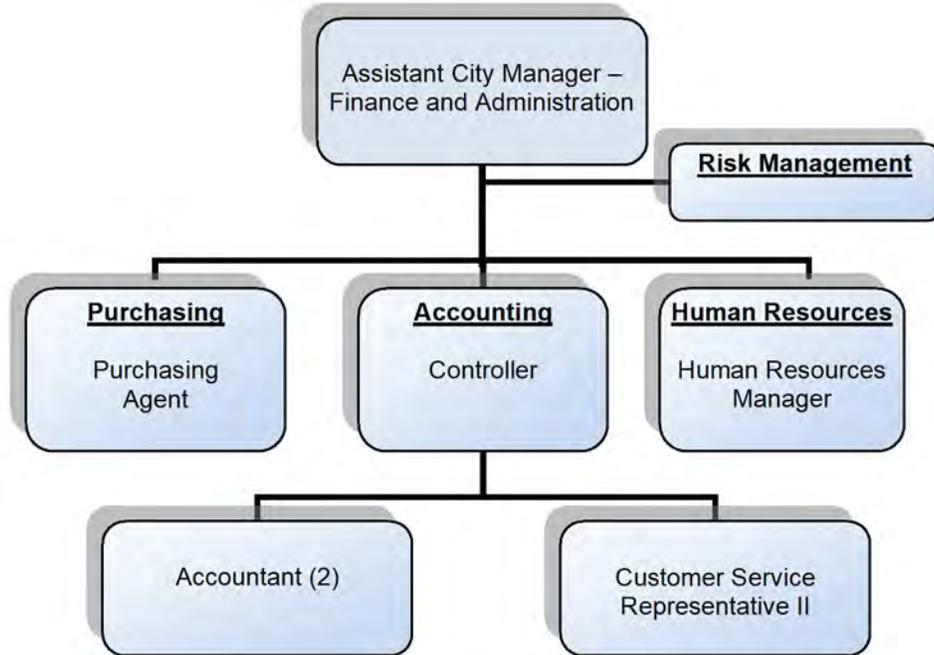
OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ 931,043	951,998	\$ 968,793	\$ 440,692	\$ 980,518
3000/3999	Contractual Services	49,585	47,329	61,725	56,014	56,925
4000/4999	Other Charges & Services	28,731	34,131	36,060	10,032	35,060
5000/5399	Commodities	4,817	6,383	7,200	3,388	7,200
5400/5499	Other Operating Expenses	8,204	9,295	11,500	4,944	10,500
Total Operating Expenses		\$ 1,022,380	1,049,136	\$ 1,085,278	\$ 515,070	\$ 1,090,203

PERSONNEL ALLOCATION SUMMARY

Position No.	Position Title	2017/18	2018/19	2019/20	2020/21
00151	Assistant City Manager – Finance and Administration	-	-	1.0	1.0
1001	Finance Director	1.0	1.0	-	-
1501	Controller	1.0	1.0	1.0	1.0
13701	Human Resources Manager	1.0	1.0	1.0	1.0
1301	Purchasing Agent	1.0	1.0	1.0	1.0
1201-1202	Accountant	2.0	2.0	2.0	2.0
3601	Customer Service Rep. II	1.0	1.0	1.0	1.0
Total		7.0	7.0	7.0	7.0

FINANCE DEPARTMENT

ORGANIZATION CHART



Headings above that are **bolded and underlined**, represent a function and/or service of the department.

**CITY OF AVENTURA
FINANCE
FISCAL YEAR 2020/21**

OBJECTIVES

1. Invest idle funds in accordance with the City's Investment Policy 100% of the time.
2. Issue Comprehensive Annual Financial Report ("CAFR") by March 31st of each year.
3. Obtain Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for CAFR each year.
4. Produce/distribute quarterly financial monitoring reports within 30 days of quarter-end.
5. Annually review adequacy of purchasing procedures.
6. Issue purchase orders within two (2) business days of approval.
7. Process all invoices within ten (10) business days of approval.
8. Process bi-weekly payroll/related reports in a timely and accurate manner.
9. Annually review adequacy of insurance coverage.
10. Maintain effective personnel system to allow for timely recruitment and retention of employees
11. Assist the City Manager in the development, preparation and the administration of the City's Annual Budget, Capital Improvement Program and the Aventura City of Excellence School and the DSAHS Budgets.

PERFORMANCE WORKLOAD INDICATORS

PERFORMANCE WORKLOAD INDICATOR	ACTUAL 2017/18	ACTUAL 2018/19	PROJECTED 2019/20	ESTIMATE 2020/21
% of idle funds invested in accordance with policy	100%	100%	100%	100%
Number of CAFRs issued prior to 3/31	1	1	1	1
Number of GFOA Certificate of Achievements	1	1	1	1
Number of quarterly reports produced timely	4	4	4	4
Annually review purchasing procedures	1	1	1	1
% of purchase orders issued within 2 days	98%	98%	98%	98%
% of invoices processed within 10 days	98%	98%	98%	98%
Number of bi-weekly payroll processed timely	26	26	26	26
Annually review adequacy of insurance coverage	1	1	1	1
Number of New Hires – Full-time	10	18	11	13
Number of New Hires – Part-time	12	16	12	12
Assist the City Manager in the development, preparation and administration of the City's Annual Budget, Capital Improvement Program and the ACES and the DSAHS Budgets	3	4	4	4

CITY OF AVENTURA
FINANCE
2020/21
BUDGETARY ACCOUNT SUMMARY
001-1001-513

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>PERSONAL SERVICES</u>						
1201	Employee Salaries	\$ 653,983	665,398	\$ 675,357	\$ 306,498	\$ 679,839
2101	FICA	45,147	45,934	51,665	19,976	52,008
2201	Pension	91,788	93,501	97,608	43,782	98,223
2301	Health, Life & Disability	138,470	145,482	141,732	69,745	148,001
2401	Workers' Compensation	1,655	1,683	2,431	691	2,447
	Subtotal	931,043	951,998	968,793	440,692	980,518
<u>CONTRACTUAL SERVICES</u>						
3180	Medical Exams - New Employees	560	2,640	4,200	1,835	4,200
3190	Prof. Services	3,653	3,889	4,525	1,879	4,525
3201	Prof. Services - Auditor	45,372	40,800	53,000	52,300	48,200
	Subtotal	49,585	47,329	61,725	56,014	56,925
<u>OTHER CHARGES & SERVICES</u>						
4001	Travel & Per Diem	5,841	4,354	7,500	1,939	7,000
4101	Communication Services	1,440	1,440	1,440	720	1,440
4610	R&M - Vehicles	826	1,134	700	105	700
4650	R&M - Office Equipment	5,262	11,325	5,500	350	5,500
4701	Printing & Binding	3,216	3,075	3,420	1,785	3,420
4910	Advertising	12,146	12,803	17,500	5,133	17,000
	Subtotal	28,731	34,131	36,060	10,032	35,060
<u>COMMODITIES</u>						
5101	Office Supplies	3,245	4,748	5,000	2,496	5,000
5120	Computer Operating Supplies	528	419	500	467	500
5220	Gas & Oil	875	1,062	1,400	135	1,400
5290	Other Operating Supplies	169	154	300	290	300
	Subtotal	4,817	6,383	7,200	3,388	7,200
<u>OTHER OPERATING EXPENSES</u>						
5410	Subscriptions & Memberships	3,905	4,781	4,000	2,311	4,000
5420	Conferences & Seminars	4,299	4,514	5,500	2,633	5,000
5450	Training	-	-	1,500	-	1,000
5901	Contingency	-	-	500	-	500
	Subtotal	8,204	9,295	11,500	4,944	10,500
	Total Finance	\$ 1,022,380	1,049,136	\$ 1,085,278	\$ 515,070	\$ 1,090,203

FINANCE BUDGET JUSTIFICATIONS

3190 Prof. Services – The cost related to the transport of the City’s bank deposits by an armored courier service.

3201 Prof. Services - Auditor – The cost of an audit firm to perform the City’s year-end financial audit (including any State and Federal Single Audits), in addition to any other audit-related services that the City may require.

4001 Travel & Per Diem – The costs associated with employees to attend conferences and seminars in order maintain professional designations and to remain current in their respective field.

- Florida Association of Public Procurement Officer
- Florida City & County Manager’s Association
- Florida Government Finance Officers Association
- Government Finance Officers Association
- HR Florida Conference & Expo
- National Institute of Governmental Procurement
- Society for Human Resource Management National Conference

4101 Communication Services – Includes telephone services for department personnel.

4650 R&M - Office Equipment – Includes costs related to the hosted application used by Human Resources to automate the hiring process.

4910 Advertising – Includes the cost of advertising all bid, RFP and employment opportunity notices.

5410 Subscriptions & Memberships – Includes the cost to fund memberships and subscriptions to professional organizations.

- American Institute of Certified Public Accountants
- American Payroll Association
- Florida Association of Public Procurement Officer
- Florida City & County Manager’s Association
- Florida Government Finance Officers Association
- Florida Institute of Certified Public Accountants
- Florida Public Human Resources Association, Inc.
- Government Finance Officers Association
- Greater Miami Society for Human Resource Management
- Human Resources Association of Broward County
- International Public Management Association for Human Resources
- National Contract Management Association
- National Institute of Governmental Procurement
- Society for Human Resource Management

FINANCE
BUDGET JUSTIFICATIONS – CONTINUED

5420 Conferences & Seminars – Includes the cost to maintain professional designations as well as educate and inform staff of the latest developments and trends in their respective field.

- Akerman Labor & Employment Law Seminar
- Florida Association of Public Procurement Officer
- Florida City & County Manager's Association
- Florida Government Finance Officers Association
- Florida Institute of Certified Public Accountants
- Florida Public Human Resources Association Annual Conference
- Government Finance Officers Association
- HR Florida Conference & Expo
- International Public Management Association or other personnel-related conferences & seminars
- National Institute of Governmental Procurement
- Society for Human Resource Management National Conference

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



**INFORMATION TECHNOLOGY
DEPARTMENT**

**CITY OF AVENTURA
INFORMATION TECHNOLOGY
FISCAL YEAR 2020/21**

DEPARTMENT DESCRIPTION

This Department provides a secure computing environment that allows for efficient processing of City-related business. Information Technology uses the City's website, social media, AVTV and radio station to deliver accurate and consistent information to the City's customers.

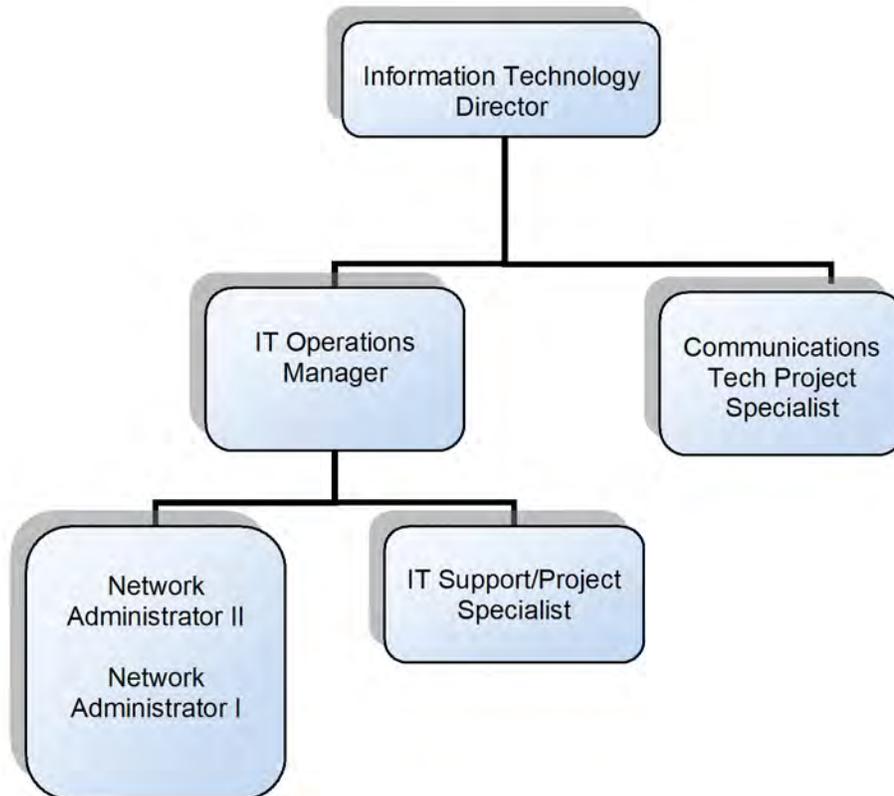
OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ 807,567	\$ 836,076	\$ 845,428	\$ 396,044	\$ 865,385
3000/3999	Contractual Services	5,969	5,397	10,000	1,379	10,000
4000/4999	Other Charges & Services	229,062	242,850	301,063	92,513	329,510
5000/5399	Commodities	11,610	11,044	17,000	5,889	17,000
5400/5499	Other Operating Expenses	10,014	6,864	15,535	2,132	10,035
Total Operating Expenses		\$ 1,064,222	\$ 1,102,231	\$ 1,189,026	\$ 497,957	\$ 1,231,930

PERSONNEL ALLOCATION SUMMARY

Position No.	Position Title	2017/18	2018/19	2019/20	2020/21
9201	Information Technology Director	1.0	1.0	1.0	1.0
00141	Operations Manager	1.0	1.0	1.0	1.0
8701-8702	Network Administrator II	1.0	1.0	1.0	1.0
1402	Network Administrator I	1.0	1.0	1.0	1.0
13201	Commun Tech Project Specialist	1.0	1.0	1.0	1.0
13601-13602	Support/Project Specialist	1.0	1.0	1.0	1.0
Total		6.0	6.0	6.0	6.0

INFORMATION TECHNOLOGY DEPARTMENT

ORGANIZATION CHART



**CITY OF AVENTURA
INFORMATION TECHNOLOGY
FISCAL YEAR 2020/21**

OBJECTIVES

1. Provide a secure computer network for applications, sharing of common files, email, etc. for City staff.
2. Provide a secure computer network for applications, sharing of common files, email, etc. to support administrative staff, teachers and the students at Aventura City of Excellence School (“ACES”).
3. Provide a central computer system that serves the information management needs of all departments.
4. Provide help desk support and services to all City and ACES staff.
5. Develop a 3 to 5 year replacement cycle for computing equipment.
6. Expand E-Government applications and services.
7. Maintain City provided web content and services while addressing departmental and customer needs on cityofaventura.com, aventuracharter.org and aventuracenter.org.
8. Maintain the City’s intranet in order to provide routine and timely information to City staff.
9. Coordinate an efficient communications strategy to deliver consistent messaging across the City’s websites, email, print and social media to the City’s customers.
10. Create, produce and coordinate the distribution of the City's periodical publications including newsletters and the annual report.
11. Provide training on computer applications and computer related topics.

PERFORMANCE WORKLOAD INDICATORS

PERFORMANCE WORKLOAD INDICATOR	ACTUAL 2017/18	ACTUAL 2018/19	PROJECTED 2019/20	ESTIMATE 2020/21
% of time computer network is operational	99%	99%	99%	99%
% of time ACES computer network is operational	99%	99%	99%	99%
% of time www.cityofaventura.com is available	99%	99%	99%	99%
% of time www.aventuracharter.org is available	99%	99%	99%	99%
Number of workstations supported	1,219	1,212	1,475	1,500
Number of physical servers supported	23	26	28	28
Number of virtual servers supported	39	39	40	40
Number of help desk support cases	4,783	4,672	4,200	4,500
Number of City periodical publications coordinated	4	4	4	4
Number of training sessions held	4	4	4	4

CITY OF AVENTURA
INFORMATION TECHNOLOGY
2020/21
BUDGETARY ACCOUNT SUMMARY
001-1201-513

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>PERSONAL SERVICES</u>						
1201	Employee Salaries	\$ 569,331	\$ 588,833	\$ 591,209	\$ 279,803	\$ 603,033
2101	FICA	40,343	41,495	45,228	18,339	46,132
2201	Pension	78,283	80,421	84,491	37,856	86,180
2301	Health, Life & Disability	118,160	123,828	122,378	59,412	127,875
2401	Workers' Compensation	1,450	1,499	2,122	634	2,165
	Subtotal	807,567	836,076	845,428	396,044	865,385
<u>CONTRACTUAL SERVICES</u>						
3190	Other Prof. Services	5,969	5,397	10,000	1,379	10,000
	Subtotal	5,969	5,397	10,000	1,379	10,000
<u>OTHER CHARGES & SERVICES</u>						
4001	Travel & Per Diem	3,963	4,223	7,500	1,814	6,400
4041	Car Allowance	6,000	6,000	6,000	3,000	6,000
4101	Communication Services	8,146	7,912	8,120	3,927	8,120
4650	R&M - Office Equipment	181,982	185,530	234,878	65,283	258,795
4701	Printing & Binding	166	348	250	-	250
4851	Web Page Maintenance	12,883	16,682	20,915	1,047	24,745
4852	Email Hosting Services	15,922	22,155	23,400	17,442	25,200
	Subtotal	229,062	242,850	301,063	92,513	329,510
<u>COMMODITIES</u>						
5101	Office Supplies	1,084	1,715	2,000	1,005	2,000
5120	Computer Operating Supplies	10,526	9,329	15,000	4,884	15,000
	Subtotal	11,610	11,044	17,000	5,889	17,000
<u>OTHER OPERATING EXPENSES</u>						
5410	Subscriptions & Memberships	960	1,224	4,200	959	3,700
5420	Conferences & Seminars	1,531	1,855	3,335	774	2,335
5450	Training	7,523	3,785	8,000	399	4,000
	Subtotal	10,014	6,864	15,535	2,132	10,035
Total Information Technology		\$ 1,064,222	\$ 1,102,231	\$ 1,189,026	\$ 497,957	\$ 1,231,930

**INFORMATION TECHNOLOGY
BUDGET JUSTIFICATIONS**

3190 Other Prof. Services – Costs associated with utilizing professional services for the City's network infrastructure, security and applications.

4001 Travel & Per Diem – Costs of employees attending conference and seminars in order to stay current in their field.

- Florida Local Government Information Systems Association
- Central Square User Training
- Educational Technology Conference
- Communication Conferences
- FDLE CJIS Training Symposium
- Other conferences, training and seminars

4101 Communication Services – Includes telephone and wireless data access for department personnel.

4650 R&M - Office Equipment – Includes maintenance and support of the IBM AS 400 and software and equipment purchased from Central Square as well as other major hardware maintenance paid directly to IBM or other vendors. Includes Cisco Networking equipment, security software, digital signs and application maintenance.

4851 Web Page Maintenance – Costs associated with maintaining and updating the City's Web Page and associated online services.

4852 Email Hosting Services – Costs associated with providing email, virus protection and spam filtering for City staff.

5120 Computer Operating Supplies – Includes the cost of minor supplies and software to maintain existing systems and to upgrade to most current versions of software and operating systems.

- Upgrades for other than Police
- Operating System Upgrades
- Minor hardware upgrades
- Application licenses

5410 Subscriptions & Memberships – This line item is used to fund memberships with professional organizations and subscriptions.

- Florida Local Government Information Systems Association
- Florida Association of Educational Data Systems
- City-County Communications & Marketing Association
- Florida Municipal Communicators Association
- Technical resource subscriptions
- Communication resource subscriptions
- Digital subscription to photo library

**INFORMATION TECHNOLOGY
BUDGET JUSTIFICATIONS – CONTINUED**

5420 Conferences & Seminars – Funding for this purpose is essential in order to keep informed of changing and new developments in the field of local government information technology, communications and personnel as follows:

- Florida Local Government Information Systems Association
- Central Square User Training Conferences
- Educational Technology Conferences
- Florida Municipal Communicators Association Conference
- FDLE CJIS Training Symposium
- Computer related courses for certification and seminars

5450 Training – Ongoing training for all personnel in the department including classes towards certification.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



POLICE DEPARTMENT

**CITY OF AVENTURA
POLICE
FISCAL YEAR 2020/21**

DEPARTMENT DESCRIPTION

To provide a professional, full service, community-oriented Police Department. Respond to all calls for service in a timely and professional manner. Ensure that all crimes are thoroughly investigated and those who are arrested are successfully prosecuted. Interact with the community and create partnerships that enhance law enforcement, crime prevention and quality of life issues.

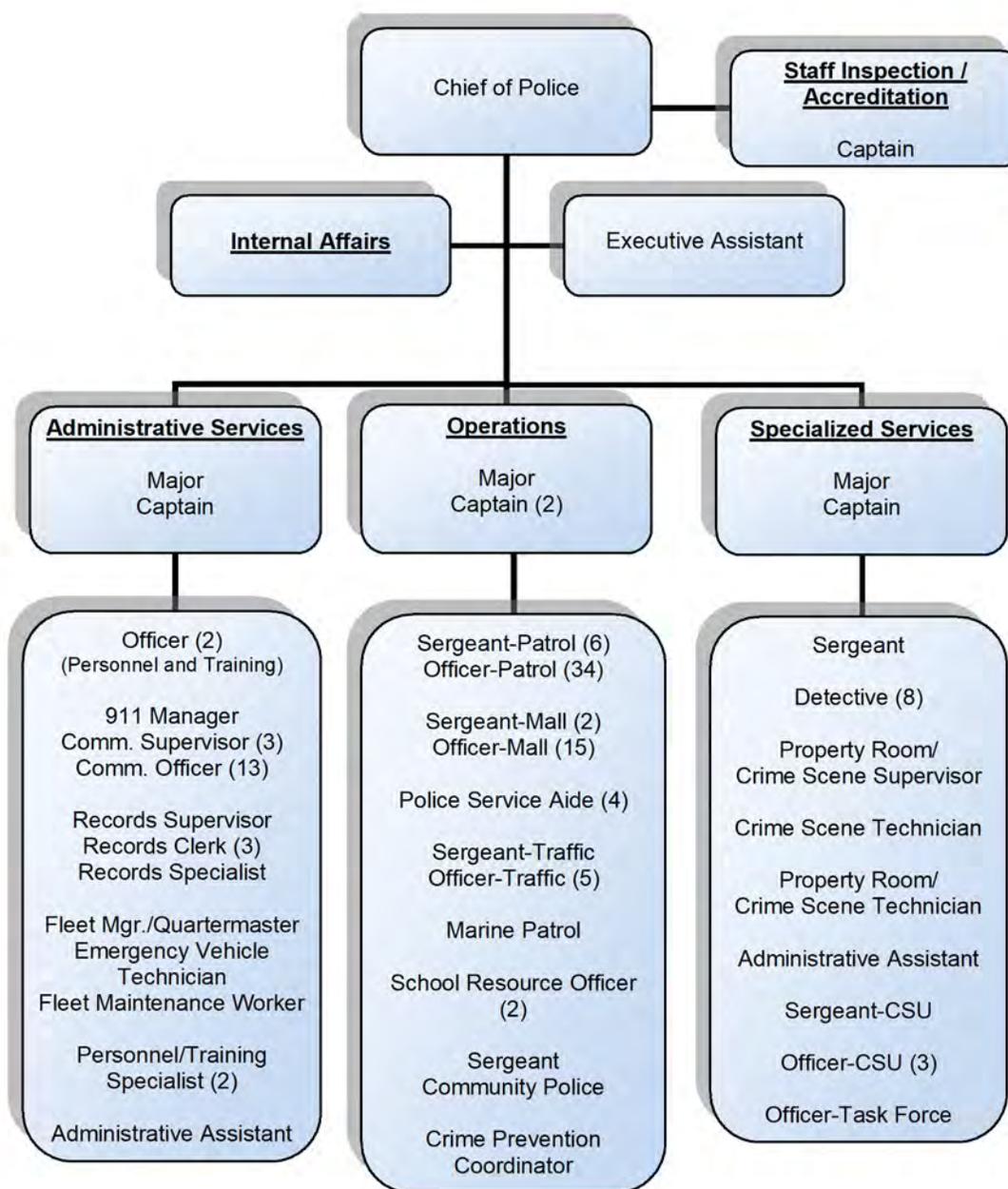
OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ 17,278,156	\$ 17,918,750	\$ 18,640,552	\$ 8,648,858	\$ 18,823,287
3000/3999	Contractual Services	650,219	792,954	748,500	424,029	720,000
4000/4999	Other Charges & Services	757,317	898,431	1,033,700	455,102	1,064,200
5000/5399	Commodities	450,754	473,405	478,500	234,798	502,550
5400/5499	Other Operating Expenses	35,323	49,267	56,500	18,866	66,500
	Total Operating Expenses	\$ 19,171,769	\$ 20,132,807	\$ 20,957,752	\$ 9,781,653	\$ 21,176,537

PERSONNEL ALLOCATION SUMMARY

Position No.	Position Title	2017/18	2018/19	2019/20	2020/21
0901	Chief of Police	1.0	1.0	1.0	1.0
9401-9402	Majors	2.0	2.0	3.0	3.0
2601	Commander	1.0	1.0	-	-
3002	Executive Assistant	1.0	1.0	1.0	1.0
2201-2205	Captains	5.0	5.0	5.0	5.0
2301-2312	Sergeants	12.0	12.0	12.0	12.0
2101-2108	Detectives	8.0	8.0	8.0	8.0
2001-2063	Police Officers	62.0	63.0	63.0	63.0
6201	Crime Prev Coordinator	1.0	1.0	1.0	1.0
5501	Property Room/Crime Scene Supervisor	1.0	1.0	1.0	1.0
3901	Crime Scene Tech II	1.0	1.0	1.0	1.0
4801	Property Room/Crime Scene Tech	1.0	1.0	1.0	1.0
2801-2804	Police Service Aides	4.0	4.0	4.0	4.0
6301	Records Supervisor	1.0	1.0	1.0	1.0
6901-6903	Records Clerk	3.0	3.0	3.0	3.0
1401	Records Specialist	1.0	1.0	1.0	1.0
1601	911 Manager	1.0	1.0	1.0	1.0
13001-13003	Communication Supervisor	3.0	3.0	3.0	3.0
12901-12907	Communication Officer III	7.0	7.0	6.0	6.0
6701-6706	Communication Officer II	6.0	6.0	3.0	2.0
2701-2704	Communication Officer	-	-	4.0	5.0
8601-8602	Administrative Asst. III	2.0	2.0	2.0	2.0
13501-13502	Personnel & Training Specialist	2.0	2.0	2.0	2.0
7501	Fleet Manager/Quartermaster	1.0	1.0	1.0	1.0
13801	Emergency Vehicle Technician	1.0	1.0	1.0	1.0
9301	Fleet Maintenance Worker	1.0	1.0	1.0	1.0
	Total	129.0	130.0	130.0	130.0

POLICE DEPARTMENT

ORGANIZATION CHART



Headings above that are **bolded and underlined**, represent a function and/or service of the department.

CITY OF AVENTURA
POLICE
FISCAL YEAR 2020/21

OBJECTIVES

1. Workforce Initiative:
 - Develop and retain a quality workforce to enhance employee competency and leadership.
 - Fill anticipated personnel openings through the implementation of a national recruitment plan. Engage highly qualified applicants who will meet or exceed our department's rigorous recruitment standards.
 - Enhance leadership and decision making skills for all supervisory personnel through recurring training in critical incident management and incident based command systems.
 - Develop internal and external strategies to prepare for upcoming high profile special events.
2. School Safety Initiative:
 - Provide preparedness training to all current and incoming school employees to assist them during school threats. Specific training will cover: active shooters, IED/bomb recognition, handling violent occurrences and critical incident management protocols.
 - Launch additional student-centered school safety programs that focus on protection, engagement and education at the Don Soffer Aventura High School. (DARE, Driving, Police Explorers & Social Media Safety).
 - Integrate the new school safety technological system into our departmental protocols. Ensure proper testing, training and alert procedures that will assist police response during critical incidences.
3. Internal Departmental Efficiency Initiative:
 - Organizational restructuring to prioritize efficiency, accommodate evolving priorities and enhance effectiveness of policing for the community that we serve.
4. Community Outreach Initiative:
 - Expand the outreach of our Crime Prevention Division to improve citizen-based safety awareness and strategies for fighting crime and enhancing quality of life for all Aventura residential communities, businesses and schools.
 - Host additional crime prevention symposiums specifically tailored to our residential and business communities.
 - Continue to conduct ongoing customer service surveys of residents, businesses and victims of crimes to improve our resource allocation and decision making.
 - Recruit, train and retain additional volunteers to assist with crime prevention programs. Recognize that volunteers are an integral part of our community outreach and provide them with challenging and rewarding volunteer opportunities.
5. Public Relations Initiatives:
 - Ongoing communication with residents regarding Covid-19 pandemic, public safety, traffic conditions and community events by engaging local social networking platforms to assist in timely and easily accessible information.
 - Recruit and train additional staff in public relations and the proper utilization of social media platforms for law enforcement agencies.

6. Traffic Safety Initiatives:
 - Upgrade 911 Center technologies to identify traffic flow issues.
 - Prioritize strategies that continue to reduce the number of traffic crashes and fatalities throughout the City.
 - Work with internal and external Aventura stakeholders (governmental agencies, businesses, tourists and residents) to address traffic flow issues along the Biscayne Boulevard, Ives Dairy Road and Miami Gardens Drive corridors.
 - Develop a safety program to educate teenage drivers in the areas of distracted driving, impaired driving and seat belt use.
7. Technological Advancement Initiatives:
 - Maintain our radio system console inside our E911 Center.
 - Replace and improve the video wall in Communications in order to view cameras located within the City, Charter Schools and the Government Center.
 - Complete the Police personnel attendance system (“InTime”) integration with the City’s current payroll system to provide for an automatic transfer of data during the bi-weekly payroll accounting process.

PERFORMANCE WORKLOAD INDICATORS

PERFORMANCE WORKLOAD INDICATOR	ACTUAL 2017/18	ACTUAL 2018/19	PROJECTED 2019/20	ESTIMATE 2020/21
Man-hours Assigned to traffic flow issues	12,000	12,000	10,400	12,000
Progress Toward National Re-accreditation	100%	25%	50%	75%
Personnel Hired	8	10	6	6
Community Programs	32	30	30	32
Community Presentations	30	28	30	30
Community Involvement Activities	63	60	60	50
Man hours Assigned to School Resources	2,400	2,400	2,880	3,600
Calls for Service	17,940	16,517	16,572	16,660
Arrests	1,326	1,209	1,152	1,160
Accidents	2,042	1,923	1,980	1,980
Traffic Citations	10,277	8,976	8,756	8,760
Parking Citations Issued	795	1,174	620	620
Part 1 Crimes Reported	2,334	2,082	2,188	2,190
Customer Service Surveys	1,000	1,000	1,000	1,000

CITY OF AVENTURA

POLICE

2020/21

BUDGETARY ACCOUNT SUMMARY

001-2001-521

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>PERSONAL SERVICES</u>						
1201	Employee Salaries	\$ 10,015,566	\$ 10,486,774	\$ 11,200,752	\$ 5,258,885	\$ 11,342,923
1390	Court Time	146,135	166,817	120,000	66,751	140,000
1401	Overtime	1,165,327	1,214,635	850,000	539,491	875,000
1410	Holiday Pay	194,862	195,598	150,000	140,370	150,000
1501	Police Incentive Pay	72,869	77,405	78,720	39,701	79,560
2101	FICA	825,086	872,245	876,076	434,541	887,016
2201	Pension	2,309,672	2,292,447	2,626,415	910,539	2,525,051
2301	Health, Life & Disability	2,037,081	2,169,721	2,214,172	1,048,019	2,290,446
2401	Workers' Compensation	511,558	443,108	524,417	210,561	533,291
	Subtotal	17,278,156	17,918,750	18,640,552	8,648,858	18,823,287
<u>CONTRACTUAL SERVICES</u>						
3180	Medical Exams	5,129	11,960	8,500	155	10,000
3190	Prof. Services - Traffic Safety Program	613,351	773,147	700,000	396,802	700,000
3192	Prof. Services	31,739	7,847	40,000	27,072	10,000
	Subtotal	650,219	792,954	748,500	424,029	720,000
<u>OTHER CHARGES & SERVICES</u>						
4001	Travel & Per Diem	18,346	14,773	21,000	8,600	25,000
4040	Administrative Expenses	18,390	22,475	37,500	7,081	26,500
4042	Recruiting & Hiring Expense	7,235	5,565	10,000	194	10,000
4043	CALEA Accreditation	11,934	4,660	9,200	4,770	9,200
4050	Investigative Expense	18,539	9,835	24,000	6,094	24,000
4101	Communication Services	131,081	140,650	183,000	60,346	183,000
4201	Postage	4,567	3,475	4,000	1,547	4,000
4420	Leased Equipment	50,001	65,837	77,000	19,898	87,000
4440	Copy Machine Costs	2,841	3,757	3,000	1,803	4,000
4610	R&M - Vehicles	83,414	128,585	110,000	76,468	130,000
4645	R&M - Equipment	282,749	359,811	420,000	130,970	420,000
4650	R&M - Office Equipment	123,444	134,474	130,000	135,735	136,500
4701	Printing & Binding	4,776	4,534	5,000	1,596	5,000
	Subtotal	757,317	898,431	1,033,700	455,102	1,064,200
<u>COMMODITIES</u>						
5101	Office Supplies	10,170	10,212	13,000	10,698	14,000
5120	Computer Operating Supplies	12,147	13,175	14,000	4,621	15,000
5220	Gas & Oil	246,239	254,678	230,000	119,620	235,000
5240	Uniforms	30,468	25,741	39,000	15,071	40,000
5245	Uniform Allowance	70,574	72,789	72,000	42,209	87,550
5266	Photography	672	-	500	751	1,000
5270	Ammunition	27,835	30,241	40,000	16,462	40,000
5290	Operating Supplies	52,649	66,569	70,000	25,366	70,000
	Subtotal	450,754	473,405	478,500	234,798	502,550
<u>OTHER OPERATING EXPENSES</u>						
5410	Subscriptions & Memberships	2,423	2,549	7,000	2,475	7,000
5430	Educational Assistance	3,495	5,078	4,500	-	4,500
5450	Training	29,405	41,640	45,000	16,391	55,000
	Subtotal	35,323	49,267	56,500	18,866	66,500
	Total Police	\$ 19,171,769	\$ 20,132,807	\$ 20,957,752	\$ 9,781,653	\$ 21,176,537

**POLICE
BUDGET JUSTIFICATIONS**

1390 Court Time – This line item is used to fund overtime and standby court time.

1401 Overtime – The expenditures from this account are anticipated and unanticipated manpower hours such as major criminal investigations, personnel shortages, training, City events, natural and manmade disasters, holiday details, homeland security and various dignitary details.

1410 Holiday Pay – This request reflects estimated costs with funding holiday pay for shift employees.

1501 Police Incentive Pay – This is mandated by the State for rewarding sworn personnel who have obtained additional education.

3180 Medical Exams – All police officers are required to have a physical exam prior to employment or as required per departmental policy for specialized units.

3190 Prof. Services Traffic Safety Program – Costs associated with the Intersection Traffic Safety Camera Program including payments to the vendor for the equipment and the use of contractual employees to review the violations.

3192 Prof. Services – Costs associated with outsourcing the administration of promotional testing, document imaging, attorney fees and other professional services.

4001 Travel & Per Diem – Used to pay for travel and other expenses associated with employees on City business/training.

4040 Administrative Expenses – Awards, Officer/Civilian of the Year ceremony, employee plaques and other expenses not directly tied to a specific function or account.

4042 Recruiting & Hiring Expense – Funds have been allocated to assist the Department with recruitment of personnel and pay for required pre-hire testing.

4043 CALEA Accreditation – Costs associated with the Department becoming nationally accredited with the Commission on Accreditation for Law Enforcement Agencies and CALEA conference attendance.

4050 Investigative Expense – Costs associated with the Detectives in Specialized Services and Crime Scene to complete criminal investigations, crime scene processing and transcription of taped statements.

4101 Communication Services – Costs for mobile phones, cellular lines for data transmission, vehicle GPS, computer system communications and other communication devices. Costs formerly paid from the E911 Fund to ATT for selective routing of 911 calls and associated fees.

4420 Leased Equipment – Covers costs for leased equipment and vehicles.

4610 R&M - Vehicles – Covers costs associated with the repair and maintenance of department vehicles. Costs include preventative maintenance, damage repair and replacement of worn and/or broken parts not covered under warranty.

**POLICE
BUDGET JUSTIFICATIONS – CONTINUED**

4645 R&M - Equipment – Funds allocated to this account will be used for repair and maintenance of Police Department radios, computers, GPS systems, LPR system, In Car Video, software and other equipment.

4650 R&M - Office Equipment – This account covers the cost of the OSSI software maintenance and upgrades.

4701 Printing & Binding – This account covers the cost of printing of materials for the police department used in official police or City business. Examples include business cards and letterhead.

5240 Uniforms – This account is used for issuing uniforms and accessories worn by both police and civilian personnel of the Police Department.

5245 Uniform Allowance – Each employee required to wear a uniform receives an allowance for uniform maintenance and cleaning. This account is paid out 50% in October and 50% in April each fiscal year.

5266 Photography – Funds from this account are used to purchase supplies for crime scene or other department related photos.

5270 Ammunition – Funds from this account pay for tasers, simunitions, duty and training ammo for police officer use.

5290 Operating Supplies – Funds from this account are used for the purchase of supplies and items needed for the daily operation of the Police Department.

5410 Subscriptions & Memberships – Costs associated with this line item are subscriptions to professional journals, and membership in professional and regional law enforcement organizations.

5430 Educational Assistance – This account is used to reimburse employees up to 75% of the state tuition rate for college courses and/or college degrees that are related to their job functions.

5450 Training – Costs associated with this account are related to Police academy training, maintaining state standards and having a highly trained, professional police force.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



**COMMUNITY DEVELOPMENT
DEPARTMENT**

**CITY OF AVENTURA
COMMUNITY DEVELOPMENT
FISCAL YEAR 2020/21**

DEPARTMENT DESCRIPTION

This Department is composed of four divisions: Planning and Zoning, Building, Code Compliance and Local Business Tax Receipts. The Planning and Zoning division is responsible for the City's planning, zoning, development review and economic development functions. The Building Division is responsible for building permitting and inspections. Code Compliance is responsible for City Code enforcement. Local Business Tax Receipts is responsible for the issuance and enforcement of Local Business Tax Receipts. This Department strives to provide efficient and professional "one-stop" customer service at a centralized location.

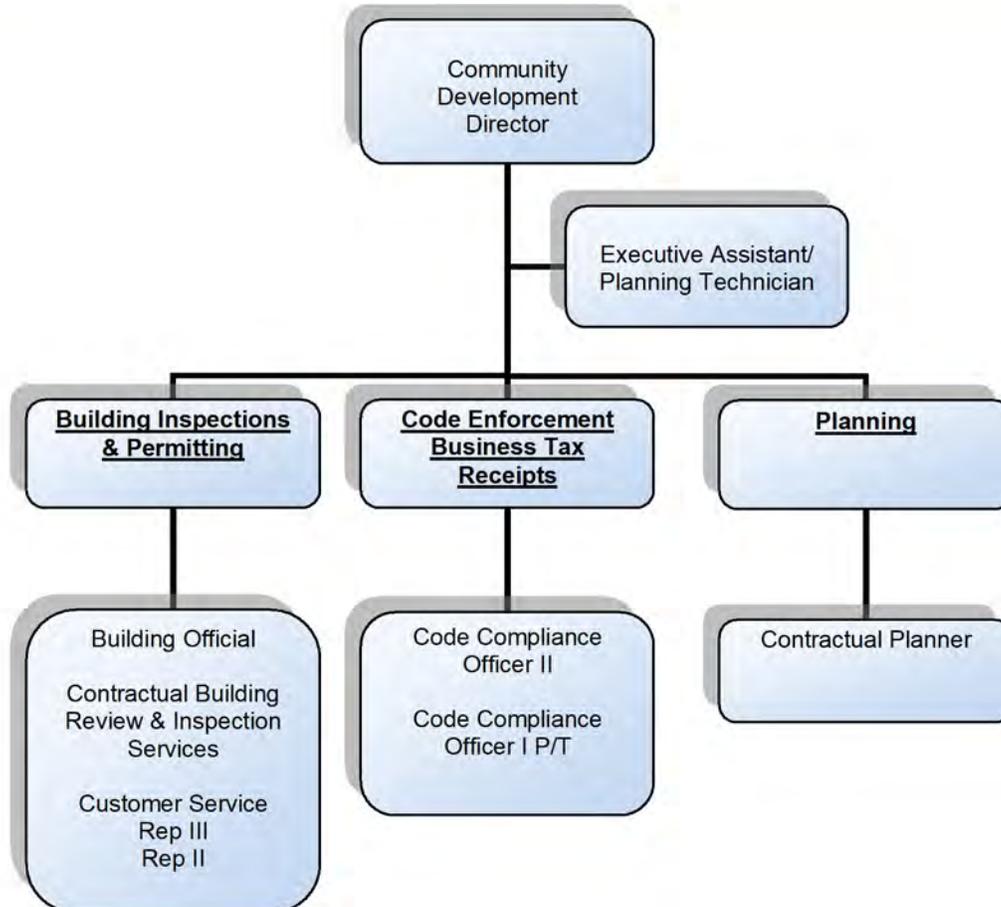
OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ 824,446	\$ 830,995	\$ 839,062	\$ 325,471	\$ 673,539
3000/3999	Contractual Services	4,107,252	2,849,178	1,706,106	1,099,185	1,891,000
4000/4999	Other Charges & Services	93,597	90,518	111,300	66,259	101,550
5000/5399	Commodities	8,142	9,391	11,850	5,155	11,000
5400/5499	Other Operating Expenses	3,262	3,199	7,900	2,793	4,000
Total Operating Expenses		\$ 5,036,699	\$ 3,783,281	\$ 2,676,218	\$ 1,498,863	\$ 2,681,089

PERSONNEL ALLOCATION SUMMARY

Position No.	Position Title	2017/18	2018/19	2019/20	2020/21
13101	Community Development Director	1.0	1.0	1.0	1.0
4201	Building Official (P/T)	1.0	1.0	1.0	1.0
9001	Executive Assistant/Planning Technician	1.0	1.0	1.0	1.0
14301	Customer Service Rep III	-	-	-	1.0
3601-3604	Customer Service Rep II	4.0	4.0	4.0	1.0
8901	Code Compliance Officer II/Zoning Review	1.0	1.0	1.0	1.0
8902	Code Compliance Officer (P/T)	1.0	1.0	1.0	1.0
Total Full-Time		7.0	7.0	7.0	5.0
Total Part-Time		2.0	2.0	2.0	2.0
Total		9.0	9.0	9.0	7.0

COMMUNITY DEVELOPMENT DEPARTMENT

ORGANIZATION CHART



Headings above that are **bolded and underlined**, represent a function and/or service of the department.

**CITY OF AVENTURA
COMMUNITY DEVELOPMENT
FISCAL YEAR 2020/21**

OBJECTIVES

1. Provide customer-focused technical assistance to the community.
2. Provide staff support for land development and variance applications and requests.
3. Provide staff support for the Building Division to receive and process building permit and contractors' license applications.
4. Provide staff support to ensure efficient issuance and maximize collection of Local Business Tax Receipts.
5. Provide staff support to ensure compliance with City Code by residential and commercial development.
6. Provide staff support at Special Master hearings.
7. Provide staff support for the City's Intersection Safety Camera Program.
8. Provide staff support for flood elevation, flood prevention and flood insurance information.
9. Provide staff support for Community Rating Systems recertifications and audits.
10. Provide all building, planning, zoning and local business tax receipt project and permit forms on the City's website.
11. Provide ETrakIT for online inspection requests and results.
12. Provide staff support and training for TrakIT software for Building, Code, Planning and Zoning and Local Business Tax Receipt functions.
13. Provide staff support and documentation required for continued participation in the National Flood Insurance Community Rating System.
14. Complete building inspections within 24 hours of the request.
15. Complete non-complex building plan review within 10 days.
16. Implement digital submission of permit and project plans.
17. Implement credit card payment for permit payment.
18. Maintain privatized building inspection and review.
19. Maintain an up-to-date listing of existing businesses in the City.
20. Maintain ongoing records management program for all divisions of the department.
21. Maintain Elevation Certificates for all buildings permitted by the City and provide online access for residents, businesses and others.
22. Update procedural manual for all divisions of the department.

PERFORMANCE WORKLOAD INDICATORS

PERFORMANCE WORKLOAD INDICATOR	ACTUAL 2017/18	ACTUAL 2018/19	PROJECTED 2019/20	ESTIMATE 2020/21
No. of Local Business Tax Receipts Issued	2,704	819*	2,600	2,600
No. of Code Notice of Violations Issued	119	76	200	200
No. of Special Master Hearings	690	628	500	500
No. of Building Permits Issued	6,330	5,063	5,000	5,000
No. of Building Inspections Performed	14,236	15,803	10,000	10,000
No. of Land Development Petitions Processed	18	10	10	10
No. of Variance Requests Processed	1	4	4	4
No. of Site Plans Reviewed	11	6	6	6
% of Inspections Performed 24 Hrs. of Request	99%	99%	99%	99%
% of Plan Reviews Conducted Within 10 Days	98%	98%	98%	98%

* Issuance of LBTR renewals was delayed due to the establishment of the TrakIT renewal module, resulting in a lower total figure for receipts issued through September 30, 2019.

CITY OF AVENTURA
COMMUNITY DEVELOPMENT
2020/21
BUDGETARY ACCOUNT SUMMARY
001-4001-524

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>PERSONAL SERVICES</u>						
1201	Employee Salaries	\$ 592,189	\$ 593,932	\$ 590,129	\$ 237,816	\$ 474,640
1401	Overtime	4,338	3,123	5,000	504	5,000
1410	Holiday Pay	169	-	-	-	-
2101	FICA	43,936	42,786	45,145	16,902	36,310
2201	Pension	70,248	69,973	73,242	25,188	59,305
2301	Health, Life & Disability	108,131	115,582	113,056	42,983	87,180
2401	Workers' Compensation	5,435	5,599	12,490	2,078	11,104
	Subtotal	824,446	830,995	839,062	325,471	673,539
<u>CONTRACTUAL SERVICES</u>						
3101	Building Inspection Services	4,009,944	2,769,129	1,546,106	1,040,924	1,731,000
3190	Prof. Services	97,308	80,049	160,000	58,261	160,000
	Subtotal	4,107,252	2,849,178	1,706,106	1,099,185	1,891,000
<u>OTHER CHARGES & SERVICES</u>						
4001	Travel & Per Diem	2,472	1,392	4,000	2,005	1,000
4041	Car Allowance	6,000	6,000	6,000	3,000	6,000
4101	Communication Services	1,188	1,062	1,500	512	1,500
4420	Lease Equipment	2,315	2,700	2,800	1,023	2,800
4610	R&M - Vehicles	488	988	1,000	30	1,000
4645	R&M - Equipment	430	33,400	45,000	35,257	47,250
4701	Printing	10,020	4,190	11,000	4,128	2,000
4730	Records Retention	70,684	40,786	40,000	20,304	40,000
	Subtotal	93,597	90,518	111,300	66,259	101,550
<u>COMMODITIES</u>						
5101	Office Supplies	6,480	7,489	7,500	3,236	7,500
5120	Computer Operating Supplies	874	528	2,000	1,800	2,000
5220	Gas & Oil	788	751	1,500	119	1,500
5240	Uniforms	-	623	650	-	-
5245	Uniform Allowance	-	-	200	-	-
	Subtotal	8,142	9,391	11,850	5,155	11,000
<u>OTHER OPERATING EXPENSES</u>						
5410	Subscriptions & Memberships	924	1,267	2,000	537	2,000
5420	Conferences & Seminars	1,065	1,633	3,400	2,228	1,000
5450	Training	1,273	299	2,500	28	1,000
	Subtotal	3,262	3,199	7,900	2,793	4,000
Total Community Development		\$ 5,036,699	\$ 3,783,281	\$ 2,676,218	\$ 1,498,863	\$ 2,681,089

**COMMUNITY DEVELOPMENT
BUDGET JUSTIFICATIONS**

3101 Building Inspection Services – Estimated costs associated with private firm to perform building inspection services.

3190 Prof. Services – Costs associated with utilizing professional planning consulting services that include GIS support for Central Square’s TRAKiT software.

4420 Lease Equipment – This budget item is included to cover costs associated with leasing a copier.

4645 R&M - Equipment – Includes maintenance, support and hosting of the TRAKiT application suite which is used for plan review, building permits, inspections, code compliance, business tax receipts and the associated web portal and for electronic submission of plans.

4730 Records Retention – Estimated costs for imaging building permit records.

5240 Uniforms – This includes uniform maintenance and work shoes for the Code Compliance Officers and uniform shirts for the Building Division staff.

5410 Subscriptions & Memberships – This line item is used to fund memberships with professional organizations and subscriptions.

- American Planning Association
- Florida Planning Association
- American Institute of Certified Planners
- Florida Association of Code Enforcement
- Building Officials Association
- Miscellaneous subscriptions
- Florida Association of Business Tax Officials

5420 Conferences & Seminars – Funding for this purpose is essential in order to keep informed of changing and new developments in the field of planning, economic development and code enforcement.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



**COMMUNITY SERVICES
DEPARTMENT**

**CITY OF AVENTURA
COMMUNITY SERVICES
FISCAL YEAR 2020/21**

DEPARTMENT DESCRIPTION

This Department is responsible for the maintenance of parks, community recreation, camps, athletic leagues, special events programming, and Community Center programming and activities. The Department is organized to provide a wide scope of recreational programs, activities and special events for all age groups on a quality basis.

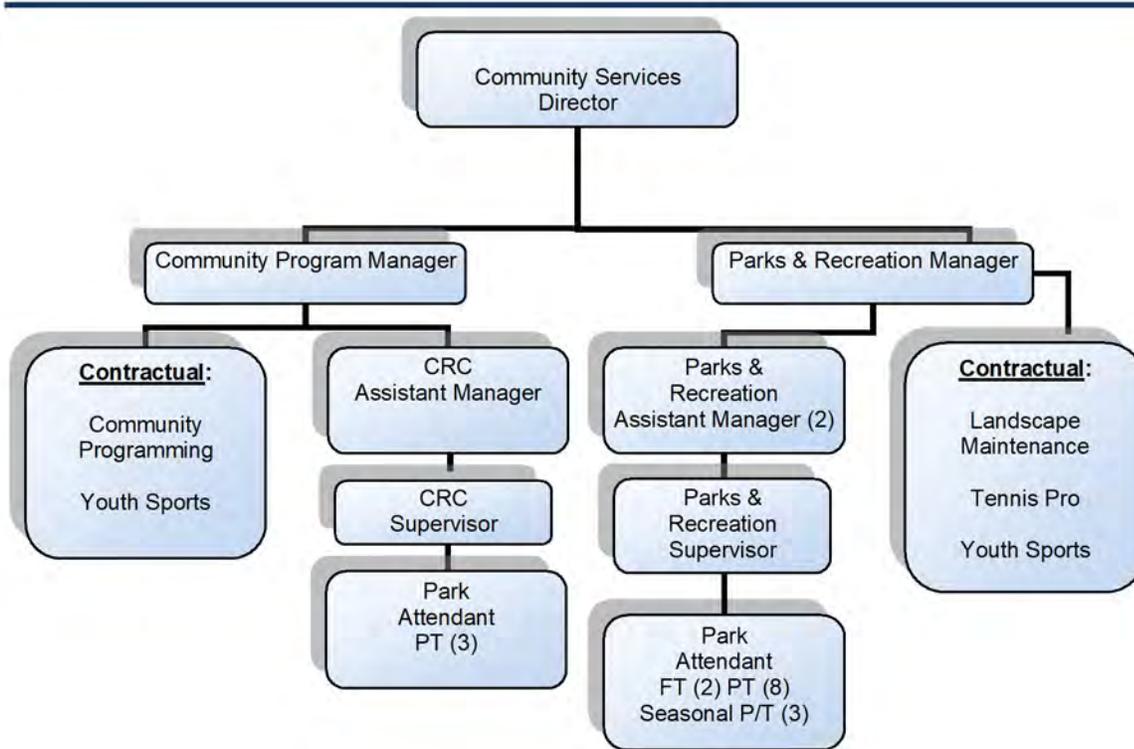
OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ 883,251	\$ 916,834	\$ 1,017,293	\$ 497,530	\$ 1,071,314
3000/3999	Contractual Services	701,392	781,218	669,000	344,722	657,500
4000/4999	Other Charges & Services	770,130	960,064	812,000	342,230	794,500
5000/5399	Commodities	14,267	25,064	28,500	21,716	29,000
5400/5499	Other Operating Expenses	11,904	12,615	15,500	2,265	14,000
Total Operating Expenses		\$ 2,380,944	\$ 2,695,795	\$ 2,542,293	\$ 1,208,463	\$ 2,566,314

PERSONNEL ALLOCATION SUMMARY

Position No.	Position Title	2017/18	2018/19	2019/20	2020/21
5001	Director of Community Services	1.0	1.0	1.0	1.0
13901	Parks and Recreation Manager	1.0	1.0	1.0	1.0
14801-14802	Parks and Recreation Assistant Manager	-	2.0	-	-
1901-1902	Parks and Recreation Supervisor	2.0	1.0	1.0	1.0
5801-5803	Park Attendant (F/T)	3.0	2.0	3.0	3.0
14501	Community Program Manager	1.0	1.0	1.0	1.0
10201	Community Rec Center Manager	-	-	1.0	1.0
10301	Community Rec Center Assistant Manager	1.0	1.0	1.0	1.0
10401	Community Rec Center Supervisor	1.0	1.0	1.0	1.0
6601	Administrative Assistant (P/T)	-	-	1.0	1.0
5701-5711	Park Attendant (P/T)	11.0	11.0	11.0	11.0
	Park Attendant (P/T) Seasonal	3.0	3.0	3.0	3.0
	Total Full-Time	10.0	10.0	10.0	10.0
	Total Part-Time	14.0	14.0	15.0	15.0
	Total	24.0	24.0	25.0	25.0

COMMUNITY SERVICES DEPARTMENT

ORGANIZATION CHART



Parks/Amenities:

- Arthur I. Snyder Memorial Park
- Community Green Garden
- Community Recreation Center
- Founders Park and SplashPad
- Peace Park
- Veterans Park
- Waterways Park
- Waterways Dog Park

Events and Activities:

- Winter, Spring and Summer Camps
- 7 Teacher Planning Day Programs
- 11 Special Events including: four (4) Movie Nights, Earth/Arbor Day, July 4th Fireworks, two (2) Bike events
Halloween, Founders Day and Veterans Day
- Senior Trips and Tours Program
- Recreation Programs, Activities and Classes
- Youth and Adult Sports Leagues and Tennis
- Park/Athletic Field Maintenance and Landscaping
- Special Event Permitting

**CITY OF AVENTURA
COMMUNITY SERVICES
FISCAL YEAR 2020/21**

OBJECTIVES

1. Provide accurate and timely responses to resident complaints and concerns.
2. Work with Community Services Advisory Board to provide quality programs and services.
3. Implement approved operating and CIP Budget.
4. Increase Community Recreation Center attendance.
5. Increase community programming.
6. Increase summer camp participation.
7. Foster community pride through 11 special events per year.
8. Promote community bicycle safety awareness.
9. Enhance landscape and athletic turf maintenance in all parks.

PERFORMANCE WORKLOAD INDICATORS

PERFORMANCE WORKLOAD INDICATOR	ACTUAL 2017/18	ACTUAL 2018/19	PROJECTED 2019/20	ESTIMATE 2020/21
Resident complaints & concerns cleared	48	46	*35	40
Advisory Board Meetings attended	6	5	5	5
CIP projects completed	9	9	13	13
Founders Park attendance ⁽¹⁾	190,265	191,265	*119,000	200,000
Community Recreation Center attendance ⁽¹⁾	99,242	96,535	*67,000	100,000
Number of participants registered in youth sports	953	1,058	*852	1,000
Number of Special Events	12	11	*8	11

⁽¹⁾ Parks and the Community Recreation Center were closed due to Hurricane Irma*

* Due to the COVID-19 pandemic, the 2019/20 projection is based on opening back up in June 2020
 Founders Park and the Community Recreation Center were closed on March 13, 2020
 Youth Sports Season ended in March instead of May
 Special Events - As of April 9, 2020, 7 out of the 11 have taken place

2020/21 Youth Sports Calendar	
Sport	Season
Basketball	Oct - April
Boys Soccer	Oct- May
Girls Soccer	Oct - May
Little League Baseball	Mar - May
Travel Soccer	Sept - May
Travel Basketball	Oct - May

CITY OF AVENTURA
COMMUNITY SERVICES
2020/21
BUDGETARY ACCOUNT SUMMARY
001-5001-539

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>PERSONAL SERVICES</u>						
1201	Employee Salaries	\$ 619,969	\$ 636,048	\$ 709,416	\$ 340,900	\$ 743,046
1401	Overtime	11,109	14,525	15,000	5,151	15,000
2101	FICA	47,199	48,617	54,270	25,870	56,843
2201	Pension	46,151	66,823	74,786	37,314	77,407
2301	Health, Life & Disability	141,469	134,593	146,938	77,162	160,984
2401	Workers' Compensation	17,354	16,228	16,883	11,133	18,034
	Subtotal	883,251	916,834	1,017,293	497,530	1,071,314
<u>CONTRACTUAL SERVICES</u>						
3113	Prof. Services - Comm. Cen. Inst.	192,212	241,954	110,000	123,219	110,000
3150	Prof. Services - Landscape Arch.	-	22,375	24,000	8,330	12,500
3451	Beautification/Signage	23,820	-	-	-	-
3452	Lands/Tree Maint. Svcs - Parks	485,360	516,889	535,000	213,173	535,000
	Subtotal	701,392	781,218	669,000	344,722	657,500
<u>OTHER CHARGES & SERVICES</u>						
4001	Travel & Per Diem	1,148	1,089	2,000	86	2,000
4041	Car Allowance	6,000	6,000	6,000	3,000	6,000
4101	Communication Services	3,488	4,225	5,500	2,410	4,500
4420	Lease	2,064	2,788	3,500	1,687	4,000
4610	R&M - Vehicles	2,985	2,711	4,000	-	3,000
4645	R&M - Equipment	12,119	12,613	14,000	6,084	13,000
4672	R&M - Parks	95,812	114,817	125,000	52,441	120,000
4701	Printing & Binding	6,157	6,122	7,000	897	7,000
4850	Special Events	107,154	86,397	90,000	32,454	90,000
4851	Cultural/Recreation Programs	111,154	288,182	110,000	158,861	110,000
4852	Founders Day Activities	79,329	79,155	85,000	84,300	85,000
4854	Summer Recreation	342,720	355,965	360,000	10	350,000
	Subtotal	770,130	960,064	812,000	342,230	794,500
<u>COMMODITIES</u>						
5101	Office Supplies	3,007	3,494	3,500	1,152	3,500
5120	Computer Operating Supplies	4,684	15,754	17,000	18,384	17,000
5220	Gas & Oil	-	122	1,000	48	1,000
5240	Uniforms	5,951	5,457	6,000	30	6,000
5290	Other Operating Supplies	625	237	1,000	2,102	1,500
	Subtotal	14,267	25,064	28,500	21,716	29,000
<u>OTHER OPERATING EXPENSES</u>						
5410	Subscriptions & Memberships	2,503	2,784	3,500	-	3,000
5420	Conferences & Seminars	2,630	1,725	3,000	-	2,500
5450	Training	6,274	6,341	6,500	1,935	6,500
5901	Contingency	497	1,765	2,500	330	2,000
	Subtotal	11,904	12,615	15,500	2,265	14,000
	Total Community Services	\$ 2,380,944	\$ 2,695,795	\$ 2,542,293	\$ 1,208,463	\$ 2,566,314

COMMUNITY SERVICES BUDGET JUSTIFICATIONS

3113 Prof. Services - Comm. Cen. Inst. – Provides funding for the various instructors who teach or lead recreation classes and programs at City parks and the Community Recreation Center. Costs are offset by revenues generated by registration fees.

3452 Lands/Tree Maint. Svcs - Parks – Provides funding for complete landscape maintenance services for Founders Park and SplashPad, Waterways Park, Waterways Dog Park, Veterans Park and Peace Park. Services include: irrigation and grounds maintenance services; tree trimming, specialized Bermuda turf maintenance for athletic fields that includes liquid fertilization and deep tine aeration six (6) times per year, specialty pesticide applications for the Dog Park and general park maintenance.

4672 R&M - Parks – Provides funding for repair and maintenance of park amenities and equipment. In addition to routine repairs and maintenance costs, funding request includes costs for, reconditioning clay tennis courts, routine daily maintenance of clay courts by a tennis professional, SplashPad supplies and replacing park signage.

4850 Special Events – This figure represents funding for 11 special events related to community-wide, annual events to foster community pride and improve the quality of life for the residents: four (4) Movie Nights, Earth/Arbor Day, July 4th Fireworks, two (2) Bike events, Halloween and Veterans Day.

4851 Culture/Recreation Programs – Provide for costs associated with establishing a wide variety of comprehensive recreation programming; senior trips to local venues, youth athletics, recreation programs and classes and other programs. All costs are offset by registration fees.

4852 Founders Day Activities – Provides for funding entertainment, activities, games, community stage, production, sound, lighting, rental costs, temporary power and other required logistics for the 25th anniversary Founders Day activities which will be held on Sunday November 8, 2020.

5410 Subscriptions & Memberships – Provides for funding memberships in the Florida Recreation and Parks Association, National Recreation and Parks Association, American Society of Composers, Authors and Publishers, Broadcast Music, Inc., Movie Licenses and the Society of European Songwriters, Artists and Composers.

5420 Conferences & Seminars – Provides for funding for attending the following conferences: Florida Recreation and Parks Association, National Recreation and Parks Association, customer service training and local seminars.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



**PUBLIC WORKS/TRANSPORTATION
DEPARTMENT**

**CITY OF AVENTURA
PUBLIC WORKS/TRANSPORTATION
FISCAL YEAR 2020/21**

DEPARTMENT DESCRIPTION

This Department is responsible for the maintenance of roads, medians, public areas, drainage systems, government facilities, beautification projects, mass transit services and capital projects. These services seek to enhance the high quality of life for the City's residents, businesses and visitors by maintaining City infrastructure and the appearance of the City and providing public transportation opportunities to reduce vehicular traffic.

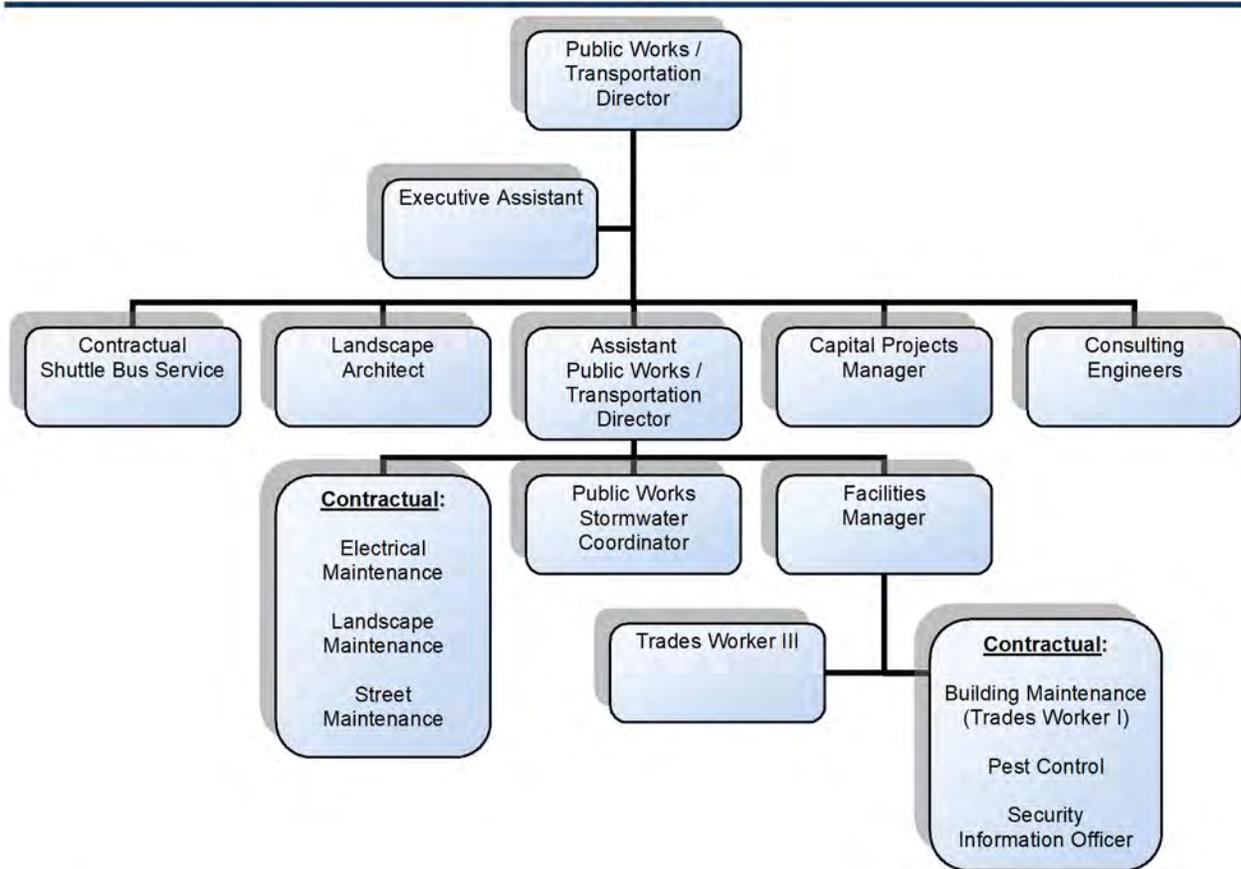
OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ 951,767	\$ 955,318	\$ 1,043,223	\$ 449,426	\$ 1,057,414
3000/3999	Contractual Services	1,361,421	1,243,634	1,419,000	441,855	1,414,000
4000/4999	Other Charges & Services	853,064	889,813	746,250	449,678	765,250
5000/5399	Commodities	12,681	16,164	13,500	6,758	13,700
5400/5499	Other Operating Expenses	5,805	8,802	9,000	1,819	9,000
Total Operating Expenses		\$ 3,184,738	\$ 3,113,731	\$ 3,230,973	\$ 1,349,536	\$ 3,259,364

PERSONNEL ALLOCATION SUMMARY

Position No	Position Title	2017/18	2018/19	2019/20	2020/21
00142	Director of Public Works/Transportation	1.0	1.0	1.0	1.0
00147	Assistant Director of Public Works/Transportation	-	1.0	1.0	1.0
5101	Public Works Operations Manager	1.0	-	-	-
3004	Executive Assistant	1.0	1.0	1.0	1.0
4701	Capital Projects Manager	1.0	1.0	1.0	1.0
14401	Public Works Stormwater Coordinator	1.0	1.0	1.0	1.0
7701	Facilities Manager	1.0	1.0	1.0	1.0
00149	Trades Worker III	-	1.0	1.0	1.0
5401	Maintenance Worker	1.0	-	-	-
Total		7.0	7.0	7.0	7.0

PUBLIC WORKS/TRANSPORTATION DEPARTMENT

ORGANIZATION CHART



- Capital Projects
- City Buildings and Facilities Maintenance
- Engineering Services
- GIS/Mapping
- Landscape Maintenance/Beautification
- Pedestrian/Bicycle Programs
- Public Works Permitting
- ROW/Streets/Stormwater Maintenance
- Shuttle Buses/Transportation

**CITY OF AVENTURA
PUBLIC WORKS/TRANSPORTATION
FISCAL YEAR 2020/21**

OBJECTIVES

1. Provide accurate and quick responses to resident and business owner complaints and concerns.
2. Implement and manage an approved operating and CIP Budget.
3. Continue to be a Tree City USA city.
4. Conform to the National Pollutant Discharge Elimination System (“NPDES”) Stormwater standards with pre and post construction inspections.
5. Enforce the Stormwater Inspection Policy and Ordinance for private property compliance.
6. Continue with Staff Educational and Certification Requirements for the NPDES and Floodplain Management compliance.
7. Increase ridership and expand citywide shuttle bus service.
8. Redesign current bus schedule to be more ridership friendly.
9. Complete Coastal Line Rail Station Area Master Plan and Lehman Causeway Improvement Plan.
10. Implement and manage the Stormwater Management Plan.
11. Maintain the storm drain system for optimal performance.
12. Participate in regional efforts to improve transportation in Northeast Miami-Dade.
13. Maintain streets and walkways for vehicular and pedestrian safe usage.
14. Maintain all City Facilities to provide for a safe and clean environment.
15. Continue to work on Public Works accreditation policy and procedures for re-accreditation from the American Public Works Association in 2022.
16. Oversee capital projects.
17. Assist Community Development Department with the City Community Rating System (“CRS”) application process.
18. Continue to monitor stormwater inspections on private property to conform with NPDES requirements.

PERFORMANCE WORKLOAD INDICATORS

PERFORMANCE WORKLOAD INDICATOR	ACTUAL 2017/18	ACTUAL 2018/19	PROJECTED 2019/20	ESTIMATE 2020/21
Resident complaints & concerns cleared	160	160	220	190
Tree City re-certification	1	1	1	1
Stormwater basins/systems cleaned	52	35	25	25
Shuttle bus ridership	290,012	290,050	289,521	290,000
PW permits issued	50	55	61	65
Illicit discharge inspections (stormwater)	8	12	2	4
NPDES permit inspection private property	21	12	29	35
Annual facility & mechanical inspections	23	25	48	48
Number of BCycle rentals	7,774	7,855	7,900	7,900

CITY OF AVENTURA
PUBLIC WORKS/TRANSPORTATION
2020/21
BUDGETARY ACCOUNT SUMMARY
001-5401-541

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>PERSONAL SERVICES</u>						
1201	Employee Salaries	\$ 668,589	\$ 667,020	\$ 721,430	\$ 316,307	\$ 735,859
1401	Overtime	671	657	4,500	827	2,500
2101	FICA	50,831	50,332	55,189	23,214	56,293
2201	Pension	95,784	95,346	105,051	44,638	107,152
2301	Health, Life & Disability	115,323	109,540	124,767	49,889	122,678
2401	Workers' Compensation	20,569	32,423	32,286	14,551	32,932
	Subtotal	951,767	955,318	1,043,223	449,426	1,057,414
<u>CONTRACTUAL SERVICES</u>						
3150	Prof. Services - Landscape Arch.	-	5,865	4,000	-	4,000
3160	Prof. Services - Security	31,451	34,570	45,000	16,924	45,000
3450	Lands/Tree Maint. Svcs - Streets	784,886	786,978	820,000	410,106	820,000
3451	Beautification/Signage	62,217	53,257	50,000	12,557	45,000
3455	Transportation Services	482,867	362,964	500,000	2,268	500,000
	Subtotal	1,361,421	1,243,634	1,419,000	441,855	1,414,000
<u>OTHER CHARGES & SERVICES</u>						
4001	Travel & Per Diem	2,666	1,873	2,000	-	2,000
4041	Car Allowance	6,000	6,000	6,000	3,000	6,000
4101	Communication Services	3,278	2,628	2,750	1,278	2,750
4301	Utilities - Electric	9,251	37,412	35,000	38,430	35,000
4311	Utilities - Street Lighting	153,682	115,030	125,000	23,420	100,000
4320	Utilities - Water	495,713	522,283	360,000	225,953	380,000
4610	R&M - Vehicles	1,321	2,557	3,500	981	3,500
4620	R&M - Buildings	60,045	84,029	100,000	69,876	125,000
4631	R&M - Janitorial Services	37,055	33,685	46,000	22,315	46,000
4645	R&M - Equipment	3,960	6,642	6,000	3,538	5,000
4691	R&M - Streets	80,093	77,674	60,000	60,887	60,000
	Subtotal	853,064	889,813	746,250	449,678	765,250
<u>COMMODITIES</u>						
5101	Office Supplies	3,031	3,421	4,000	1,076	4,000
5120	Computer Operating Supplies	2,926	3,000	3,000	1,500	3,000
5220	Gas & Oil	5,231	7,262	3,000	1,510	3,000
5240	Uniforms	1,426	1,879	2,500	1,654	2,500
5290	Other Operating Supplies	67	602	1,000	1,018	1,200
	Subtotal	12,681	16,164	13,500	6,758	13,700
<u>OTHER OPERATING EXPENSES</u>						
5410	Subscriptions & Memberships	291	1,012	1,500	-	1,500
5420	Conferences & Seminars	2,169	4,036	2,500	1,090	2,500
5450	Training	2,054	2,109	2,000	349	2,000
5901	Contingency	1,291	1,645	3,000	380	3,000
	Subtotal	5,805	8,802	9,000	1,819	9,000
Total Public Works/Transportation		\$ 3,184,738	\$ 3,113,731	\$ 3,230,973	\$ 1,349,536	\$ 3,259,364

PUBLIC WORKS/TRANSPORTATION BUDGET JUSTIFICATIONS

3160 Prof. Services - Security – Provides funding for contractual services for Government Center lobby security.

3450 Lands/Tree Maint. Svcs - Streets – Provides funding for costs associated with contracting tree, landscape, irrigation and flower maintenance services for all public right-of-ways and medians.

3451 Beautification/Signage – Provides funding for banner and street furniture maintenance and repairs. Funding request includes costs for median informational signage upgrades, replacing metal halide light fixtures on NE 199th Street with LED fixtures, new banners and associated hardware.

3455 Transportation Services – Funding level includes providing six (6) mini-bus public transit routes six (6) days per week on a contractual basis that carries over 300,000 passengers per year, including the printing costs for route schedules. Transit system links the residential areas to community, retail and medical establishments, as well as Miami-Dade and Broward routes. Additional funding has been provided to address possible route improvements during peak times.

4311 Utilities - Street Lighting – Provides funding for services associated with maintaining street lighting in the various areas of the City.

4320 Utilities - Water – Provides funding for purchasing water for irrigating the medians, swales and right-of-ways in the City.

4620 R&M - Buildings – Provides for funding the necessary building repair and maintenance functions for the Community Recreation Center and park buildings for HVAC maintenance, pest control services, fire alarm system monitoring, roof inspections, general building repairs, painting, security system monitoring, sprinkler retrofit for server room and dispatch from water to cartridge. Funding request includes upgrading trash receptacles to include recycling materials and replacing existing lights with LED energy saving fixtures.

5410 Subscriptions & Memberships – Provides for funding memberships in the American Public Works Association, Florida Stormwater Association, Association of State Floodplain Managers and the Facility Managers Association.

5420 Conferences & Seminars – Provides for funding for attending the following conferences: American Public Works Association, Florida Stormwater Association, Association of State Floodplain Managers, customer service training and local seminars.

5450 Training – Provides for funding for staff to get specialized training for their disciplines to include air conditioning, electrical and stormwater.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



**ARTS & CULTURAL CENTER
DEPARTMENT**

**CITY OF AVENTURA
ARTS & CULTURAL CENTER
FISCAL YEAR 2020/21**

DEPARTMENT DESCRIPTION

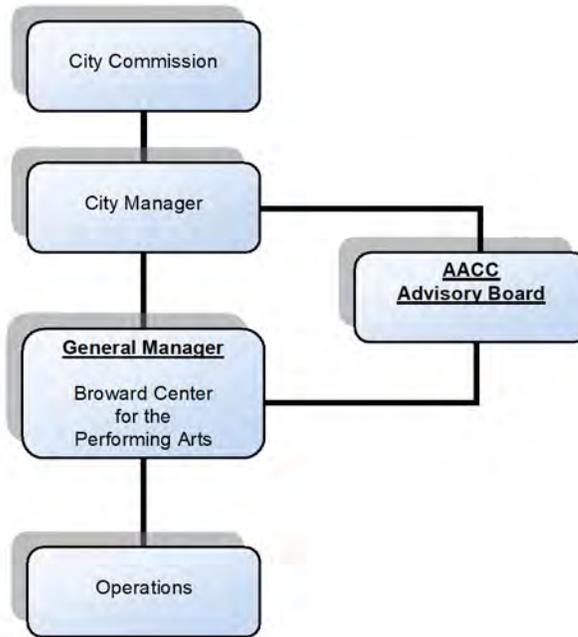
This Department is responsible for the operations and programming of the Arts and Cultural Center. The goal is to provide a facility that offers a wide range of quality entertainment and cultivates partnerships with other local and regional organizations to enhance the quality of life for the City by providing a variety of performing arts and relevant cultural programming for audiences of all ages.

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	-
3000/3999	Contractual Services	614,839	647,846	674,060	379,395	690,796
4000/4999	Other Charges & Services	180,471	154,392	158,500	48,767	158,500
5000/5399	Commodities	2,353	2,504	6,700	1,467	6,700
5400/5499	Other Operating Expenses	-	-	1,000	-	1,000
Total Operating Expenses		\$ 797,663	\$ 804,742	\$ 840,260	\$ 429,629	\$ 856,996

PACA Contractual Employees	2017/18	2018/19	2019/20	2020/21
General Manager	1.00	1.00	1.00	1.00
Event Services Manager	1.00	1.00	1.00	1.00
Technical Director	1.00	1.00	1.00	1.00
Box Office Manager	1.00	1.00	1.00	1.00
Marketing Coordinator	0.30	0.30	0.30	0.30
Event Services Coordinator (P/T)	0.75	0.75	0.75	0.75
Labor (P/T)	0.25	0.25	0.25	0.25
Total	5.30	5.30	5.30	5.30

ARTS & CULTURAL CENTER DEPARTMENT

ORGANIZATION CHART



Headings above that are **bolded and underlined**, represent a function and/or service of the department.

**CITY OF AVENTURA
ARTS & CULTURAL CENTER
FISCAL YEAR 2020/21**

OBJECTIVES

1. To provide artistic offerings and experiences to our increasingly diverse community with an emphasis on fostering a cooperative spirit and enhancing the quality of life in Aventura.
2. Create a performing arts facility that is welcoming and inclusive of the public at large by maintaining an aesthetically pleasing and professional facility.
3. Enhance the learning experiences of students at Aventura City of Excellence School and the Don Soffer Aventura High School by expanding performing arts activities and educational opportunities.
4. To increase general public awareness of the value of the cultural and educational programs available.

PERFORMANCE WORKLOAD INDICATORS

PERFORMANCE WORKLOAD INDICATOR	ACTUAL 2017/18	ACTUAL 2018/19	PROJECTED 2019/20	ESTIMATE 2020/21
Advisory Board Meetings attended	2	1	2	2
Number of performances/events	153	164	114	125
Total attendance	33,040	33,688	21,500	25,000
Number of promotional material produced	75	75	75	75
Summer Camp	1	1	1	1
% of patrons who respond favorably to AACC	80%	80%	80%	80%

CITY OF AVENTURA
ARTS & CULTURAL CENTER
2020/21
BUDGETARY ACCOUNT SUMMARY
001-7001-575

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>PERSONAL SERVICES</u>						
1201	Employee Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
1401	Overtime	-	-	-	-	-
2101	FICA	-	-	-	-	-
2201	Pension	-	-	-	-	-
2301	Health, Life & Disability	-	-	-	-	-
2401	Workers' Compensation	-	-	-	-	-
	Subtotal	-	-	-	-	-
<u>CONTRACTUAL SERVICES</u>						
3112	Prof. Services - Man Serv	141,775	145,036	148,560	74,280	151,536
3114	Prof. Services - Man Serv/Staffing	329,734	348,753	360,500	213,932	369,260
3115	Prof. Services - Man Serv/Marketing	23,850	24,000	25,000	12,000	25,000
3190	Prof. Services - Programming	95,286	101,187	115,000	64,128	115,000
3410	Prof. Services - Janitorial Services	24,194	28,870	25,000	15,055	30,000
	Subtotal	614,839	647,846	674,060	379,395	690,796
<u>OTHER CHARGES & SERVICES</u>						
4101	Communication Services	6,741	6,942	6,600	3,609	6,600
4201	Postage	18,370	9,562	8,600	-	8,600
4301	Utilities	54,498	46,595	54,000	25,943	54,000
4440	Copy Machine Costs	1,184	1,002	2,800	625	2,800
4620	R&M - Buildings	8,119	11,812	7,000	15,471	7,000
4645	R&M - Equipment	5,786	5,107	6,500	1,853	6,500
4701	Printing & Binding	30,179	16,622	14,500	-	14,500
4910	Advertising	54,328	55,196	58,000	1,266	58,000
4920	Licenses/Permit Fees	1,266	1,554	500	-	500
	Subtotal	180,471	154,392	158,500	48,767	158,500
<u>COMMODITIES</u>						
5101	Office Supplies	1,376	796	1,200	238	1,200
5120	Computer Operating Supplies	148	592	1,000	379	1,000
5290	Other Operating Supplies	829	1,116	4,500	850	4,500
	Subtotal	2,353	2,504	6,700	1,467	6,700
<u>OTHER OPERATING EXPENSES</u>						
5901	Contingency	-	-	1,000	-	1,000
	Subtotal	-	-	1,000	-	1,000
	Total Arts & Cultural Center	\$ 797,663	\$ 804,742	\$ 840,260	\$ 429,629	\$ 856,996

**ARTS & CULTURAL CENTER
BUDGET JUSTIFICATIONS**

3112 Prof. Services - Man Serv – Payment for services provided in conjunction with the Agreement with Performing Arts Center Authority for management, programming and operational support services.

3114 Prof. Services - Man Serv/Staffing – Reimbursement to Performing Arts Center Authority in accordance with agreement for staff personnel costs.

3115 Prof. Services - Man Serv/Marketing – Payment for marketing and public relation services.

3190 Prof. Services - Programming – This line item is used to fund “City Presents” performances in order to attract a variety of programming.

3410 Prof. Services - Janitorial Services – Costs for cleaning the AACC facility.

4101 Communication Services – Costs associated with telephone service and other communication type services.

4301 Utilities – Costs associated with electricity, water, sewer and refuse service for the AACC.

4620 R&M - Buildings – Costs of maintaining service contracts for mechanical systems within the AACC.

4645 R&M - Equipment – Costs of maintaining service contracts on all equipment located at the AACC.

4910 Advertising – Costs associated with promoting events at the AACC.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



NON-DEPARTMENTAL

CITY OF AVENTURA
NON-DEPARTMENTAL - TRANSFERS
2020/21
BUDGETARY ACCOUNT SUMMARY
001-9001-581

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
TRANSFERS						
9118	T/fer - Charter School Fund (190)	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 100,000
9119	T/fer - Charter H.S. Fund (191)	-	100,000	115,000	57,500	150,000
9123	T/fer - Debt Svce Fund Ser 2010 & /11 (230)	1,199,552	1,194,963	1,196,121	598,061	1,190,919
9124	T/fer - Debt Svce Fund Ser 2000 (240)	506,476	520,820	724,000	362,000	-
9125	T/fer - Debt Svce Fund Ser 2012 (A) (250)	360,828	359,135	365,073	182,537	362,487
9126	T/fer - Debt Svce Fund Ser 2018 (291)	230,479	495,024	496,100	248,050	496,808
9127	T/fer - Charter H.S. Construction Fund (393)	6,200,000	-	-	-	-
Total Non-Departmental - Transfers		\$ 8,597,335	\$ 2,769,942	\$ 2,996,294	\$ 1,498,147	\$ 2,300,214

**NON-DEPARTMENTAL – TRANSFERS
BUDGET JUSTIFICATIONS**

9118 Transfer to Charter School Fund – Represents transfer of amount from the Intersection Safety Camera Program revenues to the Charter School Fund (Fund 190).

9119 Transfer to Charter High School Fund – Represents transfer of amount from the Intersection Safety Camera Program revenues to the Don Soffer Aventura High School Fund (Fund 191).

9123 Transfer to Debt Service Fund - 2010/11 – Transfer to 2010 & 2011 Debt Service Fund (Fund 230) for required interest and principal on that bank qualified loan.

9124 Transfer to Debt Service Fund - 2000 – Transfer to 2000 Loan Debt Service Fund (Fund 240) for required interest and principal on that bank qualified loan. The related debt instrument will be retired on September 30, 2020.

9125 Transfer to Debt Service Fund - 2012 (A) – Transfer to 2012 (A) Loan Debt Service Fund (Fund 250) for required interest and principal on that bank qualified loan.

9126 Transfer to Debt Service Fund - 2018 – Transfer to 2018 Loan Debt Service Fund (Fund 291) for required interest and principal on that bank qualified loan.

9127 Transfer to Charter H.S. Construction Fund – Transfer to Charter H.S. Construction Fund (Fund 393) to assist in the financing of the construction and equipping of the Don Soffer Aventura High School.

CITY OF AVENTURA

NON-DEPARTMENTAL

2020/21

BUDGETARY ACCOUNT SUMMARY

001-9001-590

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>PERSONAL SERVICES</u>						
2501	Unemployment	\$ 2,075	\$ 4,478	\$ 2,500	\$ 1,066	\$ 2,500
	Subtotal	2,075	4,478	2,500	1,066	2,500
<u>CONTRACTUAL SERVICES</u>						
3157	City Manager Recruitment	10,050	2,124	-	-	-
3410	Prof. Services - Janitorial	65,941	62,215	75,000	38,111	75,000
	Subtotal	75,991	64,339	75,000	38,111	75,000
<u>OTHER CHARGES & SERVICES</u>						
4101	Communication Services	103,223	117,985	98,000	70,948	105,000
4201	Postage	10,335	9,987	15,000	5,033	12,000
4301	Utilities	179,334	180,541	185,000	84,652	185,000
4320	Water	14,012	17,959	15,000	11,344	18,000
4440	Copy Machine Costs	7,785	7,349	10,000	4,212	10,000
4501	Insurance	747,396	715,282	1,025,000	585,130	825,000
4620	R&M - Government Center	276,404	150,248	215,000	139,831	215,000
4650	R&M - Office Equipment	-	2,000	2,000	1,528	2,000
	Subtotal	1,338,489	1,201,351	1,565,000	902,678	1,372,000
<u>COMMODITIES</u>						
5290	Other Operating Supplies	5,380	8,171	12,000	244	10,000
	Subtotal	5,380	8,171	12,000	244	10,000
<u>OTHER OPERATING EXPENSES</u>						
5901	Contingency	27,113	69,139	50,000	24,639	50,000
5904	Hurricane/Debris Removal	288,909	-	-	-	-
5905	Hurricane/Debris Monitor	226,705	-	-	-	-
5906	Hurricane/Preparation	51,675	23,095	-	-	-
5907	Hurricane/Supplies	2,695	-	-	12,527	-
	Subtotal	597,097	92,234	50,000	37,166	50,000
Total Non-Departmental		\$ 2,019,032	\$ 1,370,573	\$ 1,704,500	\$ 979,265	\$ 1,509,500

**NON-DEPARTMENTAL
BUDGET JUSTIFICATIONS**

2501 Unemployment – Unemployment costs.

3410 Prof. Services - Janitorial – Costs for janitorial services at the Government Center.

4101 Communication Services – Costs associated with telephone service, internet access, web pages and other communication type services for Government Center. Includes Intertel maintenance and Wireless data service.

4301 Utilities – Costs associated with electricity and refuse service for the Government Center.

4320 Water – Costs associated with water and sewer service for the Government Center.

4501 Insurance – General liability, automobile, property, flood and other miscellaneous insurance coverages for City-owned or leased facilities and equipment.

4620 R&M - Government Center – Costs of maintaining service contracts for mechanical systems and other repairs within the Government Center.

4650 R&M - Office Equipment – Costs of maintaining service contracts on all office equipment located at the Government Center.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



CAPITAL OUTLAY

CITY OF AVENTURA

CAPITAL OUTLAY

2020/21

PROJECT APPROPRIATION

001-80XX

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>City Manager's Office - 8005-512</u>						
6402	Computer Equipment <\$5,000	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -
	Subtotal	2,000	-	2,000	-	-
<u>City Clerk - 8008-519</u>						
6402	Computer Equipment <\$5,000	2,226	887	2,000	-	1,000
	Subtotal	2,226	887	2,000	-	1,000
<u>Finance - 8010-513</u>						
6402	Computer Equipment <\$5,000	2,908	2,717	5,000	-	2,000
	Subtotal	2,908	2,717	5,000	-	2,000
<u>Information Technology. - 8012-513</u>						
6401	Computer Equipment >\$5,000	380,171	141,189	163,292	5,623	175,000
6402	Computer Equipment <\$5,000	5,967	5,756	6,000	-	6,000
	Subtotal	386,138	146,945	169,292	5,623	181,000
<u>Police - 8020-521</u>						
6401	Computer Equipment >\$5,000	25,319	4,779	114,522	27,590	-
6402	Computer Equipment <\$5,000	122,100	159,807	165,097	54,642	94,375
6407	Radio Purchase & Replace.	50,492	11,776	61,400	39,552	42,000
6410	Equipment >\$5,000	98,051	129,732	101,800	20,000	207,480
6411	Equipment <\$5,000	64,706	11,000	21,330	21,410	-
6414	Police Dept Office Improvements	-	-	165,000	115,549	95,000
6450	Vehicles	364,030	454,479	311,000	-	327,500
	Subtotal	724,698	771,573	940,149	278,743	766,355
<u>Community Development - 8040-524</u>						
6402	Computer Equipment <\$5,000	7,196	135,685	146,784	395	5,500
6410	Equipment >\$5,000	-	23,889	-	-	-
	Subtotal	7,196	159,574	146,784	395	5,500
<u>Community Services - 8050-539/541/572</u>						
6402	Computer Equipment <\$5,000	10,448	4,796	8,000	-	6,500
6410	Equipment >\$5,000	39,637	89,803	28,100	3,936	14,000
6411	Equipment <\$5,000	10,612	15,033	17,700	10,315	6,000
6205	Community Center Improvements	34,053	74,715	94,500	-	6,000
6310	Aventura Founders Park	71,630	63,947	212,052	15,346	-
6322	Waterways Park Improvements	-	14,991	46,000	-	-
6323	Waterways Dog Park Improvements	-	-	21,500	-	-
6326	Veterans Park Improvements	-	-	16,000	-	-
6327	Peace Park Improvements	-	-	25,000	-	125,000
	Subtotal	166,380	263,285	468,852	29,597	157,500

CITY OF AVENTURA
CAPITAL OUTLAY - CONTINUED

2020/21

PROJECT APPROPRIATION

001-80XX

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>Public Works/Transportation - 8054-539/541/572</u>						
6420	HVAC Replacements	56,422	-	-	-	15,000
6421	Government Center Improvements	-	-	280,761	146,849	-
6301	Beautification Projects	9,597	8,896	9,800	9,758	9,800
6309	Seawall Improvements	1,470,769	41,082	-	-	-
6352	Hurricane Landscape Restoration	789,562	2,672	-	5,200	-
6402	Computer Equipment <\$5,000	785	5,663	8,596	2,541	2,000
6410	Equipment >\$5,000	21,986	23,325	-	-	50,000
6353	Exercise Trail Improvements	7,055	-	-	-	-
	Subtotal	2,356,176	81,638	299,167	164,348	76,800
<u>Charter School - 8069-569</u>						
6402	Computer Equipment <\$5,000	-	-	-	-	200,000
	Subtotal	-	-	-	-	200,000
<u>Arts & Cultural Center - 8070-575</u>						
6402	Computer Equipment <\$5,000	3,374	3,548	2,000	-	7,000
6410	Equipment >\$5,000	38,550	111,436	84,788	28,288	24,400
	Subtotal	41,924	114,984	86,788	28,288	31,400
<u>Non-Departmental - 8090-590</u>						
6101	Land Acquisition/Purchase	4,438,450	178,292	1,653	562	-
6452	Hurricane Related	282,265	-	-	-	-
6999	Capital Reserve	-	-	14,395,991	-	14,772,304
	Subtotal	4,720,715	178,292	14,397,644	562	14,772,304
	Total Capital	\$ 8,410,361	\$ 1,719,895	\$ 16,517,666	\$ 507,556	\$ 16,193,859

CAPITAL PROJECT DESCRIPTIONS

CITY MANAGER'S OFFICE

6402 Computer Equipment <\$5,000 – This project consists of the replacement and upgrade of computer equipment utilized in the Office of the City Manager.

CITY CLERK'S OFFICE

6402 Computer Equipment <\$5,000 – This project consists of the replacement and upgrade of computer equipment utilized in the City Clerk's Office.

FINANCE

6402 Computer Equipment <\$5,000 – This project consists of the replacement and upgrade of computer equipment utilized in the Finance Department.

INFORMATION TECHNOLOGY

6401 Computer Equipment >\$5,000 – This project consists of purchasing new and replacement computer hardware and software that utilizes the latest technology for the City's general information management system, which is utilized by all City Departments.

6402 Computer Equipment <\$5,000 – This project consists of the replacement and upgrade of computer equipment utilized in the Information Technology Department.

POLICE

6402 Computer Equipment <\$5,000 – This project consists of purchasing computer equipment and software that utilizes the latest technology for the Police Department.

Computer Upgrades	\$ 5,000
Desktop Computer(s)	18,000
Desktop Scanner(s)	2,000
Laser Printer(s)	1,500
Replace Mobile Laptop(s)	45,000
Vehicle Printer(s)	7,875
Replace In-Car Video Server	15,000

6407 Radio Purchase & Replace. – This project consists of upgrading the equipment for the 800 Mhz police radio system to ensure a state-of-the-art system and to maintain the E911 system and the purchasing of new radios for vehicles and personnel in the Police Department.

CAPITAL PROJECT DESCRIPTIONS – CONTINUED

POLICE – CONTINUED

6410 Equipment >\$5,000 – This project consists of purchasing new equipment and replacing inefficient, defective or unusable equipment for the Police Department.

Vehicle Equipment (8)	\$ 84,080
Traffic Vehicle Equipment (1)	11,000
Replace In-Car Video (5)	20,000
Mobile LPR (2)	20,000
K-9 New Purchase	15,000
C/S Forensic Light Kit 42S	9,300
Vermac Sign Board	22,000
Traffic Radar Units	5,000
Mobile Food Cart	6,100
Replace UAS Matrice	15,000

6414 Police Dept Office Improvements – This project consists of replacing the center console in the Communications Center.

Replace E911 Center Console	\$ 95,000
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6450 Vehicles – This project consists of purchasing police vehicles to maintain a vehicle replacement program in the Police Department.

Replace Patrol Vehicles (8)	\$ 292,000
Replace Traffic Vehicle (1)	35,500

COMMUNITY DEVELOPMENT

6402 Computer Equipment <\$5,000 – This project consists of the replacement and upgrade of computer equipment utilized by the Community Development Department's Code Compliance and Building Inspection Divisions.

COMMUNITY SERVICES

6402 Computer Equipment <\$5,000 – This project consists of the replacement and upgrade of computer equipment utilized by the Community Services Department and the Community Recreation Center.

6410 Equipment >\$5,000 – This project consists of purchasing new equipment and replacing inefficient, defective or unusable equipment for the Community Services Department.

Replace Treadmills at CRC	\$ 7,000
Replace Recumbent Bikes at CRC	7,000

CAPITAL PROJECT DESCRIPTIONS – CONTINUED

COMMUNITY SERVICES – CONTINUED

6411 Equipment <\$5,000 – This project consists of purchasing new equipment and replacing inefficient, defective or unusable equipment for the Community Services Department.

Replace Tents	\$ 2,000
Replace Sports Fencing Panels	4,000

6205 Community Center Improvements – This project consists of various improvements at the Community Recreation Center.

Replace Tech Center Flooring	\$ 6,000
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6310 Aventura Founders Park – This project consists of the maintenance, replacement and enhancement of various equipment and improvements at Founders Park.

6322 Waterways Park Improvements – This project consists of the maintenance, replacement and enhancement of various equipment and improvements at Waterways Park.

6323 Waterways Dog Park Improvements – This project consists of the maintenance, replacement and enhancement of various equipment and improvements at Waterways Dog Park.

6326 Veterans Park Improvements – This project consists of the maintenance, replacement and enhancement of various equipment and improvements at Veterans Park.

6327 Peace Park Improvements – This project consists of the maintenance, replacement and enhancement of various equipment and improvements at Peace Park.

New Restroom Facility	\$ 125,000
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PUBLIC WORKS/TRANSPORTATION

6420 HVAC Replacements – This project consists of replacing air conditioning unit at various City facilities.

6421 Government Center Improvements – This project consists of various improvements at the Government Center.

6301 Beautification Projects – This project consists of the maintenance, replacement and enhancement to street furniture and water fountains throughout the City.

6402 Computer Equipment <\$5,000 – This project consists of the replacement and upgrade of computer equipment utilized by the Public Works/Transportation Department.

6410 Equipment >\$5,000 – This project consists of purchasing new equipment and replacing inefficient, defective or unusable equipment for the Public Works/Transportation Department.

Replace Pickup Truck with High Top Van	\$ 50,000
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CAPITAL PROJECT DESCRIPTIONS – CONTINUED

DON SOFFER AVENTURA HIGH SCHOOL

6402 Computer Equipment <\$5,000 – This project consists of the initial installation and regular replacement of the computers, laptops, servers and network infrastructure at the Don Soffer Aventura High School.

ARTS & CULTURAL CENTER

6402 Computer Equipment <\$5,000 – This project consists of the replacement and upgrade of computer equipment utilized at the Arts and Cultural Center.

6410 Equipment >\$5,000 – This project consists of purchasing new equipment and replacing inefficient, defective or unusable equipment for the Arts & Cultural Center Department.

Replace Clear Comm System/Accessories	\$ 20,000
Additional/Replace Moving/LED Lights	4,400

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



POLICE EDUCATION FUND

**CITY OF AVENTURA
POLICE EDUCATION FUND – 110
CATEGORY SUMMARY
FISCAL YEAR 2020/21**

FUND DESCRIPTION

This Fund is used to account for revenues and expenditures associated with the two dollars (\$2.00) the City receives from each paid traffic citation, which, by State Statute, must be used to further the education of the City's Police Officers.

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
310000/319999	Locally Levied Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
320000/329999	Licenses & Permits	-	-	-	-	-
330000/339999	Intergovernmental Revenues	-	-	-	-	-
340000/349999	Charges for Services	-	-	-	-	-
350000/359999	Fines & Forfeitures	5,405	5,736	5,500	2,332	5,500
360000/369999	Miscellaneous Revenues	86	159	-	75	-
380000/389999	Transfer from Funds	-	-	-	-	-
399900/399999	Fund Balance	-	-	7,596	3,798	-
Total Available		\$ 5,491	\$ 5,895	\$ 13,096	\$ 6,205	\$ 5,500

EXPENDITURES

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
3000/3999	Contractual Services	-	-	-	-	-
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expenses	-	8,906	13,096	3,910	5,500
Total Operating Expenses		-	8,906	13,096	3,910	5,500
6000/6999	Capital Outlay	-	-	-	-	-
Total Expenditures		\$ -	\$ 8,906	\$ 13,096	\$ 3,910	\$ 5,500

CITY OF AVENTURA

POLICE EDUCATION FUND 110

2020/21

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
	<u>Fines & Forfeitures</u>					
3511000	Fines	\$ 5,405	\$ 5,736	\$ 5,500	\$ 2,332	\$ 5,500
	Subtotal	5,405	5,736	5,500	2,332	5,500
	<u>Miscellaneous Revenues</u>					
3611000	Interest	86	159	-	75	-
	Subtotal	86	159	-	75	-
	<u>Fund Balance</u>					
3999000	Carryover	-	-	7,596	3,798	-
	Subtotal	-	-	7,596	3,798	-
	Total Revenues	\$ 5,491	\$ 5,895	\$ 13,096	\$ 6,205	\$ 5,500

EXPENDITURES 2001-521

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
	<u>OTHER OPERATING EXPENSES</u>					
	<u>Public Safety - 2001-521</u>					
5450	Training	\$ -	\$ 8,906	\$ 13,096	\$ 3,910	\$ 5,500
	Total Expenditures	\$ -	\$ 8,906	\$ 13,096	\$ 3,910	\$ 5,500

REVENUE PROJECTION RATIONALE

3511000 Fines – Two dollars (\$2.00) is received from each paid traffic citation issued within the City’s corporate limits, which, by State Statute, must be used to further the education of the City’s Police Officers.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



**TRANSPORTATION
AND
STREET MAINTENANCE FUND**

CITY OF AVENTURA
TRANSPORTATION AND STREET MAINTENANCE FUND – 120
CATEGORY SUMMARY
FISCAL YEAR 2020/21

FUND DESCRIPTION

This fund was established to account for restricted revenues and expenditures which by State Statute and County Transit System Surtax Ordinance are designated for transportation enhancements, street maintenance and construction costs.

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	REVENUE PROJECTIONS		APPROVED	HALF YEAR	CITY MANAGER
		ACTUAL 2017/18	ACTUAL 2018/19	BUDGET 2019/20	ACTUAL 2019/20	PROPOSAL 2020/21
310000/319999	Locally Levied Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
320000/329999	Licenses & Permits	-	-	-	-	-
330000/339999	Intergovernmental Revenues	2,496,051	2,514,007	2,225,000	907,848	1,864,000
340000/349999	Charges for Services	-	-	-	-	-
350000/359999	Fines & Forfeitures	-	-	-	-	-
360000/369999	Miscellaneous Revenues	1,037,150	1,307,877	60,000	677,060	43,000
380000/389999	Transfer from Funds	-	-	-	-	-
399900/399999	Fund Balance	-	-	6,102,545	3,051,273	860,000
	Total Available	\$ 3,533,201	\$ 3,821,884	\$ 8,387,545	\$ 4,636,181	\$ 2,767,000

EXPENDITURES

OBJECT CODE NO.	CATEGORY RECAP	EXPENDITURES		APPROVED	HALF YEAR	CITY MANAGER
		ACTUAL 2017/18	ACTUAL 2018/19	BUDGET 2019/20	ACTUAL 2019/20	PROPOSAL 2020/21
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
3000/3999	Contractual Services	1,549,159	1,670,241	1,784,274	928,646	1,732,058
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expenses	-	-	-	-	-
	Total Operating Expenses	1,549,159	1,670,241	1,784,274	928,646	1,732,058
6000/6999	Capital Outlay	605,204	673,947	6,603,271	582,306	1,034,942
9000/9999	Transfers	-	-	-	-	-
	Total Expenditures	\$ 2,154,363	\$ 2,344,188	\$ 8,387,545	\$ 1,510,952	\$ 2,767,000

CITY OF AVENTURA

TRANSPORTATION AND STREET MAINTENANCE FUND 120

2020/21

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>Intergovernmental Revenues</u>						
3313901	FDOT	\$ 143,354	\$ -	\$ -	\$ -	-
3351200	State Revenue Sharing	253,627	260,666	255,000	119,162	191,000
3353001	Local Option Cap. Impr. Gas Tax	146,682	146,960	145,000	57,605	110,000
3353010	Local Option Gas Tax	381,880	383,251	365,000	151,470	288,000
3383801	County Transit System Surtax	1,570,608	1,723,130	1,460,000	579,611	1,275,000
	Subtotal	2,496,051	2,514,007	2,225,000	907,848	1,864,000
<u>Miscellaneous Revenues</u>						
3611000	Interest	41,476	114,191	20,000	81,675	3,000
3632000	Transportation Mitigation Impact Fee	952,635	1,153,143	-	526,754	-
3633000	Citywide Bicycle Sharing	43,039	40,543	40,000	18,631	40,000
3661000	Developer Contributions/Streets	-	-	-	50,000	-
	Subtotal	1,037,150	1,307,877	60,000	677,060	43,000
<u>Fund Balance</u>						
3999000	Carryover - Other	-	-	-	-	679,000
3999000	Carryover - Impact Fees	-	-	6,102,545	3,051,273	181,000
	Subtotal	-	-	6,102,545	3,051,273	860,000
	Total Revenues	\$ 3,533,201	\$ 3,821,884	\$ 8,387,545	\$ 4,636,181	\$ 2,767,000

EXPENDITURES 5401-541

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>CONTRACTUAL SERVICES</u>						
<u>Public Works/Transportation - 5401-541</u>						
3450	Landscape/Tree Maint/Streets	\$ 640,782	\$ 663,639	\$ 755,000	\$ 306,596	\$ 755,000
3453	Citywide Bicycle Sharing	69,900	76,602	79,274	39,348	27,058
3455	Enhanced Transit Services	767,268	830,000	830,000	483,702	830,000
3460	TVMS Maintenance	71,209	100,000	120,000	100,000	120,000
	Subtotal	1,549,159	1,670,241	1,784,274	928,646	1,732,058
<u>CAPITAL OUTLAY</u>						
<u>Public Works/Transportation - 5401-541</u>						
6304	Circulator System Improv. - Bus Shelter	-	-	-	-	181,000
6305	Road Resurfacing	306,815	133,565	594,419	352,711	325,000
6307	Street Lighting Improv.	243,350	528,238	210,000	169,374	-
6308	Citywide Bicycle Sharing	53,149	-	-	-	8,500
6341	Transportation System Improv.	1,820	11,714	553,286	21,510	90,000
6999	Capital Reserve - Other	70	430	5,245,566	38,711	430,442
	Subtotal	605,204	673,947	6,603,271	582,306	1,034,942
	Total Expenditures	\$ 2,154,363	\$ 2,344,188	\$ 8,387,545	\$ 1,510,952	\$ 2,767,000

REVENUE PROJECTION RATIONALE

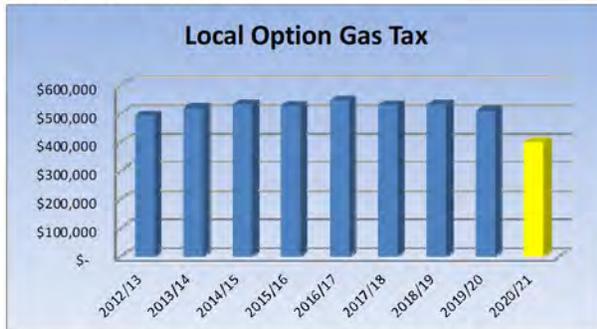
3351200 State Revenue Sharing – Revenue received in this category represents 23.80% of the total State Revenue Sharing Funds. Their source is the motor fuel tax and is restricted to road construction and maintenance. Based on conservative projections related to COVID-19, it is anticipated that \$191,000 will be received in the upcoming fiscal year.



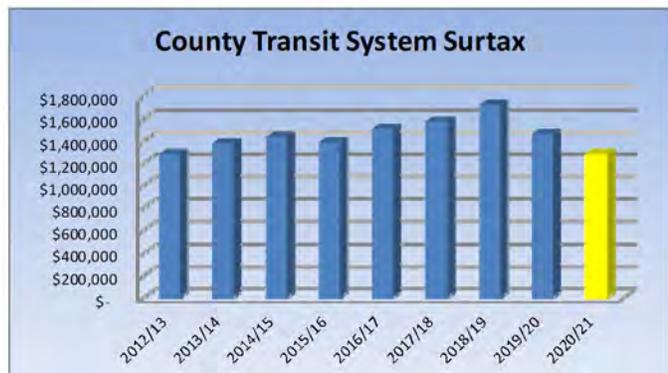
The County has adopted two phases of the local option gas tax as follows:

3353001 Local Option Cap. Impr. Gas Tax – The first phase is six cents per gallon on fuel and is collected by the State’s Department of Revenue and remitted monthly based on a formula which provides a weight of 75% to population and 25% to center line mileage in each city. These funds must be used for transportation related expenditures

3353010 Local Option Gas Tax – The second phase must be used for transportation expenditures needed to meet the requirements of the capital improvements elements of an adopted comprehensive plan.



3383801 County Transit System Surtax – County voters approved a ½% sales tax increase for transportation needs that went into effect January 2003. As provided by County Ordinance, the cities receive 20% of the proceeds based upon population. Based on conservative projections related to COVID-19, it is anticipated that \$1,275,000 will be received in the upcoming fiscal year.



BUDGET JUSTIFICATIONS

3450 Landscape/Tree Maintenance/Streets – Provides for costs associated with contracting tree, landscape, irrigation and flower maintenance services for all public right-of-ways and medians.

3453 Citywide Bicycle Sharing – Provides for the operating costs associated with the Bicycle Sharing Program.

3455 Enhanced Transit Services – Provides for the 20% funding requirement of the County Transit System Surtax to enhance public bus transportation system beyond levels set in the 2001/02 budget and to fund the expanded transit service routes.

3460 TVMS Maintenance – Provides for the operating costs associated with maintaining the Traffic Video Monitoring System (“TVMS”).

CAPITAL PROJECT DESCRIPTIONS

6304 Circulator System Improvements (Bus Shelters) – This project consists of the utilization of transportation impact fees to operate and maintain the City’s Circulator System and includes the following:

New Bus Shelters	\$ 160,000
Retrofit Bus Shelters with Solar Lighting	21,000

6305 Road Resurfacing – This project consists of resurfacing roadways as determined by the City’s maintenance standards and the Public Works/Transportation Department and includes the following:

Yacht Club Way (213 th Street)	\$ 325,000
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6308 Citywide Bicycle Sharing – This project consists of the replacement of bicycles utilized for the City’s Bicycle Sharing Program that have become obsolete due to normal wear and tear as follows:

Replace Bicycles	\$ 8,500
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6341 Transportation System Improvements – This project consists of Crosswalk Solar Lighting System Improvements as follows:

Enhance Solar Lit Crosswalks on Country Club Drive	\$ 90,000
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**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



911 FUND

CITY OF AVENTURA
911 FUND – 180
CATEGORY SUMMARY
FISCAL YEAR 2020/21

FUND DESCRIPTION

This fund is used to account for revenues and expenditures specifically earmarked for the City's emergency 911 system in accordance with Florida Statutes 365.172. The funds may be used to provide emergency dispatch systems, training, communication, maintenance and repairs and related capital outlay purchases. The fund offsets a portion of the emergency 911 operations.

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
310000/319999	Locally Levied Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
320000/329999	Licenses & Permits	-	-	-	-	-
330000/339999	Intergovernmental Revenues	87,603	93,954	90,240	50,465	85,350
340000/349999	Charges for Services	-	-	-	-	-
350000/359999	Fines & Forfeitures	-	-	-	-	-
360000/369999	Miscellaneous Revenues	176	701	-	708	-
380000/389999	Transfer from Funds	-	-	-	-	-
399900/399999	Fund Balance	-	-	25,120	12,560	20,000
	Total Available	\$ 87,779	\$ 94,655	\$ 115,360	\$ 63,733	\$ 105,350

EXPENDITURES

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
3000/3999	Contractual Services	-	-	-	-	-
4000/4999	Other Charges & Services	91,645	82,567	89,210	42,552	89,210
5000/5399	Commodities	593	660	1,000	-	2,500
5400/5999	Other Operating Expenses	2,530	5,212	5,000	2,156	5,000
	Total Operating Expenses	94,768	88,439	95,210	44,708	96,710
6000/6999	Capital Outlay	-	-	20,150	-	8,640
9000/9999	Transfers	-	-	-	-	-
	Total Expenditures	\$ 94,768	\$ 88,439	\$ 115,360	\$ 44,708	\$ 105,350

CITY OF AVENTURA

911 FUND 180

2020/21

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>Intergovernmental Revenues</u>						
3379110	911 Fees - Wire Line	\$ 68,076	\$ 65,425	\$ 64,000	\$ 35,143	\$ 59,250
3379111	911 Fees - Wireless	14,030	21,482	19,400	11,805	20,100
3379112	911 Fees - Prepaid	5,497	7,047	6,840	3,517	6,000
	Subtotal	87,603	93,954	90,240	50,465	85,350
<u>Miscellaneous Revenues</u>						
3611000	Interest on Investments	176	701	-	708	-
	Subtotal	176	701	-	708	-
<u>Fund Balance</u>						
3999000	Carryover	-	-	25,120	12,560	20,000
	Subtotal	-	-	25,120	12,560	20,000
	Total Revenues	\$ 87,779	\$ 94,655	\$ 115,360	\$ 63,733	\$ 105,350

EXPENDITURES 2001-521

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>OPERATING</u>						
<u>OTHER CHARGES & SERVICES</u>						
<u>Public Safety - 2001-521</u>						
4001	Travel & Per Diem	\$ 4,364	\$ 2,302	\$ 6,000	\$ 947	\$ 6,000
4101	Communications	1,819	465	-	-	-
4645	R&M - Equipment	85,462	79,800	83,210	41,605	83,210
	Subtotal	91,645	82,567	89,210	42,552	89,210
<u>COMMODITIES</u>						
<u>Public Safety - 2001-521</u>						
5290	Other Operating Supplies	593	660	1,000	-	2,500
	Subtotal	593	660	1,000	-	2,500
<u>OTHER OPERATING EXPENSES</u>						
<u>Public Safety - 2001-521</u>						
5410	Subscriptions & Memberships	411	426	1,000	284	1,000
5450	Training	2,119	4,786	4,000	1,872	4,000
	Subtotal	2,530	5,212	5,000	2,156	5,000
<u>CAPITAL OUTLAY</u>						
<u>Public Safety - 2001-521</u>						
6999	Capital Reserves	-	-	20,150	-	8,640
	Subtotal	-	-	20,150	-	8,640
	Total Expenditures	\$ 94,768	\$ 88,439	\$ 115,360	\$ 44,708	\$ 105,350

REVENUE PROJECTION RATIONALE

3379110 911 Fees – Wire Line – Represents the amount anticipated for 911 Wire Line fees collected by the State in accordance with Florida Statutes 365.172.

3379111 911 Fees – Wireless – Represents the amount anticipated for 911 Wireless fees collected by the State in accordance with Florida Statutes 365.172.

3379112 911 Fees – Prepaid – Represents the amount anticipated for 911 Prepaid fees collected by the State in accordance with Florida Statutes 365.172.



BUDGET JUSTIFICATIONS

4645 R&M - Equipment – Funds allocated to this account will be used for the repair and maintenance of the 911 equipment.

5450 Training – Costs associated with this account are utilized to maintain state standards and a highly trained dispatch function.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



DEBT SERVICE FUNDS

**CITY OF AVENTURA
DEBT SEVICE FUND RECAP
CATEGORY SUMMARY
FISCAL YEAR 2020/21**

FUND DESCRIPTION

These funds are established to account for revenues and/or transfers pledged for debt service payments on long-term financing.

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
310000/319999	Locally Levied Taxes	\$ -	\$ -	\$ -	\$ -	-
320000/329999	Licenses & Permits	-	-	-	-	-
330000/339999	Intergovernmental Revenues	-	-	-	-	-
340000/349999	Charges for Services	-	-	-	-	-
350000/359999	Fines & Forfeitures	-	-	-	-	-
360000/369999	Miscellaneous Revenues	28,889	31,433	-	15,125	-
380000/389999	Transfer/Debt Proceeds	2,741,335	3,013,942	3,190,088	1,595,045	2,455,435
399900/399999	Fund Balance	-	-	315,996	157,999	-
Total Available		\$ 2,770,224	\$ 3,045,375	\$ 3,506,084	\$ 1,768,169	\$ 2,455,435

EXPENDITURES

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	-
3000/3999	Contractual Services	-	-	-	-	-
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expenses	-	-	-	-	-
Total Operating Expenses		-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
7000/7999	Debt Service	2,699,842	2,987,530	3,506,084	1,753,043	2,455,435
9000/9999	Transfers	-	-	-	-	-
Total Expenditures		\$ 2,699,842	\$ 2,987,530	\$ 3,506,084	\$ 1,753,043	\$ 2,455,435

CITY OF AVENTURA

DEBT SERVICE FUNDS RECAP

2020/21

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>Miscellaneous Revenues</u>						
3611000	Interest	\$ 28,889	\$ 31,433	\$ -	\$ 15,125	\$ -
	Subtotal	28,889	31,433	-	15,125	-
<u>Transfer/Debt Proceeds</u>						
3811001	Transfer from General Fund	2,297,335	2,569,942	2,781,294	1,390,648	2,050,214
3811901	Transfer from Charter School Fund	444,000	444,000	408,794	204,397	405,221
	Subtotal	2,741,335	3,013,942	3,190,088	1,595,045	2,455,435
<u>Fund Balance</u>						
3999000	Carryover	-	-	315,996	157,999	-
	Subtotal	-	-	315,996	157,999	-
	Total Revenues	\$ 2,770,224	\$ 3,045,375	\$ 3,506,084	\$ 1,768,169	\$ 2,455,435

EXPENDITURES

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>DEBT SERVICE</u>						
<u>Non-Departmental - 590</u>						
7130	Principal	\$ 1,930,000	\$ 2,120,000	\$ 2,705,000	\$ 1,352,500	\$ 1,785,000
7230	Interest	769,842	867,530	801,084	400,543	670,435
	Total Expenditures	\$ 2,699,842	\$ 2,987,530	\$ 3,506,084	\$ 1,753,043	\$ 2,455,435

Notes:

- the City has no legal debt limit.
- General Obligation Debt requires approval by voter referendum.
- Other debt requires Commission approval by a Simple Majority (4 of 7 Commissioners).

In the above Debt Service Funds Recap, the Actual 2017/18, 2018/19, Approved Budget 2019/20 and the Half Year Actual 2019/20 columns include prior year activity from the 2000 Loan Debt Service Fund – 240. The related 2000 Loan Debt will be retired on September 30, 2020 and as a result the fund's accompanying schedule has been properly excluded from this section of the document and the City Manager Proposal 2020/21 column as it is no longer necessary or applicable for budgeting purposes.

CITY OF AVENTURA
2010 & 2011 DEBT SERVICE FUND – 230
CATEGORY SUMMARY
FISCAL YEAR 2020/21

FUND DESCRIPTION

This fund was established to account for debt service payment expenditures associated with the long-term financing for the purchase of properties utilized for public parks and the permanent Government Center and the construction of the Government Center. The original debt was issued in 1999 and was refinanced in 2010 and 2011.

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
310000/319999	Locally Levied Taxes	\$ -	\$ -	\$ -	\$ -	-
320000/329999	Licenses & Permits	-	-	-	-	-
330000/339999	Intergovernmental Revenues	-	-	-	-	-
340000/349999	Charges for Services	-	-	-	-	-
350000/359999	Fines & Forfeitures	-	-	-	-	-
360000/369999	Miscellaneous Revenues	741	308	-	4	-
380000/389999	Transfer/Debt Proceeds	1,199,552	1,194,963	1,196,121	598,061	1,190,919
399900/399999	Fund Balance	-	-	308	154	-
Total Available		\$ 1,200,293	\$ 1,195,271	\$ 1,196,429	\$ 598,219	\$ 1,190,919

EXPENDITURES

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	-
3000/3999	Contractual Services	-	-	-	-	-
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expenses	-	-	-	-	-
Total Operating Expenses		-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
7000/7999	Debt Service	1,199,552	1,195,972	1,196,429	598,215	1,190,919
9000/9999	Transfers	-	-	-	-	-
Total Expenditures		\$ 1,199,552	\$ 1,195,972	\$ 1,196,429	\$ 598,215	\$ 1,190,919

CITY OF AVENTURA

DEBT SERVICE FUND SERIES 2010 & 2011 FUND 230
2020/21

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>Miscellaneous Revenues</u>						
3611000	Interest	\$ 741	\$ 308	\$ -	\$ 4	\$ -
	Subtotal	741	308	-	4	-
<u>Transfer/Debt Proceeds</u>						
3811001	Transfer from General Fund	1,199,552	1,194,963	1,196,121	598,061	1,190,919
	Subtotal	1,199,552	1,194,963	1,196,121	598,061	1,190,919
<u>Fund Balance</u>						
3999000	Carryover	-	-	308	154	-
	Subtotal	-	-	308	154	-
Total Revenues		\$ 1,200,293	\$ 1,195,271	\$ 1,196,429	\$ 598,219	\$ 1,190,919

EXPENDITURES 9001-590

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>DEBT SERVICE</u>						
<u>Non-Departmental - 9001-590</u>						
7130	Principal	\$ 805,000	\$ 830,000	\$ 860,000	430,000	\$ 885,000
7230	Interest	394,552	365,972	336,429	168,215	305,919
	Total Expenditures	\$ 1,199,552	\$ 1,195,972	\$ 1,196,429	\$ 598,215	\$ 1,190,919

REVENUE PROJECTION RATIONALE

3811001 Transfer from General Fund – Amount transferred from the General Fund to fund debt service costs.

BUDGET JUSTIFICATIONS

7130 Principal – Principal payment due 4/1/2021 on the bank qualified loan which refinanced the construction of the Government Center as well as refund the line of credit which paid the costs of acquiring the Park and Government Center site.

7230 Interest – Interest payments due on the bank qualified loan which will be payable on 4/1/2021 and 10/1/2021.

CITY OF AVENTURA
DEBT SERIES FUND SERIES 2010 & 2011 COMBINED FUND 230
Bank Qualified Loan
FBO Refunding Bonds, Series 2010 & 2011 Combined

AMORTIZATION SCHEDULE

Period Ending	Principal	Interest Rate	Interest	Debt Service	Annual Debt Service	Bond Balance
4/1/2011	\$ -	3.42%, 3.64%	\$ 222,613.20	\$ 222,613.20		\$ 15,950,000.00
10/1/2011	-	3.42%, 3.64%	278,866.50	278,866.50	\$ 501,479.70	
4/1/2012	650,000.00	3.42%, 3.64%	278,866.50	928,866.50		15,300,000.00
10/1/2012	-	3.42%, 3.64%	267,509.50	267,509.50	1,196,376.00	
4/1/2013	675,000.00	3.42%, 3.64%	267,509.50	942,509.50		14,625,000.00
10/1/2013	-	3.42%, 3.64%	255,714.00	255,714.00	1,198,223.50	
4/1/2014	695,000.00	3.42%, 3.64%	255,714.00	950,714.00		13,930,000.00
10/1/2014	-	3.42%, 3.64%	243,565.50	243,565.50	1,194,279.50	
4/1/2015	725,000.00	3.42%, 3.64%	243,565.50	968,565.50		13,205,000.00
10/1/2015	-	3.42%, 3.64%	230,887.50	230,887.50	1,199,453.00	
4/1/2016	745,000.00	3.42%, 3.64%	230,887.50	975,887.50		12,460,000.00
10/1/2016	-	3.42%, 3.64%	217,862.00	217,862.00	1,193,749.50	
4/1/2017	775,000.00	3.42%, 3.64%	217,862.00	992,862.00		11,685,000.00
10/1/2017	-	3.42%, 3.64%	204,312.50	204,312.50	1,197,174.50	
4/1/2018	805,000.00	3.42%, 3.64%	204,312.50	1,009,312.50		10,880,000.00
10/1/2018	-	3.42%, 3.64%	190,239.00	190,239.00	1,199,551.50	
4/1/2019	830,000.00	3.42%, 3.64%	190,239.00	1,020,239.00		10,050,000.00
10/1/2019	-	3.42%, 3.64%	175,732.50	175,732.50	1,195,971.50	
4/1/2020	860,000.00	3.42%, 3.64%	175,732.50	1,035,732.50		9,190,000.00
10/1/2020	-	3.42%, 3.64%	160,696.50	160,696.50	1,196,429.00	
4/1/2021	885,000.00	3.42%, 3.64%	160,696.50	1,045,696.50		8,305,000.00
10/1/2021	-	3.42%, 3.64%	145,222.00	145,222.00	1,190,918.50	
4/1/2022	915,000.00	3.42%, 3.64%	145,222.00	1,060,222.00		7,390,000.00
10/1/2022	-	3.42%, 3.64%	129,223.50	129,223.50	1,189,445.50	
4/1/2023	950,000.00	3.42%, 3.64%	129,223.50	1,079,223.50		6,440,000.00
10/1/2023	-	3.42%, 3.64%	112,610.00	112,610.00	1,191,833.50	
4/1/2024	985,000.00	3.42%, 3.64%	112,610.00	1,097,610.00		5,455,000.00
10/1/2024	-	3.42%, 3.64%	95,387.00	95,387.00	1,192,997.00	
4/1/2025	1,020,000.00	3.42%, 3.64%	95,387.00	1,115,387.00		4,435,000.00
10/1/2025	-	3.42%, 3.64%	77,549.00	77,549.00	1,192,936.00	
4/1/2026	1,050,000.00	3.42%, 3.64%	77,549.00	1,127,549.00		3,385,000.00
10/1/2026	-	3.42%, 3.64%	59,192.50	59,192.50	1,186,741.50	
4/1/2027	1,085,000.00	3.42%, 3.64%	59,192.50	1,144,192.50		2,300,000.00
10/1/2027	-	3.42%, 3.64%	40,221.00	40,221.00	1,184,413.50	
4/1/2028	1,130,000.00	3.42%, 3.64%	40,221.00	1,170,221.00		1,170,000.00
10/1/2028	-	3.42%, 3.64%	20,463.50	20,463.50	1,190,684.50	
4/1/2029	1,170,000.00	3.42%, 3.64%	20,463.50	1,190,463.50	1,190,463.50	-
	\$ 15,950,000.00		\$ 6,033,121.20	\$ 21,983,121.20	\$ 21,983,121.20	

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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CITY OF AVENTURA
2012 (A) LOAN DEBT SERVICE FUND – 250
CATEGORY SUMMARY
FISCAL YEAR 2020/21

FUND DESCRIPTION

This fund was established to account for debt service payment expenditures associated with the 2002 Loan which was used to acquire property for the Charter School and partially fund the Community Recreation Center. The original debt was issued in 2002 and was refinanced in 2012.

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
310000/319999	Locally Levied Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
320000/329999	Licenses & Permits	-	-	-	-	-
330000/339999	Intergovernmental Revenues	-	-	-	-	-
340000/349999	Charges for Services	-	-	-	-	-
350000/359999	Fines & Forfeitures	-	-	-	-	-
360000/369999	Miscellaneous Revenues	5	53	-	2	-
380000/389999	Transfer/Debt Proceeds	360,828	359,135	365,073	182,537	362,487
399900/399999	Fund Balance	-	-	533	267	-
Total Available		\$ 360,833	\$ 359,188	\$ 365,606	\$ 182,806	\$ 362,487

EXPENDITURES

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
3000/3999	Contractual Services	-	-	-	-	-
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expenses	-	-	-	-	-
Total Operating Expenses		-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
7000/7999	Debt Service	360,807	366,195	365,606	182,803	362,487
9000/9999	Transfers	-	-	-	-	-
Total Expenditures		\$ 360,807	\$ 366,195	\$ 365,606	\$ 182,803	\$ 362,487

CITY OF AVENTURA

DEBT SERVICE FUND SERIES 2012 (A) FUND 250

2020/21

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>Miscellaneous Revenues</u>						
3611000	Interest	\$ 5	\$ 53	\$ -	\$ 2	-
	Subtotal	5	53	-	2	-
<u>Transfer/Debt Proceeds</u>						
3811001	Transfer from General Fund	360,828	359,135	365,073	182,537	362,487
	Subtotal	360,828	359,135	365,073	182,537	362,487
<u>Fund Balance</u>						
3999000	Carryover	-	-	533	267	-
	Subtotal	-	-	533	267	-
	Total Revenues	\$ 360,833	\$ 359,188	\$ 365,606	\$ 182,806	\$ 362,487

EXPENDITURES 9001-590

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>DEBT SERVICE</u>						
<u>Non-Departmental - 9001-590</u>						
7130	Principal	\$ 283,560	\$ 290,649	\$ 297,738	\$ 148,869	\$ 302,464
7230	Interest	77,247	75,546	67,868	33,934	60,023
	Total Expenditures	\$ 360,807	\$ 366,195	\$ 365,606	\$ 182,803	\$ 362,487

REVENUE PROJECTION RATIONALE

3811001 Transfer from General Fund – Amount transferred from the General Fund to fund debt service costs.

BUDGET JUSTIFICATIONS

7130 Principal – Principal payment due 8/1/2021 on the bank qualified loan which refinanced the acquisition of the charter school site and the balance of the Community Recreation Center.

7230 Interest – Interest payments due on the bank qualified loan which will be payable on 2/1/2021 and 8/1/2021.

**CITY OF AVENTURA
DEBT SERVICE FUND SERIES 2012 (A) FUND 250**

**Bank Qualified Loan
Refunding Bonds, Series 2012 (A)**

AMORTIZATION SCHEDULE

Period Ending	Principal	Interest Rate	Interest	Debt Service	Annual Debt Service	Bond Balance
2/1/2013	\$ -		\$ 63,934.14	\$ 63,934.14		\$ 4,671,651.00
8/1/2013	278,834.00	2.18%	50,921.00	329,755.00	\$ 393,689.14	4,392,817.00
2/1/2014	-		47,881.71	47,881.71		
8/1/2014	300,101.00	2.18%	47,881.71	347,982.71	395,864.42	4,092,716.00
2/1/2015	-		44,610.60	44,610.60		
8/1/2015	307,190.00	2.18%	44,610.60	351,800.60	396,411.20	3,785,526.00
2/1/2016	-		41,262.23	41,262.23		
8/1/2016	314,279.00	2.18%	41,262.23	355,541.23	396,803.46	3,471,247.00
2/1/2017	-		37,836.59	37,836.59		
8/1/2017	321,368.00	2.18%	37,836.59	359,204.59	397,041.18	3,149,879.00
2/1/2018	-		35,370.48	35,370.48		
8/1/2018	283,560.00	2.65%	41,498.93	325,058.93	360,429.41	2,866,319.00
2/1/2019	-		37,763.09	37,763.09		
8/1/2019	290,649.00	2.65%	37,763.09	328,412.09	366,175.18	2,575,670.00
2/1/2020	-		33,933.85	33,933.85		
8/1/2020	297,738.00	2.65%	33,933.85	331,671.85	365,605.70	2,277,932.00
2/1/2021	-		30,011.22	30,011.22		
8/1/2021	302,464.00	2.65%	30,011.22	332,475.22	362,486.44	1,975,468.00
2/1/2022	-		26,026.33	26,026.33		
8/1/2022	311,916.00	2.65%	26,026.33	337,942.33	363,968.66	1,663,552.00
2/1/2023	-		21,916.91	21,916.91		
8/1/2023	316,642.00	2.65%	21,916.91	338,558.91	360,475.82	1,346,910.00
2/1/2024	-		17,745.23	17,745.23		
8/1/2024	326,094.00	2.65%	17,745.23	343,839.23	361,584.46	1,020,816.00
2/1/2025	-		13,449.01	13,449.01		
8/1/2025	333,183.00	2.65%	13,449.01	346,632.01	360,081.02	687,633.00
2/1/2026	-		9,059.41	9,059.41		
8/1/2026	340,272.00	2.65%	9,059.41	349,331.41	358,390.82	347,361.00
2/1/2027	-		4,576.40	4,576.40		
8/1/2027	347,361.00	2.65%	4,576.40	351,937.40	356,513.80	-
	\$ 4,671,651.00		\$ 923,869.71	\$ 5,595,520.71	\$ 5,595,520.71	

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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CITY OF AVENTURA
2012 (B) LOAN DEBT SERVICE FUND – 290
CATEGORY SUMMARY
FISCAL YEAR 2020/21

FUND DESCRIPTION

This fund was established to account for debt service payment expenditures associated with the Florida Intergovernmental Finance Commission Loan which was used to fund the construction and equipment for of the Aventura Charter Elementary School. The original debt was issued in 2002 and was refinanced in 2012.

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	REVENUE PROJECTIONS		APPROVED	HALF YEAR	CITY MANAGER
		ACTUAL 2017/18	ACTUAL 2018/19	BUDGET 2019/20	ACTUAL 2019/20	PROPOSAL 2020/21
310000/319999	Locally Levied Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
320000/329999	Licenses & Permits	-	-	-	-	-
330000/339999	Intergovernmental Revenues	-	-	-	-	-
340000/349999	Charges for Services	-	-	-	-	-
350000/359999	Fines & Forfeitures	-	-	-	-	-
360000/369999	Miscellaneous Revenues	2,058	5,236	-	2,519	-
380000/389999	Transfer/Debt Proceeds	444,000	444,000	408,794	204,397	405,221
399900/399999	Fund Balance	-	-	-	-	-
Total Available		\$ 446,058	\$ 449,236	\$ 408,794	\$ 206,916	\$ 405,221

EXPENDITURES

OBJECT CODE NO.	CATEGORY RECAP	EXPENDITURES		APPROVED	HALF YEAR	CITY MANAGER
		ACTUAL 2017/18	ACTUAL 2018/19	BUDGET 2019/20	ACTUAL 2019/20	PROPOSAL 2020/21
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
3000/3999	Contractual Services	-	-	-	-	-
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expenses	-	-	-	-	-
Total Operating Expenses		-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
7000/7999	Debt Service	402,745	409,519	408,794	204,397	405,221
9000/9999	Transfers	-	-	-	-	-
Total Expenditures		\$ 402,745	\$ 409,519	\$ 408,794	\$ 204,397	\$ 405,221

CITY OF AVENTURA

DEBT SERVICE FUND SERIES 2012 (B) FUND 290

2020/21

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>Miscellaneous Revenues</u>						
3611000	Interest	\$ 2,058	\$ 5,236	\$ -	\$ 2,519	\$ -
	Subtotal	2,058	5,236	-	2,519	-
<u>Transfer/Debt Proceeds</u>						
3811901	Transfer from Charter School Fund	444,000	444,000	408,794	204,397	405,221
	Subtotal	444,000	444,000	408,794	204,397	405,221
<u>Fund Balance</u>						
3999000	Carryover	-	-	-	-	-
	Subtotal	-	-	-	-	-
Total Revenues		\$ 446,058	\$ 449,236	\$ 408,794	\$ 206,916	\$ 405,221

EXPENDITURES 9001-590

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>DEBT SERVICE</u>						
<u>Non-Departmental - 9001-590</u>						
7130	Principal	\$ 316,440	\$ 324,351	\$ 332,262	\$ 166,131	\$ 337,536
7230	Interest	86,305	85,168	76,532	38,266	67,685
	Total Expenditures	\$ 402,745	\$ 409,519	\$ 408,794	\$ 204,397	\$ 405,221

REVENUE PROJECTION RATIONALE

3811901 Transfer from Charter School Fund – Transfer of funds for the lease payment from the Charter School Fund for the elementary school to fund the debt service costs associated with the construction of the school.

BUDGET JUSTIFICATIONS

7130 Principal – Principal payment due 8/1/2021 on the bank qualified loan which financed the acquisition of the charter school site and the balance of the Community Recreation Center.

7230 Interest – Interest payments due on the bank qualified loan which will be payable on 2/1/2021 and 8/1/2021.

**CITY OF AVENTURA
DEBT SERVICE FUND SERIES 2012 (B) FUND 290**

**Bank Qualified Loan
Refunding Bonds, Series 2012 (B)**

AMORTIZATION SCHEDULE

Period Ending	Principal	Interest Rate	Interest	Debt Service	Annual Debt Service	Bond Balance
2/1/2013	\$ -		\$ 71,347.58	\$ 71,347.58		\$ 5,213,349.00
8/1/2013	311,166.00	2.18%	56,825.50	367,991.50	\$ 439,339.08	4,902,183.00
2/1/2014	-		53,433.79	53,433.79		
8/1/2014	334,899.00	2.18%	53,433.79	388,332.79	441,766.58	4,567,284.00
2/1/2015	-		49,783.40	49,783.40		
8/1/2015	342,810.00	2.18%	49,783.40	392,593.40	442,376.80	4,224,474.00
2/1/2016	-		46,046.77	46,046.77		
8/1/2016	350,721.00	2.18%	46,046.77	396,767.77	442,814.54	3,873,753.00
2/1/2017	-		42,223.91	42,223.91		
8/1/2017	358,632.00	2.18%	42,223.91	400,855.91	443,079.82	3,515,121.00
2/1/2018	-		39,885.87	39,885.87		
8/1/2018	316,440.00	2.65%	46,796.66	363,236.66	403,122.53	3,198,681.00
2/1/2019	-		42,583.91	42,583.91		
8/1/2019	324,351.00	2.65%	42,583.91	366,934.91	409,518.82	2,874,330.00
2/1/2020	-		38,265.84	38,265.84		
8/1/2020	332,262.00	2.65%	38,265.84	370,527.84	408,793.68	2,542,068.00
2/1/2021	-		33,842.45	33,842.45		
8/1/2021	337,536.00	2.65%	33,842.45	371,378.45	405,220.90	2,204,532.00
2/1/2022	-		29,348.85	29,348.85		
8/1/2022	348,084.00	2.65%	29,348.85	377,432.85	406,781.70	1,856,448.00
2/1/2023	-		24,714.82	24,714.82		
8/1/2023	353,358.00	2.65%	24,714.82	378,072.82	402,787.64	1,503,090.00
2/1/2024	-		20,010.57	20,010.57		
8/1/2024	363,906.00	2.65%	20,010.57	383,916.57	403,927.14	1,139,184.00
2/1/2025	-		15,165.91	15,165.91		
8/1/2025	371,817.00	2.65%	15,165.91	386,982.91	402,148.82	767,367.00
2/1/2026	-		10,215.92	10,215.92		
8/1/2026	379,728.00	2.65%	10,215.92	389,943.92	400,159.84	387,639.00
2/1/2027	-		5,160.62	5,160.62		
8/1/2027	387,639.00	2.65%	5,160.62	392,799.62	397,960.24	-
	\$ 5,213,349.00		\$ 1,036,449.13	\$ 6,249,798.13	\$ 6,249,798.13	

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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CITY OF AVENTURA
2018 LOAN DEBT SERVICE FUND – 291
CATEGORY SUMMARY
FISCAL YEAR 2020/21

FUND DESCRIPTION

This fund was established to account for debt service payment expenditures associated with the partial construction and equipping of the Don Soffer Aventura High School within the City and paying costs of issuance of the bonds. The bank qualified bonds were issued in February of 2018, have a life of 20 years and an interest rate of 3.68%.

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
310000/319999	Locally Levied Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
320000/329999	Licenses & Permits	-	-	-	-	-
330000/339999	Intergovernmental Revenues	-	-	-	-	-
340000/349999	Charges for Services	-	-	-	-	-
350000/359999	Fines & Forfeitures	-	-	-	-	-
360000/369999	Miscellaneous Revenues	-	-	-	-	-
380000/389999	Transfer/Debt Proceeds	230,479	495,024	496,100	248,050	496,808
399900/399999	Fund Balance	-	-	-	-	-
Total Available		\$ 230,479	\$ 495,024	\$ 496,100	\$ 248,050	\$ 496,808

EXPENDITURES

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
3000/3999	Contractual Services	-	-	-	-	-
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expenses	-	-	-	-	-
Total Operating Expenses		-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
7000/7999	Debt Service	230,479	495,024	496,100	248,050	496,808
9000/9999	Transfers	-	-	-	-	-
Total Expenditures		\$ 230,479	\$ 495,024	\$ 496,100	\$ 248,050	\$ 496,808

CITY OF AVENTURA

DEBT SERVICE FUND SERIES 2018 FUND 291

2020/21

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>Miscellaneous Revenues</u>						
3611000	Interest	\$ -	\$ -	\$ -	\$ -	-
	Subtotal	-	-	-	-	-
<u>Transfer/Debt Proceeds</u>						
3811001	Transfer from General Fund	230,479	495,024	496,100	248,050	496,808
	Subtotal	230,479	495,024	496,100	248,050	496,808
<u>Fund Balance</u>						
3999000	Carryover	-	-	-	-	-
	Subtotal	-	-	-	-	-
	Total Revenues	\$ 230,479	\$ 495,024	\$ 496,100	\$ 248,050	\$ 496,808

EXPENDITURES 9001-590

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>DEBT SERVICE</u>						
<u>Non-Departmental - 9001-590</u>						
7130	Principal	\$ 110,000	\$ 240,000	\$ 250,000	\$ 125,000	\$ 260,000
7230	Interest	120,479	255,024	246,100	123,050	236,808
	Total Expenditures	\$ 230,479	\$ 495,024	\$ 496,100	\$ 248,050	\$ 496,808

REVENUE PROJECTION RATIONALE

3811001 Transfer from General Fund – Amount transferred from the General Fund to fund debt service costs.

BUDGET JUSTIFICATIONS

7130 Principal – Principal payment due 8/1/2021 on the bank qualified loan which partially financed the construction and equipping of the DSAHS as well as the associated costs of issuance.

7230 Interest – Interest payments due on the bank qualified loan which will be payable on 2/1/2021 and 8/1/2021.

**CITY OF AVENTURA
DEBT SERVICE FUND SERIES 2018 FUND 291**

**Bank Qualified Loan
Capital Revenue Bonds, Series 2018**

AMORTIZATION SCHEDULE

Period Ending	Principal	Interest Rate	Interest	Debt Service	Annual Debt Service	Bond Balance
2/15/2018						\$ 7,100,000
8/1/2018	\$ 110,000	3.68%	\$ 120,479	\$ 230,479	\$ 230,479	6,990,000
2/1/2019	120,000	3.68%	128,616	248,616		6,870,000
8/1/2019	120,000	3.68%	126,408	246,408	495,024	6,750,000
2/1/2020	125,000	3.68%	124,200	249,200		6,625,000
8/1/2020	125,000	3.68%	121,900	246,900	496,100	6,500,000
2/1/2021	130,000	3.68%	119,600	249,600		6,370,000
8/1/2021	130,000	3.68%	117,208	247,208	496,808	6,240,000
2/1/2022	130,000	3.68%	114,816	244,816		6,110,000
8/1/2022	140,000	3.68%	112,424	252,424	497,240	5,970,000
2/1/2023	135,000	3.68%	109,848	244,848		5,835,000
8/1/2023	145,000	3.68%	107,364	252,364	497,212	5,690,000
2/1/2024	145,000	3.68%	104,696	249,696		5,545,000
8/1/2024	145,000	3.68%	102,028	247,028	496,724	5,400,000
2/1/2025	150,000	3.68%	99,360	249,360		5,250,000
8/1/2025	150,000	3.68%	96,600	246,600	495,960	5,100,000
2/1/2026	155,000	3.68%	93,840	248,840		4,945,000
8/1/2026	155,000	3.68%	90,988	245,988	494,828	4,790,000
2/1/2027	165,000	3.68%	88,136	253,136		4,625,000
8/1/2027	160,000	3.68%	85,100	245,100	498,236	4,465,000
2/1/2028	165,000	3.68%	82,156	247,156		4,300,000
8/1/2028	170,000	3.68%	79,120	249,120	496,276	4,130,000
2/1/2029	175,000	3.68%	75,992	250,992		3,955,000
8/1/2029	175,000	3.68%	72,772	247,772	498,764	3,780,000
2/1/2030	180,000	3.68%	69,552	249,552		3,600,000
8/1/2030	180,000	3.68%	66,240	246,240	495,792	3,420,000
2/1/2031	185,000	3.68%	62,928	247,928		3,235,000
8/1/2031	190,000	3.68%	59,524	249,524	497,452	3,045,000
2/1/2032	195,000	3.68%	56,028	251,028		2,850,000
8/1/2032	195,000	3.68%	52,440	247,440	498,468	2,655,000
2/1/2033	205,000	3.68%	48,852	253,852		2,450,000
8/1/2033	200,000	3.68%	45,080	245,080	498,932	2,250,000
2/1/2034	205,000	3.68%	41,400	246,400		2,045,000
8/1/2034	210,000	3.68%	37,628	247,628	494,028	1,835,000
2/1/2035	220,000	3.68%	33,764	253,764		1,615,000
8/1/2035	215,000	3.68%	29,716	244,716	498,480	1,400,000
2/1/2036	225,000	3.68%	25,760	250,760		1,175,000
8/1/2036	225,000	3.68%	21,620	246,620	497,380	950,000
2/1/2037	230,000	3.68%	17,480	247,480		720,000
8/1/2037	235,000	3.68%	13,248	248,248	495,728	485,000
2/1/2038	245,000	3.68%	8,924	253,924		240,000
8/1/2038	240,000	3.68%	4,416	244,416	498,340	-
	7,100,000		3,068,251	10,168,251	10,168,251	

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



CAPITAL PROJECTS FUND

CITY OF AVENTURA
CAPITAL PROJECTS FUND - 392
CATEGORY SUMMARY
FISCAL YEAR 2020/21

FUND DESCRIPTION

This fund was established to account for impact fees and other revenues specifically earmarked for capital projects restricted by City Ordinance or Commission Policy.

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
310000/319999	Locally Levied Taxes	\$ -	\$ -	\$ -	\$ -	-
320000/329999	Licenses & Permits	-	-	-	-	-
330000/339999	Intergovernmental Revenues	-	-	-	-	-
340000/349999	Charges for Services	-	-	-	-	-
350000/359999	Fines & Forfeitures	-	-	-	-	-
360000/369999	Miscellaneous Revenues	476,907	442,263	-	63,209	-
380000/389999	Transfer/Debt Proceeds	-	-	-	-	-
399900/399999	Fund Balance	-	-	864,932	-	864,932
Total Available		\$ 476,907	\$ 442,263	\$ 864,932	\$ 63,209	\$ 864,932

EXPENDITURES

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	-
3000/3999	Contractual Services	-	-	-	-	-
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expenses	-	-	-	-	-
Total Operating Expenses		-	-	-	-	-
6000/6999	Capital Outlay	152,629	89,409	864,932	39,876	864,932
7000/7999	Debt Service	-	-	-	-	-
9000/9999	Transfers	232,000	265,000	-	-	-
Total Expenditures		\$ 384,629	\$ 354,409	\$ 864,932	\$ 39,876	\$ 864,932

CITY OF AVENTURA

CAPITAL PROJECTS FUND - 392

2020/21

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>Miscellaneous Revenues</u>						
3247025	Developer Contributions	\$ 325,000	\$ 325,000	\$ -	\$ -	-
3611000	Interest	7,087	18,146	-	11,350	-
3632200	Police Impact Fees	137,338	97,664	-	51,859	-
3632700	Recreation Impact Fees	7,482	1,453	-	-	-
	Subtotal	476,907	442,263	-	63,209	-
<u>Fund Balance</u>						
3999000	Carryover - Police	-	-	200,142	-	198,673
3999000	Carryover - Comm. Svcs.	-	-	3,895	-	5,364
3999000	Carryover - Pub. Works/Trans.	-	-	660,895	-	660,895
	Subtotal	-	-	864,932	-	864,932
	Total Revenues	\$ 476,907	\$ 442,263	\$ 864,932	\$ 63,209	\$ 864,932

EXPENDITURES 2001/5001

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>CAPITAL OUTLAY</u>						
<u>Police - 2001-521</u>						
6411	Equipment <\$5,000	\$ -	\$ 89,409	\$ 62,420	\$ 39,876	\$ 82,980
6999	Capital Reserve	-	-	137,722	-	115,693
	Subtotal	-	89,409	200,142	39,876	198,673
<u>Community Services - 5001-572</u>						
6324	Veterans Park Improvements	152,629	-	-	-	-
6999	Capital Reserve	-	-	3,895	-	5,364
	Subtotal	152,629	-	3,895	-	5,364
<u>Public Works/Transportation - 5401-541</u>						
6999	Capital Reserve	-	-	660,895	-	660,895
	Subtotal	-	-	660,895	-	660,895
<u>Non Departmental/Transfers (9001-581)</u>						
3930	Transfer to H.S. Const. Fund	232,000	265,000	-	-	-
	Subtotal	232,000	265,000	-	-	-
	Total Expenditures	\$ 384,629	\$ 354,409	\$ 864,932	\$ 39,876	\$ 864,932

REVENUE PROJECTION RATIONALE

3247025 Developer Contributions – Represents contributions collected from the Aventura Mall as a result of its most recent expansion project that will be utilized to design a traffic flow improvement project to address congestion on Country Club Drive from motorists going east on the William Lehman Causeway.

3632200 Police Impact Fees – Represents fees collected from new development to pay for additional police and capital equipment costs caused by the development's impact on City services and to the community.

3632700 Recreation Impact Fees – Represents fees collected from new development to pay for park improvements caused by the development's impact on City services and to the community.

3999000 Carryover - Police – Represents remaining funds set aside from previously collected Police Impact Fees.

3999000 Carryover - Community Services – Represents remaining funds set aside from the sale of land on Biscayne Boulevard that was previously owned by the City.

3999000 Carryover - Public Works/Transportation – Represents remaining funds set aside to design a traffic flow improvement project to address congestion on Country Club Drive from motorists going east on the William Lehman Causeway.

CAPITAL PROJECT DESCRIPTIONS

6411 Equipment <\$5,000 – This project consists of purchasing new equipment and replacing inefficient, defective or unusable equipment for the Police Department.

Replace Ballistic Vests	\$ 32,500
UAS Battery Replacement Cart	1,500
Road Mini Patrol Shields	3,000
Replace Handheld Radar Units	4,680
Traffic Cones	3,800
Training Unit DT Equipment	5,500
Traffic Vehicle Mounted Radar	5,000
Tasers	12,000
SWAT Headsets	11,000
Fleet Tools and Equipment	4,000

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



**AVENTURA CHARTER HIGH SCHOOL
CONSTRUCTION FUND**

CITY OF AVENTURA
AVENTURA CHARTER SCHOOL CONSTRUCTION FUND - 393
CATEGORY SUMMARY
FISCAL YEAR 2020/21

FUND DESCRIPTION

This fund was established to account for the funding sources and uses related to the construction and equipping of the Don Soffer Aventura High School.

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
310000/319999	Locally Levied Taxes	\$ -	\$ -	\$ -	\$ -	-
320000/329999	Licenses & Permits	-	-	-	-	-
330000/339999	Intergovernmental Revenues	-	-	-	-	-
340000/349999	Charges for Services	-	-	-	-	-
350000/359999	Fines & Forfeitures	-	-	-	-	-
360000/369999	Miscellaneous Revenues	13,689,166	1,726,303	797,527	632,758	-
380000/389999	Transfer/Debt Proceeds	-	-	-	-	-
399900/399999	Fund Balance	-	-	-	-	-
Total Available		\$ 13,689,166	\$ 1,726,303	\$ 797,527	\$ 632,758	\$ -

EXPENDITURES

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	-
3000/3999	Contractual Services	-	-	-	-	-
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expenses	-	-	-	-	-
Total Operating Expenses		-	-	-	-	-
6000/6999	Capital Outlay	2,361,765	13,756,177	797,527	340,979	-
7000/7999	Debt Service	-	-	-	-	-
9000/9999	Transfers	-	-	-	-	-
Total Expenditures		\$ 2,361,765	\$ 13,756,177	\$ 797,527	\$ 340,979	\$ -

CITY OF AVENTURA

AVENTURA CHARTER SCHOOL CONSTRUCTION FUND - 393

2020/21

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
	<u>Miscellaneous Revenues</u>					
3842000	Bond Proceeds	\$ 7,100,000	\$ -	\$ -	\$ -	-
3811001	Transfer from General Fund Reserves	-	-	-	-	-
3611000	Interest	82,166	191,303	-	132,758	-
3661501	Advance from General Fund Naming Rights Donation	-	-	-	-	-
3661501	Miscellaneous Contributions	75,000	1,270,000	797,527	500,000	-
3811001	Transfer from General Fund Intersection Safety Camera Program	6,200,000	-	-	-	-
3814000	Transfer from Capital Projects Fund Park Impact Fees	232,000	265,000	-	-	-
	Subtotal	13,689,166	1,726,303	797,527	632,758	-
	<u>Fund Balance</u>					
	Carryover	-	-	-	-	-
	Subtotal	-	-	-	-	-
	Total Revenues	\$ 13,689,166	\$ 1,726,303	\$ 797,527	\$ 632,758	\$ -

EXPENDITURES 6010/9001

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
	<u>CAPITAL OUTLAY</u>					
	<u>CONTRACTUAL SERVICES</u>					
	<u>Charter School/Capital Outlay - 6010-561</u>					
6208	Facility/Building Construction	2,306,265	13,756,177	797,527	\$ 340,979	\$ -
	Subtotal	2,306,265	13,756,177	797,527	340,979	-
	<u>COSTS OF ISSUANCE</u>					
	<u>Non-Departmental - 9001-590</u>					
3125	Prof. Services - Costs of Issuance	\$ 55,500	\$ -	\$ -	\$ -	\$ -
	Subtotal	55,500	-	-	-	-
	Total Expenditures	\$ 2,361,765	\$ 13,756,177	\$ 797,527	\$ 340,979	\$ -

REVENUE PROJECTION RATIONALE

3842000 Bond Proceeds – Funding made available through the issuance of the Capital Revenue Bonds, Series 2018 for the partial construction and equipping of the DSAHS and paying the related cost of issuance of the bonds (\$7,100,000).

3811001 Transfer from General Fund – The original amount transferred from the General Fund in FY 2017/18 for the partial construction and equipping of the DSAHS.

Original Contribution	\$ 6,000,000
Long-term advance (Naming Rights)	2,000,000*

*These funds are shown here for illustration purposes only. They were not treated as transfers but rather as “advances” from the General Fund to the Aventura Charter High School Construction Fund, until such time that the Naming Rights funds are collected (i.e., \$500,000 in November 2018, 2019, 2020 & 2021) and reimbursed to the General Fund.

Transfer (Intersection Safety Camera Program)	200,000
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3814000 Transfer from the Capital Projects Fund – Amount transferred (\$232,000 in FY 2017/18 and \$265,000 in FY 2018/19) from the Capital Projects Fund relating to previously collected Park Impact Fees.

BUDGET JUSTIFICATIONS

3125 Prof. Services – Costs of Issuance – Costs associated with the issuance of the Capital Revenue Bonds, Series 2018 (e.g., \$55,000 in FY 2017/18 for professional fees for bond counsel, financial advisor and other bank fees).

CAPITAL PROJECT DESCRIPTIONS

6208 Facility/Building Construction – This project consists of all costs associated with the construction and equipping of the DSAHS as follows:

OBJECT CODE NO.	CATEGORY RECAP	APPROVED BUDGET 2017/18	BUDGET AMENDMENT 2018/19	BUDGET AMENDMENT 2019/20	LIFE TO DATE APPROVED BUDGET 2019/20
CAPITAL OUTLAY					
CONTRACTUAL SERVICES					
<u>Charter School/Capital Outlay - 6010-561</u>					
6208	Facility/Building Construction	\$ 8,400,779	\$ 1,192,166	\$ 191,303	\$ 9,784,248
6208	Direct Purchase by City	5,295,350	-	-	5,295,350
6208	Architect	775,000	-	-	775,000
6208	Builders Risk Insurance	40,500	-	-	40,500
6208	FF&E	370,198	-	-	370,198
6208	Technology	556,000	-	-	556,000
6208	Threshold Inspection/Testing	85,159	-	-	85,159
6208	Traffic Engineer	35,000	-	-	35,000
6208	Contingency	188,514	-	-	188,514
	Subtotal	15,476,500	1,192,166	191,303	16,859,969
COSTS OF ISSUANCE					
<u>Non-Departmental - 9001-590</u>					
3125	Prof. Services - Costs of Issuance	\$ 55,500	\$ -	\$ -	\$ 55,500
	Subtotal	55,500	-	-	55,500
	Total Expenditures	\$ 15,532,000	\$ 1,192,166	\$ 191,303	\$ 16,915,469

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



STORMWATER UTILITY FUND

CITY OF AVENTURA
STORMWATER UTILITY FUND - 410
CATEGORY SUMMARY
FISCAL YEAR 2020/21

FUND DESCRIPTION

This fund is used to account for revenues and expenditures specifically earmarked for the construction and maintenance of the City's stormwater drainage system.

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
310000/319999	Locally Levied Taxes	\$ -	\$ -	\$ -	\$ -	-
320000/329999	Licenses & Permits	-	-	-	-	-
330000/339999	Intergovernmental Revenues	100,000	-	-	252,106	-
340000/349999	Charges for Services	1,253,514	1,347,009	1,300,000	295,352	1,300,000
350000/359999	Fines & Forfeitures	-	-	-	-	-
360000/369999	Miscellaneous Revenues	6,450	6,697	8,000	6,014	2,000
380000/389999	Transfer from Funds	-	-	-	-	-
399900/399999	Fund Balance	-	-	73,739	36,870	38,250
Total Available		\$ 1,359,964	\$ 1,353,706	\$ 1,381,739	\$ 590,342	\$ 1,340,250

EXPENDITURES

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	-
3000/3999	Contractual Services	611,197	568,411	640,000	245,972	685,000
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expenses	355,146	414,234	5,750	485	5,250
Total Operating Expenses		966,343	982,645	645,750	246,457	690,250
6000/6999	Capital Outlay	513,131	152,591	735,989	411,182	650,000
9000/9999	Transfers	-	-	-	-	-
Total Expenditures		\$ 1,479,474	\$ 1,135,236	\$ 1,381,739	\$ 657,639	\$ 1,340,250

CITY OF AVENTURA
STORMWATER UTILITY FUND 410
2020/21

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>Intergovernmental Revenues</u>						
3343606	FDEP Grant	\$ 100,000	\$ -	\$ -	\$ 262,106	\$ -
	Subtotal	100,000	-	-	262,106	-
<u>Charges for Services</u>						
3439110	Stormwater Utility Fees	1,263,614	1,347,009	1,300,000	296,362	1,300,000
	Subtotal	1,263,614	1,347,009	1,300,000	296,362	1,300,000
<u>Miscellaneous Revenues</u>						
3611000	Interest	6,450	6,697	8,000	6,014	2,000
	Subtotal	6,450	6,697	8,000	6,014	2,000
<u>Fund Balance</u>						
3999000	Carryover	-	-	73,739	36,870	38,250
	Subtotal	-	-	73,739	36,870	38,250
	Total Revenues	\$ 1,369,964	\$ 1,353,706	\$ 1,381,739	\$ 590,342	\$ 1,340,250

CITY OF AVENTURA
STORMWATER UTILITY FUND 410
2020/21

EXPENDITURES 6401

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
<u>Operating</u>						
<u>CONTRACTUAL SERVICES</u>						
<u>Public Works/Transportation - 6401-638</u>						
3110	Prof. Services - Engineering	\$ 118,963	\$ 123,370	\$ 100,000	\$ 82,268	\$ 146,000
3450	Lands Maint. - Streets	337,106	325,630	370,000	109,863	370,000
3460	Street Maint./Drainage	165,128	119,411	170,000	53,861	170,000
	Subtotal	611,197	568,411	640,000	246,972	686,000
<u>OTHER OPERATING EXPENSES</u>						
<u>Public Works/Transportation - 6401-638</u>						
6410	Subscriptions & Memberships	-	-	1,250	60	1,250
6420	Conferences & Seminars	1,416	1,866	3,000	426	2,500
6450	Training	-	902	1,500	-	1,500
6916	Depreciation	363,731	411,466	-	-	-
	Subtotal	365,146	414,234	5,750	486	5,250
<u>CAPITAL OUTLAY</u>						
<u>Public Works/Transportation - 6401-638</u>						
6306	Drainage Improvements	211,509	120,083	323,739	388,882	650,000
6309	Seawall Improvements	301,622	32,508	-	-	-
6999	Capital Reserve	-	-	412,250	22,300	-
	Subtotal	513,131	152,591	735,989	411,182	650,000
	Total Expenditures	\$ 1,479,474	\$ 1,136,236	\$ 1,381,739	\$ 667,639	\$ 1,340,250

REVENUE PROJECTION RATIONALE

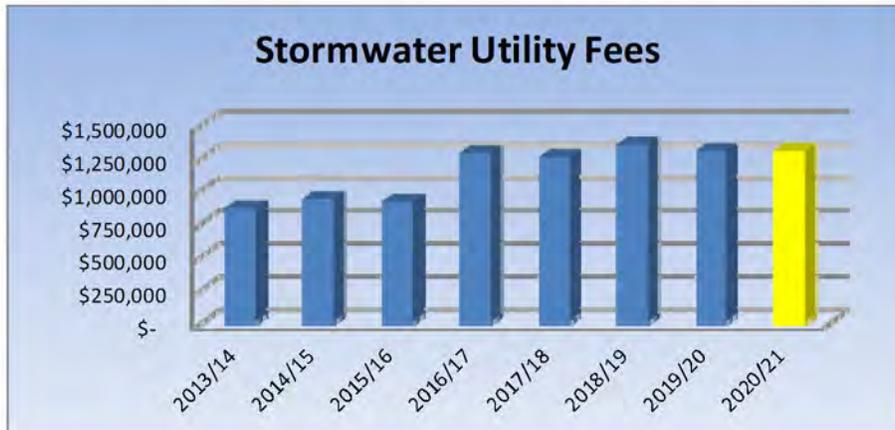
3439110 Stormwater Utility Fees – A stormwater utility fee is assessed against each developed property within the City for services and facilities provided by the stormwater management system. The rate per equivalent residential unit (“ERU”) to be used in calculating stormwater utility fees is as follows:

1. Single-family dwelling units: one (1.0) ERU.
2. Multi-family dwelling units: one (1.0) ERU per dwelling unit.
3. Non-residential developed properties: shall be assigned ERUs on the basis of one (1.0) ERU per 1,548 square feet of impervious area.

The following procedures and criteria are to be used to calculate stormwater utility fees:

1. Each single-family dwelling unit, multi-family dwelling unit and non-residential developed property shall be assessed a stormwater utility fee calculated by multiplying the rate for one (1.0) ERU by the number of ERUs provided in sections 1 – 3 above, respectively.
2. The stormwater utility fees, together with investment earnings shall be deposited in the Stormwater Utility Fund and shall be used exclusively for planning, constructing, financing, operating and maintaining the stormwater utility and the infrastructure of the stormwater management system.

The City’s current Stormwater Utility Fee is \$3.50/ERU but will continue to be monitored to see if any adjustments may be necessary in order to sustain the fund’s projected future operating and capital expenditures. The budgeted revenue amount is based on 32,250 ERUs at 96%.



CAPITAL PROJECT DESCRIPTIONS

6306 Drainage Improvements – This project consists of various drainage improvements to address the long-term impacts of the rising sea levels and includes the following.

Drainage Improvements – 29 th PL to Avent. Blvd.	\$ 400,000
Curb Installation – Country Club Dr. (various locations)	250,000

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



POLICE OFFDUTY SERVICES FUND

CITY OF AVENTURA
POLICE OFFDUTY SERVICES FUND – 620
CATEGORY SUMMARY
FISCAL YEAR 2020/21

FUND DESCRIPTION

This Fund was established to account for revenues and expenditures associated with services provided by off duty Police Officers in private customer details to the various businesses and condominium associations.

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
310000/319999	Locally Levied Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
320000/329999	Licenses & Permits	-	-	-	-	-
330000/339999	Intergovernmental Revenues	-	-	-	-	-
340000/349999	Charges for Services	509,111	676,491	475,000	232,034	475,000
350000/359999	Fines & Forfeitures	-	-	-	-	-
360000/369999	Miscellaneous Revenues	-	-	-	-	-
380000/389999	Transfer from Funds	-	-	-	-	-
399900/399999	Fund Balance	-	-	-	-	-
	Total Available	\$ 509,111	\$ 676,491	\$ 475,000	\$ 232,034	\$ 475,000

EXPENDITURES

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
1000/2999	Personal Services	\$ 423,363	\$ 510,219	\$ 475,000	\$ 291,319	\$ 475,000
3000/3999	Contractual Services	-	-	-	-	-
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expenses	-	-	-	-	-
	Total Operating Expenses	423,363	510,219	475,000	291,319	475,000
6000/6999	Capital Outlay	-	-	-	-	-
	Total Expenditures	\$ 423,363	\$ 510,219	\$ 475,000	\$ 291,319	\$ 475,000

CITY OF AVENTURA

POLICE OFFDUTY SERVICES FUND 620

2020/21

REVENUE PROJECTIONS

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
	<u>Charges for Services</u>					
3421100	Police Detail Billing	\$ 509,111	\$ 676,491	\$ 475,000	\$ 232,034	\$ 475,000
	Total Revenues	\$ 509,111	\$ 676,491	\$ 475,000	\$ 232,034	\$ 475,000

EXPENDITURES 2001-521

OBJECT CODE NO.	CATEGORY RECAP	ACTUAL 2017/18	ACTUAL 2018/19	APPROVED BUDGET 2019/20	HALF YEAR ACTUAL 2019/20	CITY MANAGER PROPOSAL 2020/21
	<u>PERSONAL SERVICES</u>					
	<u>Public Safety - 2001-521</u>					
1420	Extra Duty Detail	\$ 423,363	\$ 510,219	\$ 475,000	\$ 291,319	\$ 475,000
	Total Expenditures	\$ 423,363	\$ 510,219	\$ 475,000	\$ 291,319	\$ 475,000

REVENUE PROJECTION RATIONALE

3421100 Police Detail Billing – Estimated amount of revenue generated by offduty details provided to the City's businesses and condominium associations.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



**SUMMARY OF
CAPITAL IMPROVEMENT PROGRAM**

CITY OF AVENTURA
CAPITAL IMPROVEMENT PROGRAM
2020/21 – 2024/25

FIVE-YEAR HIGHLIGHTS

Beautification and Park Facility Improvement Projects (BP)

- ✓ *Founders Park and Waterways Park Improvements* totaling \$1,609,500 and \$383,250, respectively to maintain and enhance these facilities.

Transportation Improvement Projects (TI)

- ✓ *Road Resurfacing projects* totaling \$2,067,000 to resurface asphalt and enhance safety on Yacht Club Way (213th Street), Aventura Boulevard, NE 34th Avenue, NE 28th Avenue, NE 188th Street, NE 183rd Street, NE 31st Street and Country Club Drive.
- ✓ *Transportation System Improvements* totaling \$530,000 to enhance solar lit crosswalks on Country Club Drive and to provide new crosswalk solar lighting at various locations.
- ✓ *Circulator System Improvements* totaling \$181,000 to add two (2) new bus shelters (183rd Street near Veterans Park and 29th Place near the new Publix) and to retrofit existing bus shelters with solar lighting.

Drainage Improvement Projects (DI)

- ✓ Stormwater Drainage Improvements totaling \$2,825,000 to address the long-term impacts of the rising sea levels including the following:
 - Drainage Improvements at 29th Place to Aventura Boulevard; and
 - Country Club Drive curb installations and infrastructure replacement at various locations

Public Building and Facility Improvement Projects (PBF)

- ✓ Building Repairs and Other Improvements totaling \$465,000 at Aventura City of Excellence School (“ACES”) to:
 - Renovate Middle School restrooms (\$70,000)
 - Replace classroom furniture (\$50,000)
 - Make hard top area improvements (shade canopy- \$125,000); and to
 - Replace playground surfacing and equipment (\$220,000)
- ✓ Government Center Improvements totaling \$253,500 primarily to:
 - Replace the AV equipment (\$125,000) and carpeting in the Commission Chambers (\$55,000); and to
 - Upgrade hallway lighting (\$38,000) at the Government Center
- ✓ HVAC Replacements at the Government Center and at ACES, (\$15,000 and \$212,000, respectively).

Information Technology Improvement Projects (IT)

- ✓ Continues the implementation of technology improvements and management information systems to enhance the productivity and efficiency of City operations.
- ✓ \$200,000 to continue the initial installation of the computers, laptops, servers and network infrastructure at the DSAHS.

Capital Equipment Purchase and Replacement Projects (CE)

- ✓ Provides the necessary equipment to continue to provide high quality and effective police services.
- ✓ Ensures that the tools of production, vehicles and equipment are available for City operations.
- ✓ Continues the installation and placement of classroom furniture related to the opening of the DSAHS.

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Purpose of the Capital Improvement Program

The purpose of the CIP is to establish a long-term plan of proposed capital expenditures, the means and methods of financing and a schedule of priorities for implementation. In order to determine the impact on the City's operating budget, debt service and the general trend of future expenditures, the City Commission will be provided with the advantage of a CIP document as a point of reference and estimated long-term budgetary plan. In accordance with the State's Growth Management Act, the City is required to undergo this process in order to meet the needs of its Comprehensive Plan.

The CIP is an official statement of public policy regarding long-range capital development within the City. A capital improvement is defined as a capital expenditure of \$5,000 or more, resulting in the acquisition, improvement or addition to fixed assets in the form of land, buildings or improvements, more or less permanent in character and durable equipment with a life expectancy of more than one (1) year. In addition, equipment that has a value less than \$5,000 is also included in this document for budgetary purposes.

The CIP lists proposed capital projects to be undertaken, the year in which they will be started, the amount expected to be expended in each year and the method of financing these projects. Based on the CIP, a department's capital outlay portion of the annual Operating Budget will be formulated for that particular year. The CIP document also communicates the City's capital priorities and project implementing plan to its citizens, businesses and interested parties.

The five-year CIP is updated annually to add new projects in the fifth (5th) year, to re-evaluate the program and project priorities in light of unanticipated needs and to revise recommendations to take account of new requirements and new sources of funding. Capital Improvement programming thus becomes an integral part of the City's budgeting and management procedures.

The annual capital programming process provides the following benefits:

1. The CIP is a tool for implementing the City's Comprehensive Plan.
2. The CIP process provides a mechanism for coordinating projects with respect to function, location and timing.
3. The yearly evaluation of project priorities ensures that the most crucial projects are developed first.
4. The CIP process facilitates long-range financial planning by matching estimated revenue against capital needs, establishing capital expenditures and identifying the need for municipal borrowing and indebtedness within a sound long-range fiscal framework.
5. The impact of capital projects on the City's operating budget can be projected.
6. The CIP serves as a source of information about the City's development and capital expenditures plan for the public, City operating departments and the City Commission.

Legal Authority

A capital programming process to support the comprehensive plan is required by the Local Government Comprehensive Planning and Land Development Regulations, incorporated as Chapter 163, Florida Statutes.

Development of the Capital Improvement Program

The City's capital programming process began in January when operating departments were required to prepare requests for all proposed capital projects anticipated during the period of 2020/21 – 2024/25. A CIP Preparation Manual and related forms were distributed to all departments for this purpose.

In February, departmental prioritized project requests were submitted to the City Manager's Office for a comprehensive review. Department Directors were asked to justify projects in terms of benefits derived, necessity to health, safety and welfare of the City, enhancement to City plans and policies, the needs of the residents and funding. Projects were prioritized on the basis of Urgency, Necessity, Desirability and Deferrability.

The City Manager reviewed departmental requests and he and the Assistant City Manager – Finance and Administration conducted individual meetings with the Department Directors. The departmental requests were prioritized by the City Manager and the five-year schedule of projects was compiled into document form by the Assistant City Manager – Finance and Administration. The methods of financing and revenue sources were then prepared by the Assistant City Manager – Finance and Administration and City Manager and were incorporated into the CIP document. At this point, the proposed CIP is submitted to the City Commission and the public for their review.

In order to facilitate public involvement, a workshop and a public hearing will be held to review the CIP document prior to the adoption of a Resolution approving the CIP in principle.

Capital Improvement Program Policies

- Annually, the City will prepare a five-year CIP analyzing all anticipated capital expenditures and identifying associated funding sources. Future capital expenditures necessitated by changes in population, development, growth, redevelopment or changes in economic base will be calculated and included in the Capital update process.
- The City will perform all capital improvements in accordance with an adopted CIP.
- The classification of items as capital or operating will be determined by two criteria – cost and frequency. Generally, a capital project has a “useful life” of more than one (1) year and a value of \$5,000 or more. In addition, equipment that has a value of \$5,000 or less is also included in the document for budgetary purposes.
- The City will coordinate development of the capital improvement budget with the development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in the operating forecasts.
- The first year of the five-year capital improvement program will be used as the basis for formal fiscal year appropriations during the annual budget process.
- The City will maintain all of its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
- The City will identify the estimated cost of capital projects and prepare a funding projection that considers revenues and operating costs to be included in the CIP document that is submitted to the City Commission for approval.
- The City will determine the most appropriate financing method for all new projects.
- If appropriate, the City will attempt to maintain a mixed policy of pay-as-you-go and borrowing against future revenues for financing capital projects.
- The City will maintain ongoing maintenance schedules relating to transportation, sidewalk and drainage system improvements.
- The City will address and prioritize infrastructure needs on the basis of protecting the health, safety and welfare of the community.
- A CIP preparation calendar shall be established and adhered to.
- Capital projects will conform to the City's Comprehensive Plan.

- Long-term borrowing will not be used to fund current operations or normal maintenance.
- The City will strive to maintain an unreserved/undesignated General Fund Fund Balance at a level not less than 10% of the annual General Fund revenue.
- If new project appropriation needs are identified for a specific capital project(s) at an interim period during the fiscal year, the funding sources will be identified and a budget amendment will be utilized to provide the formal budgetary authority.

Preparing the Capital Budget

The most important year of the schedule of projects is the first year. It is called the Capital Budget and is adopted separately from the five-year program as part of the annual budget review process.

Based on the CIP, each department's capital outlay portion will be formulated for that particular year. Each year the CIP will be revised and another year will be added to complete the cycle. The CIP preparation thus becomes a continuing part of the City's budget and management process.

The Capital Budget is distinct from the Operating Budget. The Capital Budget authorizes capital expenditures, while the Operating Budget authorizes the expenditure of funds for employee salaries, supplies and materials.

Through the City's amendment process, changes can be made to the adopted Capital Budget during the fiscal year. A request for amendment is generated by an operating department based on an urgent need for a new capital project or for additional funding for a previously approved project. The request is reviewed by the Assistant City Manager – Finance and Administration and City Manager and, if approved by the City Manager, a budget amendment is presented to the City Commission.

Locating a Specific Capital Project

The CIP is divided into six (6) program areas as follows:

1. Beautification and Park Facility Improvement Projects (BP)
2. Transportation Improvement Projects (TI)
3. Drainage Improvement Projects (DI)
4. Public Building and Facility Improvement Projects (PBF)
5. Information Technology Improvement Projects (IT)
6. Capital Equipment Purchase and Replacement Projects (CE)

Each project in the CIP has a unique project number. This project number appears at the beginning of the individual project descriptions and the Summary by Year tables. The first digit refers to the functional category number assigned by the City Manager and the final digits outline the individual department requesting the project. For example, project BP1-CS is Beautification and Park Facility Improvement Projects number one (1) requested by the Community Services Department.

Summary of Recommended Projects

The proposed 2020/21 – 2024/25 CIP includes 39 projects in six (6) functional categories with a total value of \$18,122,535. The following represents the percentage of total funding that each functional category has been allocated:

1. Beautification and Park Facility Improvement Projects (13%)
2. Transportation System Improvement Projects (16%)
3. Drainage System Improvement Projects (16%)
4. Public Building and Facility Improvement Projects (7%)
5. Information Technology Improvement Projects (25%)
6. Capital Equipment Purchase and Replacement Projects (23%)

Summary of Major Programs by Year

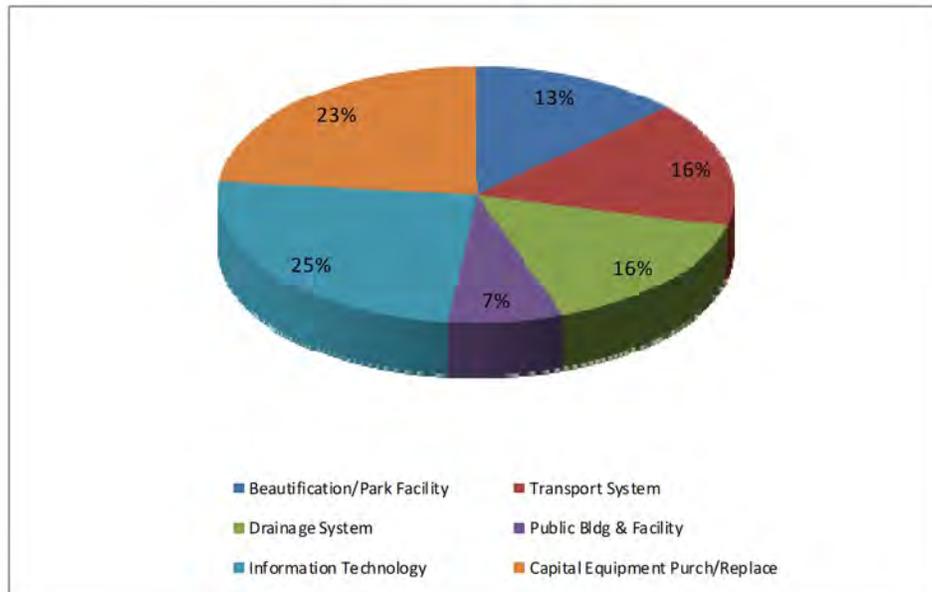
The following table presents a summarized breakdown of the costs of the various projects recommended for funding categorized by major function for each of the five (5) years covered by the CIP.

TABLE 1

CAPITAL IMPROVEMENT PROGRAM
SUMMARY OF MAJOR PROGRAMS BY YEAR
PROJECTS SCHEDULED FOR 2020/21 - 2024/25

PROGRAM	PROJECTED 2020/21	PROJECTED 2021/22	PROJECTED 2022/23	PROJECTED 2023/24	PROJECTED 2024/25	TOTAL
Beautification & Park Facility Improvement Projects	\$ 134,800	\$ 148,450	\$ 505,500	\$ 896,350	\$ 727,350	\$ 2,412,450
Transportation System Improvement Projects	604,500	551,500	546,500	449,500	668,500	2,820,500
Drainage System Improvement Projects	650,000	375,000	625,000	575,000	600,000	2,825,000
Public Building & Facility Improvement Projects	151,000	461,000	407,000	226,900	67,000	1,312,900
Information Technology Improvement Projects	769,125	1,091,000	1,031,750	899,625	714,625	4,506,125
Capital Equipment Purchase & Replacement Project	962,360	1,068,200	735,900	706,100	773,000	4,245,560
Totals	\$ 3,271,785	\$ 3,695,150	\$ 3,851,650	\$ 3,753,475	\$ 3,550,475	\$ 18,122,535

Capital Improvement Program
2020/21 - 2024/25
Summary of Major Programs by Function



Summary of Proposed Appropriations by Funding Source

The following table reflects the distribution of all proposed projects to the funding source or mechanism, which is appropriate for funding the projects for each of the five (5) years of the program.

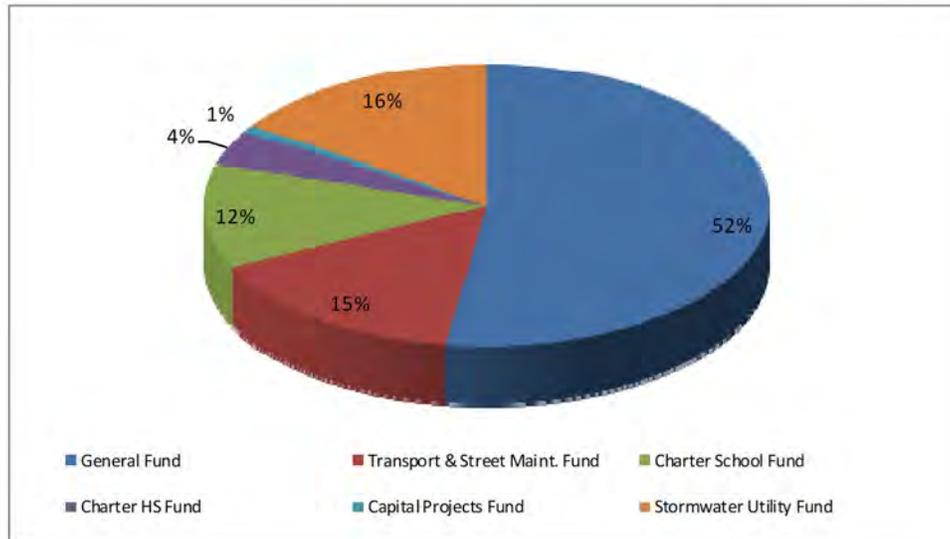
TABLE 2

**CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY PROPOSED APPROPRIATIONS BY FUNDING SOURCE
PROJECTS SCHEDULED FOR 2020/21 - 2024/25**

FUNDING SOURCE	PROJECTED 2020/21	PROJECTED 2021/22	PROJECTED 2022/23	PROJECTED 2023/24	PROJECTED 2024/25	TOTAL
General Fund - 001	\$ 1,421,555	\$ 1,897,125	\$ 2,072,525	\$ 2,178,225	\$ 1,900,225	\$ 9,469,655
Transportation and Street Maintenance Fund - 120	604,500	551,500	546,500	449,500	668,500	2,820,500
Charter School Fund - 190	262,750	610,125	607,625	400,750	256,750	2,138,000
Charter High School Fund - 191	250,000	187,500	-	150,000	125,000	712,500
Capital Projects Fund - 392	82,980	73,900	-	-	-	156,880
Stormwater Utility Fund - 410	650,000	375,000	625,000	575,000	600,000	2,825,000
Totals	\$ 3,271,785	\$ 3,695,150	\$ 3,851,650	\$ 3,753,475	\$ 3,550,475	\$ 18,122,535

The proposed funding plan involves a commitment to “pay-as-you-go” annual appropriations established in yearly budgets and does not include additional long-term debt.

Capital Improvement Program
2020/21 - 2024/25
Summary of Proposed Appropriations by Funding Source



Summary of Projects by Location and Year

The following table outlines the major Beautification and Park Facility and Transportation Improvement Projects by location and the year in which they are proposed to be funded:

TABLE 3

**CAPITAL IMPROVEMENT PROGRAM
2020/21 - 2024/25
SUMMARY OF PROJECTS BY LOCATION AND YEAR**

Location	Beautification and Park Facility Improvement Projects	Transportation Improvement Projects
Beautification and Park Facility Improvement Projects		
Founders Park Improvements	2021/22 - 2024/25	N/A
Waterways Park Improvements	2021/22 - 2024/25	N/A
Waterways Dog Park Improvements	2021/22 - 2024/25	N/A
Veterans Park Improvements	2021/22 - 2024/25	N/A
Peace Park Improvements	2020/21 - 2021/22 and 2024/25	N/A
Citywide Beautification Improvements	2020/21 - 2024/25	N/A
Road Resurfacing Program		
Yacht Club Way (213 th Street)	N/A	2020/21
Aventura Boulevard	N/A	2021/22
NE 34 th Avenue	N/A	2021/22
NE 28 th Avenue	N/A	2022/23
NE 188 th Street	N/A	2022/23
NE 183 rd Street	N/A	2023/24
NE 31 st Street	N/A	2023/24
Country Club Drive	N/A	2024/25
Transportation System Improvements		
Enhance Solar Lit Crosswalks on CCD	N/A	2020/21
New Crosswalk Solar Lighting Locations	N/A	2021/22 - 2024/25
Circulator System Improvements		
New Bus Shelters	N/A	2020/21
Retrofit Bus Shelters with Solar Lighting	N/A	2020/21
Bike Share Station Program		
Replace Bicycles	N/A	2020/21 - 2024/25

Summary of Financing Plan Model

Detailed funding plans for individual funds of the City are enclosed herein in the following sections. The following represents an overview of the major points of the recommended funding plan:

1. Utilize “pay-as-you-go” financing through annual appropriations to fund the five year amount of \$18,122,535.
2. Adjusts ad valorem tax revenues based on projected conservative growth in assessments.

**GENERAL FUND
RECAP OF PROJECTED AVAILABLE RESOURCES AND OPERATING EXPENDITURES
FOR GENERAL GOVERNMENT SERVICES
SUMMARY BY YEAR**

DEPARTMENT	ADOPTED 2019/20	PROJECTED 2020/21	PROJECTED 2021/22	PROJECTED 2022/23	PROJECTED 2023/24	PROJECTED 2024/25
Total Proj. Avail. Resources	\$ 39,861,858	\$ 40,007,182	\$ 40,495,206	\$ 41,146,539	\$ 42,112,086	\$ 43,134,979
Proj. Operating Exp.	35,657,119	35,773,613	35,925,921	36,556,895	37,607,026	38,844,737
Proj. Debt Svce./Trans. (Exclude HS)	2,501,035	2,300,214	2,300,655	2,299,522	2,301,306	2,298,978
Subtotal	38,158,154	38,073,827	38,226,576	38,856,417	39,908,332	41,143,715
Balance after Operating Exp. & Debt Svce./Trans.	\$ 1,703,704	\$ 1,933,355	\$ 2,268,630	\$ 2,290,122	\$ 2,203,754	\$ 1,991,264
Less CIP Appropriations for:						
Beautification/Park Facility	221,300	134,800	148,450	505,500	896,350	727,350
Public Bldg & Facility	273,000	116,000	195,000	156,000	146,900	22,000
Information Technology	356,875	541,375	746,875	675,125	428,875	377,875
Capital Equipment Purch/Replace	495,100	629,380	806,800	735,900	706,100	773,000
	1,346,275	1,421,555	1,897,125	2,072,525	2,178,225	1,900,225
Charter HS Operating Cost Subsidy	176,492	487,870	350,000	200,000	-	-
Amount added to CIP Reserve	\$ 180,937	\$ 23,930	\$ 21,505	\$ 17,597	\$ 25,529	\$ 91,039
Charter HS Debt Svce.	\$ (496,100)	\$ -	\$ -	\$ -	\$ -	\$ -
Total Amount Needed from General Fund - High School	\$ (496,100)	\$ -				

Impact of Capital Projects on Operating Budget

In the five-year CIP there are no projects including the Don Soffer Aventura High School Project that will have a significant impact on the City’s current General Fund operating budget. The majority of the projects are considered maintenance of infrastructure or equipment replacement and/or purchase.

The second operational year of the DSAHS is scheduled to begin on July 1, 2020 and the full impact of such operations has yet to be determined. Please note that the financial activities of this Department are budgeted and recorded in a Special Revenue Fund through a process that is separate and apart from that of the City due to the fact that it has a different fiscal year from that of the City.

TABLE BP-1

PROPOSED BEAUTIFICATION AND PARK FACILITY IMPROVEMENT PROJECTS
SCHEDULED FOR 2020/21 - 2024/25
SUMMARY BY YEAR

CIP #	PROJECT CATEGORY	DEPT. #	PROJECTED		PROJECTED		PROJECTED		PROJECTED		TOTAL
			2020/21	2021/22	2022/23	2023/24	2024/25				
BP1	Founders Park Improvements	CS	\$ -	\$ 75,000	\$ 409,500	\$ 840,000	\$ 285,000	\$ 1,609,500			
BP2	Waterways Park Improvements	CS	-	6,000	26,250	6,000	345,000	383,250			
BP3	Waterways Dog Park Improvements	CS	-	23,850	21,750	5,000	5,000	55,600			
BP4	Veterans Park Improvements	CS	-	10,000	38,000	35,600	45,000	128,600			
BP5	Peace Park Improvements	CS	125,000	13,000	-	-	27,000	165,000			
BP6	Citywide Beautification Improvements	PWT	9,800	20,600	10,000	9,750	20,350	70,500			
Totals			\$ 134,800	\$ 148,450	\$ 505,500	\$ 896,350	\$ 727,350	\$ 2,412,450			

TABLE BP-2

PROPOSED BEAUTIFICATION AND PARK FACILITY IMPROVEMENT PROJECTS
SCHEDULED FOR 2020/21 - 2024/25
FUNDING PLAN BY PROJECT CATEGORY

CIP #	PROJECT CATEGORY	DEPT. #	TOTAL	GENERAL FUND - 001
BP1	Founders Park Improvements	CS	\$ 1,609,500	\$ 1,609,500
BP2	Waterways Park Improvements	CS	383,250	383,250
BP3	Waterways Dog Park Improvements	CS	55,600	55,600
BP4	Veterans Park Improvements	CS	128,600	128,600
BP5	Peace Park Improvements	CS	165,000	165,000
BP6	Citywide Beautification Improvements	PWT	70,500	70,500
Totals			\$ 2,412,450	\$ 2,412,450

TABLE TI-1

**PROPOSED TRANSPORTATION IMPROVEMENT PROJECTS
SCHEDULED FOR 2020/21 - 2024/25
SUMMARY BY YEAR**

CIP #	PROJECT CATEGORY	DEPT. #	PROJECTED		PROJECTED		PROJECTED		PROJECTED		TOTAL
			2020/21	2021/22	2022/23	2023/24	2024/25				
T11	Road Resurfacing Program	PW/T	\$ 325,000	\$ 433,000	\$ 428,000	\$ 331,000	\$ 550,000	\$ 2,067,000			
T12	Transportation System Improvements	PW/T	90,000	110,000	110,000	110,000	110,000	530,000			
T13	Circulator System Improvements	PW/T	181,000	-	-	-	-	181,000			
T14	Bike Share Station Program	PW/T	8,500	8,500	8,500	8,500	8,500	42,500			
Totals			\$ 604,500	\$ 551,500	\$ 546,500	\$ 449,500	\$ 668,500	\$ 2,820,500			

TABLE TI-2

**PROPOSED TRANSPORTATION IMPROVEMENT PROJECTS
SCHEDULED FOR 2020/21 - 2024/25
FUNDING PLAN BY PROJECT CATEGORY**

CIP #	PROJECT CATEGORY	DEPT. #	TOTAL	TRANSPORT.
				AND STREET MAINT. FUND - 120
T11	Road Resurfacing Program	PW/T	\$ 2,067,000	\$ 2,067,000
T12	Transportation System Improvements	PW/T	530,000	530,000
T13	Circulator System Improvements	PW/T	181,000	181,000
T14	Bike Share Station Program	PW/T	42,500	42,500
Totals			\$ 2,820,500	\$ 2,820,500

TABLE DI-1

PROPOSED DRAINAGE IMPROVEMENT PROJECTS
SCHEDULED FOR 2020/21 - 2024/25
SUMMARY BY YEAR

CIP #	PROJECT CATEGORY	DEPT. #	PROJECTED		PROJECTED		PROJECTED		PROJECTED		TOTAL
			2021/22	2022/23	2023/24	2024/25	2024/25	2024/25			
D11	Stormwater Drainage Improvements	PW/T	\$ 375,000	\$ 625,000	\$ 575,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 2,825,000	
	Totals		\$ 375,000	\$ 625,000	\$ 575,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 2,825,000	

TABLE DI-2

PROPOSED DRAINAGE IMPROVEMENT PROJECTS
SCHEDULED FOR 2020/21 - 2024/25
FUNDING PLAN BY PROJECT CATEGORY

CIP #	PROJECT CATEGORY	DEPT. #	TOTAL		STORMWATER
			TOTAL	TOTAL	UTILITY
					FUND - 410
D11	Stormwater Drainage Improvements	PW/T	\$ 2,825,000	\$ 2,825,000	\$ 2,825,000
	Totals		\$ 2,825,000	\$ 2,825,000	\$ 2,825,000

TABLE PBF-1

PROPOSED PUBLIC BUILDING AND FACILITY IMPROVEMENT PROJECTS
SCHEDULED FOR 2020/21 - 2024/25
SUMMARY BY YEAR

CIP #	PROJECT CATEGORY	DEPT. #	PROJECTED 2020/21	PROJECTED 2021/22	PROJECTED 2022/23	PROJECTED 2023/24	PROJECTED 2024/25	TOTAL
PBF1	Police Department Improvements	PD	\$ 95,000	\$ -	\$ -	\$ -	\$ -	95,000
PBF2	Building Repairs and Other Improvements	ACES	35,000	210,000	220,000	-	-	465,000
PBF3	Community Recreation Center Improvements	CS	6,000	17,000	136,000	91,900	22,000	272,900
PBF4	Government Center Improvements	PW/T	-	178,000	20,000	55,000	-	253,000
PBF5	HVAC Replacements	PW/T / ACES	15,000	56,000	31,000	80,000	45,000	227,000
Totals			\$ 151,000	\$ 461,000	\$ 407,000	\$ 226,900	\$ 67,000	\$ 1,312,900

TABLE PBF-2

PROPOSED PUBLIC BUILDING AND FACILITY IMPROVEMENT PROJECTS
SCHEDULED FOR 2020/21 - 2024/25
FUNDING PLAN BY PROJECT CATEGORY

CIP #	PROJECT CATEGORY	DEPT. #	TOTAL	GENERAL FUND - 001	CHARTER SCHOOL FUND - 190
PBF1	Police Department Improvements	PD	\$ 95,000	\$ 95,000	\$ -
PBF2	Building Repairs and Other Improvements	ACES	465,000	-	465,000
PBF3	Community Recreation Center Improvements	CS	272,900	272,900	-
PBF4	Government Center Improvements	PW/T	253,000	253,000	-
PBF5	HVAC Replacements	PW/T / ACES	227,000	15,000	212,000
Totals			\$ 1,312,900	\$ 635,900	\$ 677,000

TABLE IT-1

PROPOSED INFORMATION TECHNOLOGY IMPROVEMENT PROJECTS
SCHEDULED FOR 2020/21 - 2024/25
SUMMARY BY YEAR

CIP #	PROJECT CATEGORY	DEPT. #	PROJECTED 2020/21	PROJECTED 2021/22	PROJECTED 2022/23	PROJECTED 2023/24	PROJECTED 2024/25	TOTAL
IT1	Police Computers Systems<\$5000	PD	\$ 94,375	\$ 278,875	\$ 161,875	\$ 169,875	\$ 112,375	\$ 817,375
IT2	Central Computer System>\$5000	IT	175,000	160,000	230,000	140,000	180,000	885,000
IT3	Radios	PD	42,000	70,000	30,000	80,000	30,000	252,000
IT4	Computer Equipment<\$5000	ACES	114,000	121,000	131,000	100,000	90,000	556,000
IT5	Computer Equipment<\$5000	ACES	113,750	223,125	225,625	220,750	121,750	905,000
IT6	Computer Equipment<\$5000	DSAHS	200,000	200,000	200,000	150,000	125,000	875,000
IT7	Computer Equipment<\$5000	IT	6,000	6,000	6,000	6,000	6,000	30,000
IT8	Computer Equipment<\$5000	F	2,000	3,000	3,000	3,000	5,000	16,000
IT9	Computer Equipment<\$5000	CM	-	2,000	2,000	3,000	-	7,000
IT10	Computer Equipment<\$5000	PW/T	2,000	2,000	6,000	5,000	2,000	17,000
IT11	Computer Equipment<\$5000	CS	6,500	11,500	13,000	4,500	8,000	43,500
IT12	Computer Equipment<\$5000	CD	5,500	6,500	15,250	12,500	30,500	70,250
IT13	Computer Equipment<\$5000	AACC	7,000	5,000	5,000	4,000	2,000	23,000
IT14	Computer Equipment<\$5000	CC	1,000	2,000	3,000	1,000	2,000	9,000
Totals			\$ 769,125	\$ 1,091,000	\$ 1,031,750	\$ 899,625	\$ 714,625	\$ 4,506,125

TABLE IT-2

PROPOSED INFORMATION TECHNOLOGY IMPROVEMENT PROJECTS
SCHEDULED FOR 2020/21 - 2024/25
FUNDING PLAN BY PROJECT CATEGORY AND SOURCE

CIP #	PROJECT CATEGORY	DEPT. #	TOTAL	GENERAL FUND - 001	CHARTER SCHOOL FUND - 190	DSAHS FUND - 191
IT1	Police Computers Systems<\$5000	PD	\$ 817,375	\$ 817,375	\$ -	\$ -
IT2	Central Computer System>\$5000	IT	885,000	885,000	-	-
IT3	Radios	PD	252,000	252,000	-	-
IT4	Computer Equipment>\$5000	ACES	556,000	-	556,000	-
IT5	Computer Equipment<\$5000	ACES	905,000	-	905,000	-
IT6	Computer Equipment<\$5000	DSAHS	875,000	600,000	-	275,000
IT7	Computer Equipment<\$5000	IT	30,000	30,000	-	-
IT8	Computer Equipment<\$5000	F	16,000	16,000	-	-
IT9	Computer Equipment<\$5000	CM	7,000	7,000	-	-
IT10	Computer Equipment<\$5000	PW/T	17,000	17,000	-	-
IT11	Computer Equipment<\$5000	CS	43,500	43,500	-	-
IT12	Computer Equipment<\$5000	CD	70,250	70,250	-	-
IT13	Computer Equipment<\$5000	AACC	23,000	23,000	-	-
IT14	Computer Equipment<\$5000	CC	9,000	9,000	-	-
Totals			\$ 4,506,125	\$ 2,770,125	\$ 1,461,000	\$ 275,000

TABLE CE-1

PROPOSED CAPITAL EQUIPMENT PURCHASE AND REPLACEMENT PROJECTS
SCHEDULED FOR 2020/21 - 2024/25
SUMMARY BY YEAR

CIP #	PROJECT CATEGORY	PROJECTED					TOTAL
		2020/21	2021/22	2022/23	2023/24	2024/25	
CE1	Vehicle Purchase & Replacements	\$ 327,500	\$ 439,500	\$ 442,000	\$ 365,000	\$ 403,000	\$ 1,977,000
CE2	Equipment Purchase and Replacement>500	207,480	159,100	131,300	105,400	133,000	736,280
CE3	Equipment Purchase and Replacement<500	82,980	73,900	43,900	51,200	21,300	273,280
CE4	Equipment Purchase and Replacement>500	250,000	187,500	-	-	-	437,500
CE5	Equipment Purchase and Replacement>500	14,000	62,200	16,000	56,500	35,000	183,700
CE6	Equipment Purchase and Replacement>500	50,000	61,000	-	30,000	60,000	201,000
CE7	Equipment Purchase and Replacement<500	6,000	25,500	13,200	16,000	28,200	88,900
CE8	Equipment Purchase and Replacement>500	24,400	59,500	59,500	82,000	92,500	317,900
CE9	Equipment Purchase and Replacement>500	-	-	30,000	-	-	30,000
Totals		\$ 962,360	\$ 1,068,200	\$ 735,900	\$ 706,100	\$ 773,000	\$ 4,245,560

TABLE CE-2

PROPOSED CAPITAL EQUIPMENT PURCHASE AND REPLACEMENT PROJECTS
SCHEDULED FOR 2020/21 - 2024/25
FUNDING PLAN BY PROJECT CATEGORY AND SOURCE

CIP #	PROJECT CATEGORY	TOTAL	GENERAL	DSAHS	CAPITAL
			FUND - 001	FUND - 191	PROJECTS FUND - 392
CE1	Vehicle Purchase & Replacements	\$ 1,977,000	\$ 1,977,000	\$ -	-
CE2	Equipment Purchase and Replacement>500	736,280	736,280	-	-
CE3	Equipment Purchase and Replacement<500	273,280	116,400	-	156,880
CE4	Equipment Purchase and Replacement>500	437,500	-	437,500	-
CE5	Equipment Purchase and Replacement>500	183,700	183,700	-	-
CE6	Equipment Purchase and Replacement>500	201,000	201,000	-	-
CE7	Equipment Purchase and Replacement<500	88,900	88,900	-	-
CE8	Equipment Purchase and Replacement>500	317,900	317,900	-	-
CE9	Equipment Purchase and Replacement>500	30,000	30,000	-	-
Totals		\$ 4,245,560	\$ 3,651,180	\$ 437,500	\$ 156,880

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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CITY OF AVENTURA

CAPITAL OUTLAY

2020/21 - 2024/25

IMPACT OF CAPITAL PROJECTS ON OPERATING BUDGET SCHEDULE

OBJECT CODE NO.	CATEGORY RECAP	CITY MANAGER PROPOSAL 2020/21	PROJECT DESCRIPTION	ESTIMATED USEFUL LIFE (YEARS)	ANNUAL OPERATING BUDGET IMPACT				
					2020/21	2021/22	2022/23	2023/24	2024/25
001-80XX									
	<u>City Clerk - 8008-519</u>								
6402	Computer Equipment <\$5,000	\$ 1,000	(1)	4	\$ -	\$ -	\$ -	\$ -	\$ -
	<u>Finance - 8010-513</u>								
6402	Computer Equipment <\$5,000	2,000	(1)	4	-	-	-	-	-
	<u>Information Technology - 8012-513</u>								
6401	Computer Equipment >\$5,000	175,000	(1)	4	-	-	-	-	-
6402	Computer Equipment <\$5,000	6,000	(1)	4	-	-	-	-	-
	<u>Police - 8020-521</u>								
6402	Computer Equipment <\$5,000	94,375	(1)	4	-	-	-	-	-
6407	Radio Purchase & Replace.	42,000	(1)	5	-	-	-	-	-
6410	Equipment >\$5,000	207,480	(1)	5	-	-	-	-	-
6414	Police Dept Office Improvements	95,000	(1)	5	-	-	-	-	-
6450	Vehicles	327,500	(1)	5	-	-	-	-	-
	<u>Community Development - 8040-524</u>								
6402	Computer Equipment <\$5,000	5,500	(1)	4	-	-	-	-	-
	<u>Community Services - 8050-539/572</u>								
6402	Computer Equipment <\$5,000	6,500	(1)	4	-	-	-	-	-
6410	Equipment >\$5,000	14,000	(1)	5	-	-	-	-	-
6411	Equipment <\$5,000	6,000	(1)	5	-	-	-	-	-
6205	Community Center Improvements	6,000	(1)	10	-	-	-	-	-
6327	Peace Park Improvements	125,000	(1)	10	-	-	-	-	-
	<u>Public Works/Transportation - 8054-539/541</u>								
6420	HVAC Replacements	15,000	(1)	10	-	-	-	-	-
6301	Beautification Projects	9,800	(1)	5	-	-	-	-	-
6402	Computer Equipment <\$5,000	2,000	(1)	4	-	-	-	-	-
6410	Equipment >\$5,000	50,000	(1)	5	-	-	-	-	-
	<u>Charter School - 8069-569</u>								
6402	Computer Equipment <\$5,000	200,000	(1)	4	-	-	-	-	-
	<u>Arts & Cultural Center - 8070-575</u>								
6402	Computer Equipment <\$5,000	7,000	(1)	4	-	-	-	-	-
6410	Equipment >\$5,000	24,400	(1)	5	-	-	-	-	-
	<u>Non-Departmental - 8090-590</u>								
6999	Capital Reserve	14,772,304	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Total Capital	\$ 16,193,859			\$ -	\$ -	\$ -	\$ -	\$ -

(1) - No significant impact on operating budget anticipated.

CITY OF AVENTURA

CAPITAL OUTLAY

2020/21 - 2024/25

IMPACT OF CAPITAL PROJECTS ON OPERATING BUDGET SCHEDULE

OBJECT CODE NO.	CATEGORY RECAP	CITY MANAGER PROPOSAL 2020/21	PROJECT DESCRIPTION	ESTIMATED USEFUL LIFE (YEARS)	ANNUAL OPERATING BUDGET IMPACT				
					2020/21	2021/22	2022/23	2023/24	2024/25
TRANSPORTATION AND STREET MAINTENANCE FUND - 120									
<u>Public Works/Transportation - 5401-541</u>									
6304	Circulator System Improv. - Bus Shel	\$ 181,000	(1)	10	\$ -	\$ -	\$ -	\$ -	\$ -
6305	Road Resurfacing	325,000	(1)	10	-	-	-	-	-
6308	Citywide Bicycle Sharing	8,500	(1)	10	-	-	-	-	-
6341	Transportation System Improv.	90,000	(1)	10	-	-	-	-	-
6999	Capital Reserve	430,442	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total Capital		\$ 1,034,942			\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECTS FUND - 392									
<u>Police - 2001-521</u>									
6411	Equipment >\$5,000	\$ 82,980	(1)	5	\$ -	\$ -	\$ -	\$ -	\$ -
6999	Capital Reserve	115,693	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<u>Community Services - 5001-572</u>									
6999	Capital Reserve	5,364	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<u>Public Works/Transportation - 5401-541</u>									
6999	Capital Reserve	660,895	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total Capital		\$ 864,932			\$ -	\$ -	\$ -	\$ -	\$ -
STORMWATER UTILITY FUND - 410									
<u>Public Works/Transportation - 5401-538</u>									
6306	Drainage Improvements	\$ 650,000	(1)	10	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital		\$ 650,000			\$ -	\$ -	\$ -	\$ -	\$ -

(1) No significant impact on operating budget anticipated.

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21



APPENDIX A

GLOSSARY

Account

A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control or fund balance.

Accounting System

The total structure of records and procedures which discover, record, classify, summarize and report information on the financial position and results of operations of the City or any of its funds, fund types, balanced account groups or organizational components.

Accrual Basis of Accounting

A method of accounting where revenues are recorded when service is given and expenses are recognized when the benefit is received.

Actuary

A person that makes determinations of required contributions to achieve future funding levels that addresses risk and time.

Ad Valorem Taxes

Taxes levied on all real and certain personal property, tangible and intangible, according to the property's assessed valuation.

Adopted Budget

The initially proposed budget as formally approved by the City Commission.

Amended Budget

The adopted budget as formally adjusted by the City Commission.

Amortization

The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

Appropriation

An authorization granted by the City Commission to make expenditures and to incur obligations for specific purposes. An appropriation is limited in amount to the time it may be expended.

Assessed Valuation

A valuation set upon real estate or other property by the County Property Appraiser and the State as a basis for levying ad valorem taxes.

Assets

Cash, receivables or capital assets listed within the balance sheet.

Balance Sheet

Basic financial statement that describes the basis of accounting used in its preparation and presentation of a specified date in the City's assets, liabilities and the remaining fund balance or fund equity.

Balanced Budget

A budget in which current funds or revenues equal planned expenditures.

Basis Point

Equal to 1/100 of 1%. If interest rates rise from 7.50% to 7.75%, the difference is referred to as an increase of 25 basis points.

Bond

A written promise, generally under seal, to pay a specified sum of money, called the face value, at a fixed time in the future, called the date of maturity and carrying interest at a fixed rate, usually payable periodically. Note: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.

Bond Covenants

A legally enforceable promise made to the bondholders from the issuer, generally in relation to the funding source utilized for repayment.

Bonded Debt

That portion of indebtedness represented by outstanding bonds.

Budget

A financial operating plan that embodies an estimate of proposed expenditures for a given period (usually a single fiscal year) and the proposed means of financing them.

Budget Calendar

A schedule of key dates that the City utilizes to prepare, adopt and administer the budget.

Budget Message

A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Budgetary Control

The control or management of the City in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues. Represents the level of control at which expenditures may not exceed budget. Any revisions that alter the total expenditures of a department must be approved by the City Commission.

Capital Budget

A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Construction Fund

A fund established to account for bond proceeds and expenditures associated with the purchase of properties and/or constructions costs to be utilized for public parks, cultural center, the permanent Government Center and Police Station and the Don Soffer Aventura High School.

Capital Improvement Program (“CIP”)

A plan for capital expenditures to be incurred each year over a five-year period to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the City is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlays

Non-recurring expenditures of an infrequent or unusual nature which may result in the acquisition/addition to the City’s fixed capital assets or infrastructure.

Capital Projects Fund

A fund established to account for impact fees and other revenues specifically earmarked for capital projects restricted by City Ordinance or Commission Policy.

Carryover

An existing fund balance that is projected to be available for use in the City’s annual budgeted expenditures.

Chart of Accounts

The classification system used by the City to organize the accounting for various funds.

Commercial Paper

An unsecured promissory note that is issued for a specific amount, maturing on a specific day. Normally, the maximum maturity is 270 days, but the most common length is 30 days.

Comprehensive Annual Financial Report (“CAFR”)

This official annual report presents the status of the City’s finances in a standardized format. The CAFR is organized by fund and contains two (2) basic types of information: a balance sheet that compares assets with liabilities and fund balance and an operating statement that compares revenues and expenditures.

Contingency

An appropriation of funds available to cover unforeseen events that occur during the fiscal year. These funds, if not used, lapse at year-end. Note: This is not the same as fund balance.

Current Assets

Assets that one can reasonably expect to convert into cash, sell or be consumed through operations within one (1) year.

Current Liabilities

Obligation whose liquidation is expected to require the use of existing resources classified as current assets or the creation of other current liabilities.

Debt Service

The payment of principal and interest on borrowed funds such as bonds.

Debt Service Fund

A fund established to finance and account for the accumulation of resources for and the payment of, general long-term debt principal and interest. Note: This fund is also referred to as a “Sinking Fund”.

Debt Service Requirements

The amounts of revenue which must be provided for a debt service fund so that all principal and interest payments can be made in full and on schedule.

Defeasance

A provision that voids a bond when the borrower puts cash in escrow via a refunding bond issuance sufficient to service the borrower’s debt. When a bond issue is defeased, the borrower sets aside cash to pay

off the bonds, therefore the outstanding debt and cash offset each other on the balance sheet and are removed from the financial statements.

Depreciation

The decrease in the value of physical assets due to their use and the passage of time.

Encumbrances

Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when the actual liability is set up.

Expenditures

For accrual basis accounts, this term designates total charges incurred, whether paid or unpaid, including expenses, provision for debt service and capital outlays. For cash basis accounts, the term covers only actual disbursements for these purposes. Note: Encumbrances are not considered expenditures.

Expenses

Charges incurred, whether paid or unpaid, for operation, maintenance and interest and other charges which are presumed to benefit the current fiscal period.

Fiscal Period

Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books. Note: It is usually a year, though not necessarily a calendar year.

Fiscal Year ("FY")

Any period of 12 consecutive months to which the annual budget applies and at the end of which the City determines its financial position and results of operations. The City's fiscal year begins October 1st and ends September 30th.

Fixed Assets

Land, buildings, machinery, furniture, or other equipment that have a useful life of more than one (1) year that cost more than \$5,000.

Franchise Fee

Charges to service providers for exclusive/non-exclusive rights to operate within municipal boundaries. Examples include electric, gas, sanitation and towing.

Full-Time Equivalent Position

A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours/year.

Fund

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Accounts

All accounts necessary to set forth the financial operations and financial condition of a fund.

Fund Balance

The excess of a fund's assets over its liabilities and reserves. The City follows GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* which requires that governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent.

The classifications used in the governmental fund financial statements are as follows:

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. "Not in spendable form" includes items that are not expected to be converted to cash (such as inventories and prepaid amounts) and items such as long-term amount of loans and notes receivable, as well as property acquired for resale. The corpus (or principal) of a permanent fund is an example of an amount that is legally or contractually required to be maintained intact.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through

constitutional provisions or enabling legislation.

Committed: This classification includes amounts that can be used only for the specific purposes determined by a formal action of the City Commission that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation. Resources accumulated pursuant to stabilization arrangements are reported in this category.

Assigned: This classification includes amounts that are constrained by the City's intent to be used for a specific purpose but are neither restricted nor committed. The City Commission has by resolution authorized the City Manager to assign fund balance. The City Commission may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's budget. Unlike commitments, assignments generally can only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Unassigned: This classification includes the residual fund balance for the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed or assigned for those specific purposes.

General Fund

The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. **Note:** The General Fund is used to finance the City's ordinary operations.

Goal

A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a given period.

Grant

A contribution by one (1) governmental unit to another. The contribution is usually made to aid in the support of a specified function (e.g., education), but is sometimes also made for general purposes.

Income

This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred in carrying on particular phases of an enterprise's activities. As indicated elsewhere, the excess of the total revenues over the total expenses of the utility for a particular accounting period is called "net income".

Infrastructure

Public domain fixed assets including roads, bridges, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the City.

Interest Income

Revenue generated through the investment of fund balances.

Interfund Transfers

Administrative fees charged to other City funds for the provision of administration and other City services.

Intergovernmental Revenue

Revenue received from or through the Federal, State or County government, including State Revenue Sharing, Alcoholic Beverage Tax, Sales Tax and Gasoline Taxes.

Inventory

A detailed list showing quantities, descriptions, property values, units of measure and unit prices. **Note:** The term is often confined to consumable supplies but may also cover fixed assets.

Liabilities

Debts or obligations owed by one (1) entity to another entity payable in money, goods or services.

Mill

A taxation unit equal to \$1 of tax obligation for every \$1,000 of assessed property value.

Millage

The total tax obligation per \$1,000 of assessed property value.

Mission Statement

The statement that identifies the particular purpose and function of a department.

Net Position

Excess of the City's assets and deferred outflows over its liabilities.

Non-Departmental

Activities, revenues and expenditures that are not assigned to a department.

Objective

Something to be accomplished in specific, well-defined and measurable terms and that is achievable within a specific time frame.

Operating Budget

A budget for general revenues and expenditures such as salaries, utilities and supplies.

Ordinance

A formal legislative enactment by the City Commission.

Pay-as-You-Go Financing

A method of paying for capital projects that relies on current tax and grant revenues rather than on debt.

Performance Budget

A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

Performance Workload Indicators

Data collected to determine how effective and/or efficient a program is in achieving its objectives.

Police Education Fund

A special revenue fund used to account for revenues pursuant to Florida Statute 943.25

which allows municipalities to collect two dollars (\$2.00) from each traffic citation for the purpose of criminal justice education and training for police officers.

Police Offduty Services Fund

A special revenue fund used to account for revenues and expenditures associated with services provided by off-duty police officers in private customer details to the various businesses and condominium associations.

Property Tax

A tax levied on the assessed value of real and personal property. This tax is also known as ad valorem tax.

Proprietary Fund

Enterprise and internal service funds that are similar to corporate funds, in that they are related to assets, liabilities, equities, revenues, expenses and transfers determined by business or quasi-business activities. Note: The Stormwater Utility Fund is an example of this type of fund.

Reserves

The City's current year budgeted funds that are not planned to be expended. These reserves may "carryover" into the available fund balance of subsequent years.

Resolution

A legislative act by the City Commission with less legal formality than an ordinance.

Revenues

Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers.

Rolled-Back Rate

The operating millage rate required to raise the same ad valorem tax revenues as were levied in a prior year, exclusive of new construction, additions to structures, deletions and property added (e.g., annexations).

Sales Tax

Tax imposed on the purchase of goods and services.

Special Revenue Fund

A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Stormwater Utility Fund

This fund is used to account for revenues and expenditures specifically earmarked for the construction and maintenance of the City's stormwater drainage system.

Taxable Value

The assessed value less homestead and other exemptions, if applicable.

Taxes

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Transportation and Street Maintenance Fund

A special revenue fund to account for restricted revenues and expenditures which by Florida Statutes are designated for street maintenance and construction costs.

Trust and Agency Funds

These funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds.

Truth in Millage ("TRIM")

The Florida Truth in Millage Act ("TRIM") serves to formalize the property tax levying process by requiring a specific method of tax rate calculation form of notice, public hearing requirements and advertisement specifications prior to the adoption of a budget tax rate.

The effect of TRIM is to inform taxpayers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or an increase in the proposed spending level) and how the proposed new tax rate compares to the rate that would generate the same property tax dollars as the current year (the "rolled-back" rate).

Unencumbered

The portion of an allotment not yet expended or encumbered.

Useful Life

The period of time that a fixed asset is expected to operate. This can refer to a budgeted period of time for an equipment class or the actual amount of time for a particular item.

User Charges or Fees

The payment of a fee for direct receipt of public service by the party benefiting from the service.

Utility Service Tax

Taxes levied on consumer consumption of utility services provided in the City. The tax is levied as a percentage of gross receipts.

911 Fund

This fund is used to account for revenues and expenditures specifically earmarked for the City's emergency 911 system in accordance with Florida Statutes 365.172. The funds may be used to provide emergency dispatch systems, training, communication, maintenance and repairs and related capital outlay purchases. The fund offsets a portion of the emergency 911 operations.

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**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



**APPENDIX B
AUTHORIZED INVESTMENTS
SUMMARY TABLE**

APPENDIX B

Authorized Investments Summary Table

Investment Type	Minimum Rating¹	Maximum Composition	Subsector Limit	Individual Issuer Limit	Maximum Maturity
United States Government Securities	UST	100%	-	-	7 Years
United States Government Agencies ²	AGY	50%	-	10%	5 Years
United States Government Sponsored Agencies ³	AGY	80%	-	25%	7 Years
Interest Bearing Time Deposit or Savings Account ^{4*}	QPD	10%	-	5%	1 Year
Repurchase Agreements ^{5*}		20%	-	-	90 Days
Counterparty	A-1/P-1	5%	-	-	-
Collateral	UST/AGY	-	-	-	-
Florida Local Government Surplus Trust Fund (SBA) ^{6*}	AAAm	65%	-	-	-
Intergovernmental Investment Pools ^{6*}	AAA/Aaa	25%	-	-	-
Money Market Mutual Funds ⁶	AAAm/AAAm-G	35%	-	15%	-
Commercial Paper	A-1/P-1 ^(A)	25%	10%	2%	270 days
Corporate Notes	"A" or better by at least 2				
	NRSRO's	25%	10%	2%	5 Years
Taxable and Tax-Exempt Municipal Bonds:	"A"/"A"				
General Obligation Bonds	MIG-2/SP-2	25%	-	-	5 Years
Revenue and Excise Tax Bonds		10% ^(B)	-	-	5 Years
Asset Backed Securities	AAA by at least 2				
	NRSRO's	15%	10%	2%	5 Years
Israel Bonds*		\$300,000	-	-	3 Years

1. Investments must meet the Minimum Rating requirement at the time of purchase. The Finance Director shall determine the appropriate action for any investment held that is downgraded below the Minimum Rating by one (1) or more rating agencies

2. Securities purchased under the Temporary Liquidity Guarantee Program (TLGP) are classified as Government Agencies as a result of the Federal Government Guarantee.

3. Federal Agency Mortgage Backed Securities will have an average life of five (5) years or less.

4. Interest Bearing Time Deposit or Savings Accounts will be purchased from/held with a Qualified Public Depository defined in Florida State Statute Chapter 280. The list of QPD's can be found on the State of Florida's Chief Financial Officer's website.

5. Collateral for Repurchase Agreements will be limited to United States Government or United States Government Agency securities, have a value of 102% of the Repurchase Agreement, and a final maturity of five (5) years or less. Repurchase Agreements with a maturity of more than one (1) day will be held with a Third Party Custodian.

6. Maximum maturity and weighted average maturity defined in prospectus.

^(A) If commercial paper is backed by a letter of credit ("LOC"), the long-term debt of the LOC provider must be rated "A" or better by at least 2 nationally recognized rating agencies.

^(B) Maximum of 10% of available funds may be invested in taxable and tax-exempt Revenue and Excise tax bonds of various municipalities of the State of Florida, provided none of such securities have been in default within 5 years prior to the date of purchase.

*Investments managed internally by City staff, not managed by Investment Advisor

**CITY OF AVENTURA
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020/21**



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CITY OF AVENTURA

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: City Commission

FROM: Ronald J. Wasson, City Manager 

By: Brian K. Raducci, Assistant City Manager – Finance and Administration 

DATE: July 10, 2020

SUBJECT: **Resolution Establishing Proposed Millage Rate 2020/21 Fiscal Year**

July 16, 2020 City Commission Meeting Agenda Item 2B

RECOMMENDATION

It is recommended that the City Commission adopt a millage rate of 1.7261 for fiscal year 2020/21. This rate includes no increase and will generate \$17,300,195 based on an assessed value of \$10,550,216,874 or \$311,512 less in Ad Valorem taxes than the previous year.

BACKGROUND

Attached hereto is a Resolution that establishes the proposed millage rate for the 2020/21 fiscal year and public hearing dates. State statutes require the City to establish a tentative millage rate and the first public hearing date that will be transmitted to the County Property Appraiser. The County Property Appraiser issues a notice to all property owners in the City that includes the proposed tax rates and public hearing dates for all government agencies imposing ad valorem taxes.

A detail discussion of the requirements for setting the millage rate is contained in the attached memorandum from our Assistant City Manager – Finance and Administration.

If you have any questions, please feel free to contact me.

Attachment

RESOLUTION NO. 2020-__

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, ESTABLISHING A PROPOSED MILLAGE RATE FOR THE 2020/2021 FISCAL YEAR; PROVIDING FOR THE DATE, TIME AND PLACE OF THE PUBLIC HEARING TO CONSIDER THE PROPOSED MILLAGE RATE AND TENTATIVE BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 200, Florida Statutes, Determination of Millage, sets forth the procedures that must be followed in establishing a millage rate and adopting an annual budget; and

WHEREAS, the Miami Dade County Property Appraiser has certified the taxable value of property within the City of Aventura, as required by Chapter 200, Section 200.065(1) and Chapter 193, Section 193.023, Florida Statutes; and

WHEREAS, pursuant to Chapter 200, Section 200.065(2)(b), the City of Aventura is required to establish its proposed millage rate and the date, time and place that the public hearing will be held to consider the proposed millage rate and tentative budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, THAT:

Section 1. The following is hereby established as the proposed millage rate for the 2020/2021 fiscal year: 1.7261 per \$1,000.00 of taxable assessed value.

Section 2. September 8, 2020 is hereby established as the date for a public hearing on the tentative budget and proposed millage rate, to be held at 6:00 p.m. at the Aventura Government Center, 19200 West Country Club Drive, Aventura, Florida, or as a virtual public meeting held in accordance with Governor DeSantis' Emergency Order 20-69, as amended, and the authorized communications media technology protocols, as provided on the City's website, the meeting agenda or the TRIM notice mailed by the Property Appraiser.

Section 3. The City Clerk is hereby authorized and directed to place all necessary advertisements in accordance with Chapter 200, Florida Statutes, the Truth in Millage (TRIM) Bill.

Section 4. This Resolution shall become effective immediately upon its adoption.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Denise Landman	_____
Commissioner Dr. Linda Marks	_____
Commissioner Gladys Mezrahi	_____
Commissioner Marc Narotsky	_____
Commissioner Robert Shelley	_____
Vice Mayor Howard Weinberg	_____
Mayor Enid Weisman	_____

PASSED AND ADOPTED this 16th day of July, 2020.

ENID WEISMAN, MAYOR

ATTEST:

ELLISA L. HORVATH, MMC
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

CITY ATTORNEY

CITY OF AVENTURA

FINANCE DEPARTMENT

MEMORANDUM

TO: Ronald J. Wasson, City Manager 

FROM: Brian K. Raducci, Assistant City Manager – Finance and Administration 

DATE: July 10, 2020

SUBJECT: **Certification of Taxable Value/Public Hearing Dates**

DR-420 Certification of Taxable Value and Millage Rates

On July 1, 2020, we received the 2020 Certification of Taxable Value – DR-420 (the “DR-420” is included as Exhibit I) from the Miami-Dade County Property Appraiser. On line 4 of the DR-420, the City’s taxable value of \$10,550,216,874 is reported. This value is approximately \$150M higher than the estimated \$10,400,000,000 that was tentatively reported to us on June 1, 2020 and approximately \$190M or 1.77% less than the \$10,740,186,632 which was reported to us last year at this time.

The DR-420 includes a breakdown of the change in taxable value as follows:

New Construction - \$92,078,481 (line 5) represents the increase in taxable value for properties that came on line between January 1 and December 31, 2019.

Existing Property – (-\$127,755,824) (-1.21%) represents the change in taxable value of existing property, [\$10,458,138,393 (line 6) minus \$10,585,894,217 (line 7) of the form].

The purpose of the DR-420 is for a taxing authority to calculate its “rolled-back rate.” Section 200.065 (1) of the Florida Statutes, defines the rolled-back rate as “...a millage rate which, exclusive of new construction, additions to structures, deletions, increases in the value of improvements that have undergone a substantial rehabilitation..., will provide the same ad valorem tax revenue for each taxing authority as was levied during the prior year...”

Due to the decrease in the City’s taxable value from the prior year, our rolled-back rate for 2020 (FY 2020/21) is 1.7472 (line 16 of the DR-420) and is higher than the City’s current millage rate of 1.7261. Since this is the case, the City will publish a **“NOTICE OF BUDGET HEARING”** and would also be required to include the statement that the current year proposed rate as a percent change of rolled-back rate is -1.21% in the ordinance adopting the millage rate which will be read at the two (2) public hearings in September.

DR-420MM-P Maximum Millage Levy Calculation Preliminary Disclosure

In addition, we must prepare the DR-420MM-P (Exhibit II) to determine what other millage rates the City could adopt and by what level of Commission approval. For example:

- A.) Majority Vote (4 of 7 Commissioners) – a millage rate of 1.8578 mills (line 13 of the DR-420MM-P) could be adopted
- B.) Two-thirds Vote (5 of 7 Commissioners) – a millage rate of 2.0436 mills (line 14 of the DR-420MM-P) could be adopted

In accordance with the City Commission's intent to not increase the millage rate, the proposed millage rate of 1.7261 mills has been utilized in preparing our FY 2020/21 Budget. This rate will require a majority vote of the City Commission to adopt. After a 5% reduction to cover early payment discounts of up to 4%, plus 1% for uncollectibility, the proposed millage rate will generate the \$17,300,195 of ad valorem taxes reflected on page 2-10 of the budget document. You will note that this amount is \$311,512 less than the \$17,611,707 budgeted last year based on the same rate of 1.7261 mills. By comparison, if the roll-back rate of 1.7472 were adopted, the City would generate \$17,511,675 in ad valorem taxes, for a positive difference of \$211,480 (\$17,511,675 – \$17,300,195).

Public Hearing Dates

Since we received the certification on July 1, state law requires us to hold two (2) public hearings (between September 3rd and October 8th) that cannot conflict with any of the following dates:

Miami-Dade County – public hearings are scheduled for September 3rd and September 17th
Miami-Dade County School Board – a public hearing is scheduled for September 9th.

As a result, the following dates are recommended for the City's public hearings:

First public hearing	6:00 P.M., Tuesday, September 8 th
Second public hearing	6:00 P.M., Wednesday, September 16 th

Since we need to include the date of the first meeting on our submitted DR-420, we need to have a commitment from the Mayor and Commission by no later than the July 16th budget review meeting.

The information contained in the preceding paragraphs is based on my review of the Florida Department of Revenue's 2020 TRIM Compliance Manual. Please let me know if you have any questions or comments pertaining to this memorandum.



CERTIFICATION OF TAXABLE VALUE

Year: 2020	County: MIAMI-DADE
Principal Authority: CITY OF AVENTURA	Taxing Authority: CITY OF AVENTURA

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	10,241,071,717	(1)
2.	Current year taxable value of personal property for operating purposes	\$	307,616,181	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	1,528,976	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	10,550,216,874	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	92,078,481	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	10,458,138,393	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	10,585,894,217	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)
Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser:	Date:		
	Electronically Certified by Property Appraiser	7/1/2020 3:23 PM		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		1.7261	per \$1,000 (10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	18,272,312	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	18,272,312	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	10,458,138,393	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		1.7472	per \$1000 (16)
17.	Current year proposed operating millage rate		1.7261	per \$1000 (17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	18,210,729	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT
--	---	------------------------------------

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	18,272,312	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		1.7472 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	18,433,339	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	18,210,729	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		1.7261 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		-1.21 %	(27)

First public budget hearing	Date : 9/8/2020	Time : 6:00 PM EST	Place : 19200 W. Country Club Drive Aventura, FL 33180 Phone: (305) 466-8920
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S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title : RONALD J. WASSON, CITY MANAGER		Contact Name and Contact Title : BRIAN K. RADUCCI, ASSISTANT CITY MANAGER, FINANCE AND ADMINISTRATION		
	Mailing Address : 19200 W. COUNTRY CLUB DRIVE		Physical Address : 19200 W. COUNTRY CLUB DRIVE		
	City, State, Zip : AVENTURA, FL 33180		Phone Number : (305) 466-8920		Fax Number : (305) 466-8939



Reset Form

Print Form

MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

DR-420MM-P
R. 5/12

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

For municipal governments, counties, and special districts

Year: 2020	County: MIAMI-DADE		
Principal Authority : CITY OF AVENTURA	Taxing Authority: CITY OF AVENTURA		
1. Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(1)
<p>IF YES, STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.</p>			
2. Current year rolled-back rate from Current Year Form DR-420, Line 16	1.7472	per \$1,000	(2)
3. Prior year maximum millage rate with a majority vote from 2018 Form DR-420MM, Line 13	1.7781	per \$1,000	(3)
4. Prior year operating millage rate from Current Year Form DR-420, Line 10	1.7261	per \$1,000	(4)
<p>If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.</p>			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5. Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$	10,585,894,217	(5)
6. Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$	18,822,779	(6)
7. Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$	0	(7)
8. Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$	18,822,779	(8)
9. Adjusted current year taxable value from Current Year form DR-420 Line 15	\$	10,458,138,393	(9)
10. Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>	1.7998	per \$1,000	(10)
Calculate maximum millage levy			
11. Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted or else enter Line 2)</i>	1.7998	per \$1,000	(11)
12. Adjustment for change in per capita Florida personal income <i>(See Line 12 Instructions)</i>		1.0322	(12)
13. Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>	1.8578	per \$1,000	(13)
14. Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>	2.0436	per \$1,000	(14)
15. Current year proposed millage rate	1.7261	per \$1,000	(15)
16. Minimum vote required to levy proposed millage: (Check one)			
<input checked="" type="checkbox"/> a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. Enter Line 13 on Line 17.			
<input type="checkbox"/> b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. Enter Line 15 on Line 17.			
<input type="checkbox"/> c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.			
<input type="checkbox"/> d. Referendum: The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.			
17. The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16)</i>	1.8578	per \$1,000	(17)
18. Current year gross taxable value from Current Year Form DR-420, Line 4	\$	10,550,216,874	(18)

Taxing Authority : CITY OF AVENTURA		DR-420MM-P R. 5/12 Page 2	
19.	Current year proposed taxes <i>(Line 15 multiplied by Line 18, divided by 1,000)</i>	\$ 18,210,729	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000)</i>	\$ 19,600,193	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE. SIGN AND SUBMIT.	
			
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM-P)</i>	\$ 0	(21)
22.	Total current year proposed taxes <i>(Line 19 plus Line 21)</i>	\$ 18,210,729	(22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM-P)</i>	\$ 0	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23)</i>	\$ 19,600,193	(24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :		Date :
	Title :	Contact Name and Contact Title :	
	RONALD J. WASSON, CITY MANAGER	BRIAN K. RADUCCI, ASSISTANT CITY MANAGER, FINANCE AND ADMINISTRATION	
	Mailing Address :	Physical Address :	
19200 W. COUNTRY CLUB DRIVE	19200 W. COUNTRY CLUB DRIVE		
City, State, Zip :	Phone Number :	Fax Number :	
AVENTURA, FL 33180	(305) 466-8920	(305) 466-8939	

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

CITY OF AVENTURA

DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

MEMORANDUM

TO: City Commission

FROM: Ronald J. Wasson, City Manager 

BY: Antonio F. Tomei, Capital Projects Manager *ATJ*

THRU: Joseph S. Kroll, Pubic Works & Transportation Director 

DATE: July 9, 2020 (**Revised July 13, 2020**)

SUBJECT: **DSAHS Locker Rooms – Construction Services Contract Award**

July 16, 2020 City Commission Meeting Agenda Item 3A

Recommendation

It is recommended that the City Commission adopt the attached Resolution awarding the lowest responsible and responsive proposal for said project/work, Schiff Construction and Development, Inc., in the amount of \$293,877. This project will be funded by Budget Line Item Number 393-6010-561.62-08.

Background

To eliminate the extended time frame and additional consultant costs a formal bidding process would require, in accordance with Florida Statutes, and City Code Section 2-253(2)(b) exempting purchases based upon purchasing agreements of other governmental entities from formal competitive bidding, an alternative process was used to obtain proposals. More specifically, this allows the City to utilize purchasing agreements of other districts, municipalities or counties which have been procured pursuant to competitive bid, requests for proposals, requests for qualifications, competitive selection, or competitive negotiations and which are otherwise in compliance with general law if the purchasing agreement of the other special district, municipality, or county was procured by a process that would have met the procurement requirements of the City.

The City received the following three (3) proposals for this project:

Schiff Construction and Development	\$293,877.00
Danto Builders	\$335,104.00
MBR Construction	\$349,000.00

The proposal allows for the furnishing of all labor, materials, tools, equipment, machinery, superintendence, mobilization and services necessary for the construction of a boys and girls locker room located on the 2nd level of the DSAHS Gymnasium.

Budget Amount - \$338,000

If you have any questions or need any additional information, please feel free to contact me.

Kimley»»Horn

July 9, 2020

City of Aventura
Antonio Tomei, Capital Projects Manager
19200 West Country Club Drive
Aventura, FL 33180

**Re: City of Aventura
Don Soffer Aventura High School Locker Rooms
Bid Recommendation
043508111**

Dear Mr. Tomei:

The City of Aventura (City) requested unsolicited bids for the Don Soffer Aventura High School Locker Rooms project. The project primarily includes the installation of a new boys and girls locker room within the Don Soffer Aventura High School gymnasium which includes an exterior stairwell to access the new facility. The following is a bid tabulation summarizing the Total Bid Amounts for the three (3) bidding contractors.

1. Shiff Construction & Development, Inc.	\$293,877.00
2. Danto Builders, LLC	\$335,104.00
3. MBR Construction, Inc.	\$349,000.00

Kimley-Horn has been asked to review the bids and provide a recommendation of award. Based on the results of the bid, the apparent low bidder is Shiff Construction & Development, Inc. with a total bid amount of \$293,877.00. The Florida DBPR Online Services website shows a Certified General Contractor (GC) license currently registered with the Florida Department of Business and Professional Regulation. As a result, the recommendation is to award this contract to Shiff Construction & Development, Inc. as the lowest, responsive bid.

The Shiff Construction & Development, Inc. bid is \$44,123.00 below the estimated project budget of \$338,000.

The schedule of this contract is an important element of the project. Therefore, there is a liquidated damages section of the contract that can be enforced if the Contractor's actual construction activities extend beyond the proposed schedule. The schedule is to have all work completed within 60 calendar days from the Notice to Proceed date. The liquidated damages are set at \$1,000.00 per day.

I would like to thank the City of Aventura for their assistance in bidding this project, and we look forward to proceeding into the construction phase.



If you have any questions or need any additional information, please contact me at 954-535-5133.

Sincerely,

KIMLEY-HORN & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read 'Stefano Viola'.

Stefano Viola, P.E.
Project Manager

Copy To: File

Detailed Scope of Work

To: Justen Shiff
 Shiff Construction & Development, Inc.
 1350 NE 56th St -Ste. 100
 Fort Lauderdale, FL 33334
 9545242575

From: Antonio Tomei
 ezIQC - Sourcewell - FL - City of Aventura
 19200 West Country Club Drive
 Aventura, FL 33180
 (305) 466 8923

Date Printed: July 09, 2020

Work Order Number: 081499.00

Work Order Title: Aventura Don Soffer High School Locker Room Renovation

Brief Scope: City of Aventura Don Soffer High School Locker Room Renovation

Preliminary

Revised

Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

This proposal is based on drawings and specifications provided by Walters & Zakria dated 5/6/2020 as follows 02-Demo Demo work per plans 05-Metal: New Steel Staircase 08-Openings: New doors per plans 09-Finishes: New Acoustical Ceiling Tiles New Flooring Interior Paint 21-Fire Sprinkler: Sprinklers to be relocated per plans 23-HVAC: Remove/Relocate existing duct/equipment per plans New Air Supply/Air Return 26-Electrical: New Light Fixtures New Emergency Lights Remove/Relocate/Install electrical equipment/devices per plans Sheet A0.00 Dated 5/6/2020 Sheet A0.01 Dated 5/6/2020 Sheet A0.10 Dated 5/6/2020 Sheet D1.10 Dated 5/6/2020 Sheet D1.11 Dated 5/6/2020 Sheet D2.10 Dated 5/6/2020 Sheet D2.11 Dated 5/6/2020 Sheet A1.01 Dated 5/6/2020 Sheet A1.02 Dated 5/6/2020 Sheet A2.01 Dated 5/6/2020 Sheet A2.02 Dated 5/6/2020 Sheet A3.01 Dated 5/6/2020 Sheet A3.02 Dated 5/6/2020 Sheet A2.01 Dated 5/6/2020 Sheet A5.01 Dated 5/6/2020 Sheet A6.01 Dated 5/6/2020 Sheet A7.01 Dated 5/6/2020 Sheet A8.01 Dated 5/6/2020 Sheet A9.01 Dated 5/6/2020 Sheet M0.01 Dated 5/6/2020 Sheet M0.02 Dated 5/6/2020 Sheet M1.01 Dated 5/6/2020 Sheet M1.02 Dated 5/6/2020 Sheet MD1.10 Dated 5/6/2020 Sheet MD2.10 Dated 5/6/2020 Sheet E0.00 Dated 5/6/2020 Sheet E1.01 Dated 5/6/2020 Sheet E1.02 Dated 5/6/2020 Sheet E2.01 Dated 5/6/2020 Sheet E2.02 Dated 5/6/2020 Sheet E2.11 Dated 5/6/2020 Sheet E5.00 Dated 5/6/2020 Sheet E6.00 Dated 5/6/2020 Sheet S1.00 Dated 5/6/2020 Sheet S2.00 Dated 5/6/2020 Sheet S3.00 Dated 5/6/2020

Subject to the terms and conditions of JOC Contract **FL-SEA-GC02-041019-SCD**.

 Contractor Date

 Owner Date

Contractor's Price Proposal - Summary

Date: July 09, 2020

Re: IQC Master Contract #: FL-SEA-GC02-041019-SCD
Work Order #: 081499.00
Owner PO #:
Title: Aventura Don Soffer High School Locker Room Renovation
Contractor: Shiff Construction & Development, Inc.
Proposal Value: \$293,877.00

No Category Input **\$293,877.00**

Proposal Total **\$293,877.00**

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

Contractor's Price Proposal - Detail

Date: July 09, 2020
Re: IQC Master Contract #: FL-SEA-GC02-041019-SCD
 Work Order #: 081499.00
 Owner PO #:
 Title: Aventura Don Soffer High School Locker Room Renovation
 Contractor: Shiff Construction & Development, Inc.
 Proposal Value: \$293,877.00

Sect.	Item	Mod.	UOM	Description	Line Total								
Labor	Equip.	Material	(Excludes)										
No Category Input													
1	01 22 16 00 0002		EA	Reimbursable Fees Reimbursable Fees will be paid to the contractor for eligible costs. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.	\$293,877.00								
			Installation	<table> <tr> <td>Quantity</td> <td>Unit Price</td> <td>Factor</td> <td>Total</td> </tr> <tr> <td>293,877.00 x</td> <td>1.00 x</td> <td>1.0000 =</td> <td>293,877.00</td> </tr> </table>	Quantity	Unit Price	Factor	Total	293,877.00 x	1.00 x	1.0000 =	293,877.00	
Quantity	Unit Price	Factor	Total										
293,877.00 x	1.00 x	1.0000 =	293,877.00										

Subtotal for No Category Input **\$293,877.00**

Proposal Total **\$293,877.00**

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.



Subcontractor Listing

Date: July 09, 2020

Re: IQC Master Contract #: FL-SEA-GC02-041019-SCD
Work Order #: 081499.00
Owner PO #:
Title: Aventura Don Soffer High School Locker Room Renovation
Contractor: Shiff Construction & Development, Inc.
Proposal Value: \$293,877.00

Name of Contractor	Duties	Amount	%
No Subcontractors have been selected for this Work Order		\$0.00	0.00

CITY OF AVENTURA
DSAHS LOCKER ROOMS
3151 NE 213TH STREET
AVENTURA, FLORIDA 33009

BID TABULATION

Base Bid Items

Item No. 01 General Conditions (Supervision, Mobilization, Demobilization, Bonds, Permits, and Insurance)	\$ 32,000.00	Lump Sump
Item No. 02 Demolition	\$ 11,250.00	Lump Sump
Item No. 03 Concrete Foundations	\$ 20,000.00	Lump Sump
Item No. 04 Metal Stairs and Railings	\$ 54,937.50	Lump Sump
Item No. 05 Interior Partitions	\$ 36,142.50	Lump Sump
Item No. 06 Doors, Door Relocation, and Hardware	\$ 22,500.00	Lump Sump
Item No. 07 Ceilings	\$ 5,695.00	Lump Sump
Item No. 08 Floor Finishes	\$ 9,755.00	Lump Sump
Item No. 09 Painting	\$ 18,285.00	Lump Sump
Item No. 10 Existing Canopy Relocation	\$ 5,500.00	Lump Sump
Item No. 11 Fencing and Gates	\$ 7,500.00	Lump Sump
Item No. 12 Site and Building Restoration	\$ 4,000.00	Lump Sump
Item No. 13 Electrical Improvements	\$ 26,500.00	Lump Sump
Item No. 14 Mechanical Improvements	\$ 34,812.00	Lump Sump
Item No. 15 Plumbing Improvements	\$ 5,000.00	Lump Sump
TOTAL BASE BID	\$ 293,877.00	

Shiff Construction & Development, Inc.
Name of Bidder

RESOLUTION NO. 2020-__

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA AWARDED A PROPOSAL FOR DON SOFFER AVENTURA HIGH SCHOOL LOCKER ROOM IMPROVEMENTS TO SCHIFF CONSTRUCTION AND DEVELOPMENT, INC. AT THE PRICE OF \$293,877; AUTHORIZING THE CITY MANAGER TO EXECUTE ASSOCIATED CONTRACTS; AUTHORIZING THE CITY MANAGER TO TAKE NECESSARY AND EXPEDIENT ACTION TO CARRY OUT THE AIMS OF THIS RESOLUTION; PROVIDING FOR THE APPROPRIATION AND ALLOCATION OF FUNDS FOR SAID AWARD; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager has, pursuant to the various laws of the State of Florida and the Code of the City of Aventura, properly solicited and accordingly accepted proposals for Don Soffer Aventura High School Locker Room Improvements in accordance with Florida Statutes, and City Code Section 2-253(2)(b) exempting purchases based upon purchasing agreements of other governmental entities from formal competitive bidding; and

WHEREAS, proposals have been submitted to and received by the City pursuant to the City's request for the project/work as cited above; and

WHEREAS, staff has determined that Schiff Construction and Development, Inc. has submitted the lowest responsible and responsive proposal for said project/work; and

WHEREAS, the City Commission, upon the recommendation of the City Manager, is therefore desirous of awarding said proposal to said lowest responsible and responsive contractor.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA:

Section 1: That proposal/contract for Don Soffer Aventura High School Locker Room Improvements is hereby awarded to Schiff Construction and Development, Inc. in the amount of \$293,877.

Section 2: That the City Manager is hereby authorized to execute, on behalf of the City, a contract by and between the parties embodying the terms, conditions, and specifications as set forth in the proposal specifications, and proposal requirements, or if a City prepared contract was part of said proposal, said parties shall execute said prepared contract on behalf of the City.

Section 3: That the City Manager is hereby authorized and requested to take all necessary and expedient action to carry out the aims of this Resolution in awarding this proposal/contract.

Section 4: That the funds to be allocated and appropriated pursuant hereto and for the purpose of carrying out the tenets of this Resolution shall be from Budget Line Item Number 393-6010-561.62-08.

Section 5: This Resolution shall be effective immediately upon its adoption.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Denise Landman	_____
Commissioner Dr. Linda Marks	_____
Commissioner Gladys Mezrahi	_____
Commissioner Marc Narotsky	_____
Commissioner Robert Shelley	_____
Vice Mayor Howard Weinberg	_____
Mayor Enid Weisman	_____

PASSED AND ADOPTED this 16th day of July, 2020.

ENID WEISMAN, MAYOR

ATTEST:

ELLISA L. HORVATH, MMC
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

CITY ATTORNEY

CITY OF AVENTURA
OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: City Commission

FROM: Ronald J. Wasson, City Manager 

DATE: July 10, 2020

SUBJECT: **Resolution Adopting a Mental Health Plan for the Aventura City of Excellence School (ACES)**

July 16, 2020 City Commission Meeting Agenda Item 3B

RECOMMENDATION

It is recommended that the City Commission adopt the attached Resolution Adopting a Mental Health Plan for the Aventura City of Excellence School (ACES).

The Florida Statutes and through the Miami-Dade School District, we are required to provide for a Mental Health Assistance Allocation Plan which will offer clinical assistance to students suffering from mental related issues. The plan is identical to last year's plan with the exception that in the Tier 3 Intervention Section, the plan was updated to say that treatment will have a "**brief, solution-based focus.**" Changing this focus will allow for more short-term treatment for students and will hopefully impact more students. While ACES is planning for in person services, remote treatment will continue to be provided should remote learning have to be continued.

If you have any questions, please feel free to contact me.

RJW/act

Attachment

CCO1896-20

RESOLUTION NO. 2020-__

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, ACTING IN THEIR CAPACITY AS THE BOARD OF DIRECTORS FOR THE AVENTURA CITY OF EXCELLENCE SCHOOL, ADOPTING A MENTAL HEALTH PLAN FOR THE AVENTURA CITY OF EXCELLENCE SCHOOL (ACES); AUTHORIZING THE EXECUTION OF NECESSARY DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, THAT:

Section 1. The establishment of the Aventura City of Excellence School (ACES) Mental Health Plan, as attached hereto, is hereby adopted by the City Commission of the City of Aventura, Florida, acting in their capacity as the Board of Directors for the Aventura City of Excellence School.

Section 2. The City and School officials are hereby authorized to execute the Mental Health Plan for the Aventura City of Excellence School (ACES), in substantially the form attached hereto, and to do all things necessary to carry out the aims of this resolution.

Section 3. This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Denise Landman	_____
Commissioner Dr. Linda Marks	_____
Commissioner Gladys Mezrahi	_____
Commissioner Marc Narotsky	_____
Commissioner Robert Shelley	_____
Vice Mayor Howard Weinberg	_____
Mayor Enid Weisman	_____

PASSED AND ADOPTED this 16th day of July, 2020.

ENID WEISMAN, MAYOR

ATTEST:

ELLISA L. HORVATH, MMC
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

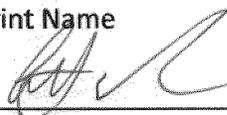
CITY ATTORNEY

Miami-Dade County Public Schools

2020-2021 Mental Health Assistance Allocation Plan Intention

It is the intention of Aventura City of Excellence School, MSID Number 13-0950, to submit our own Mental Health Assistance Allocation Plan and opt out of the Miami-Dade County Public Schools Plan.

Charter School Administrator

Anthony Tyrkala 5-29-2020
Print Name Date
 5-29-2020
Signature Date

Governing Board Approval

Ronald J. Wasson
Print Name Date

Signature Date

OR

It is the intention of _____,
MSID Number _____, to be included in the
_____ Mental Health Assistance Allocation Plan.

Charter School Administrator

Print Name Date

Signature Date

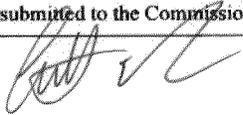
Governing Board Approval

Print Name Date

Signature Date

MENTAL HEALTH ASSISTANCE ALLOCATION PLAN CHECKLIST
Due August 1, 2020

Mental Health Assistance Allocation Plan (s. 1011.62(16)(a) and (b), F.S.)	
<input checked="" type="checkbox"/>	Delivers evidence-based, mental health assessment, diagnosis, intervention, treatment and recovery, through a multi-tiered system of supports.
<input checked="" type="checkbox"/>	Focuses on evidence-based mental health services for students with one or more co-occurring mental health or substance abuse diagnoses and students at high risk of such diagnoses.
<input checked="" type="checkbox"/>	Includes direct employment of school-based mental health services providers (i.e., school psychologists, school social workers, school counselors and other licensed mental health professionals) to reduce staff-to-student ratios and meet student mental health assistance needs.
<input checked="" type="checkbox"/>	Identifies strategies to increase the amount of time student services personnel spend providing direct mental health services (e.g., review and revision of staffing allocations based on school or student mental health assistance needs).
<input checked="" type="checkbox"/>	Includes contracts or interagency agreements with local behavioral health providers or Community Action Team services to provide behavioral health services on or off the school campus (plan must specify the type of services that are provided in the agreement).
<input checked="" type="checkbox"/>	States how the plan will establish school board policies and procedures that ensure for all schools, including charter schools, to ensure:
<input checked="" type="checkbox"/>	1. Students referred for a mental health screening are assessed within 15 days of referral;
<input checked="" type="checkbox"/>	2. School-based mental health services are initiated within 15 days of identification and assessment; and
<input checked="" type="checkbox"/>	3. Community-based mental health services for students are initiated within 30 days of referral.
<input checked="" type="checkbox"/>	Describes process for coordinating mental health services with a student's primary mental health care provider and other mental health providers involved in the student's care.
<input checked="" type="checkbox"/>	Identifies strategies or programs to reduce the likelihood of at-risk students developing social, emotional or behavioral problems; depression; anxiety disorders; suicidal tendencies; or substance abuse disorders.
<input checked="" type="checkbox"/>	Describes the process for coordinating mental health services for students at charter schools that are part of the school district's plan.
<input checked="" type="checkbox"/>	Identifies strategies to:
<input checked="" type="checkbox"/>	1. Improve the early identification of social, emotional or behavioral problems or substance abuse disorders;
<input checked="" type="checkbox"/>	2. Improve the provision of early intervention services; and
<input checked="" type="checkbox"/>	3. Assist students dealing with trauma and violence.
Expenditures (s. 1011.62(16), F.S.)	
<input checked="" type="checkbox"/>	Number of school-based mental health providers funded by the allocation and licensure/certification for each.
<input checked="" type="checkbox"/>	Number of community-based mental health providers funded by the allocation and licensure for each.
<input checked="" type="checkbox"/>	School district expenditures for services provided by contract-based collaborative efforts or partnerships with community mental health program agencies or providers.
<input checked="" type="checkbox"/>	Other expenditures (specify type and amount).
Expenditure Assurances (s. 1011.62(16), F.S.)	
<input checked="" type="checkbox"/>	One hundred percent of state funds are used to expand school-based mental health care; train educators and other school staff in detecting and responding to mental health issues; and connect children, youth and families with appropriate behavioral health services.
<input checked="" type="checkbox"/>	Mental health assistance allocation funds do not supplant other funding sources OR increase salaries or provide staff bonuses.
<input checked="" type="checkbox"/>	Describes how district will maximize use of other sources of funding to provide school-based mental health services (e.g., Medicaid reimbursement, third-party payments and grants).
Program Implementation and Outcomes (s. 1011.62(16)(d), F.S.)	
<input checked="" type="checkbox"/>	Identifies the number and ratios of FDOE-certified or licensed, school-based mental health services providers employed by the district (i.e., school psychologists, school social workers, school counselors and other mental health services providers by licensure type).
<input checked="" type="checkbox"/>	Includes system for tracking the number of students at high risk for mental health or co-occurring substance abuse disorders who received mental health screenings or assessments; number of students referred to school-based mental health services providers; number of students referred to community-based mental health services providers; number of students who received school-based interventions, services or assistance; and number of students who received community-based interventions, services or assistance.
Plan Approval and Submission (s. 1011.62(16)(e), F.S.)	
<input type="checkbox"/>	Local school board approved the district plan. Date of Approval:
<input type="checkbox"/>	Approved plan was submitted to the Commissioner of Education by August 1, 2020 (attached).

Principal Signature: 

Date: 5-28-2020

Board Chair
Signature:

Date:

Submit Form

Aventura City of Excellence School
MSID#13-0950
Mental Health Assistance Plan
Updated March 2020

Aventura City of Excellence School recognizes the connections between mental health and student academic performance. Our teachers help to support mental health in the classroom by being culturally sensitive, creating awareness and supporting students based on their individual needs.

Aventura City of Excellence School is committed to increasing access to mental health supports for its students. Aventura City of Excellence School's mental health team guides and monitors this plan's implementation. Regularly scheduled meetings of the team provide a forum for professional collaboration and allow for monitoring of screenings, referrals, interventions, and student progress.

DELIVERING EVIDENCE-BASED MENTAL HEALTH SERVICES THROUGH A MULTI-TIERED SYSTEM OF SUPPORTS

Tier 1: Promotion and Prevention

For students: Aventura City of Excellence School's curriculum will infuse social emotional learning and character education, which may include such topics as self-management, self-awareness, responsible decision-making, relationship skills, and social awareness, as examples.

For staff: Aventura City of Excellence School's employees will receive professional development to encourage positive attitudes and competency in mental health and substance abuse awareness.

Tier 2: Promotion and Prevention Using Small Groups, Embedded Strategies and Targeted Support for Identified Students

Aventura City of Excellence School will support students through the use of small groups to teach self-regulation, improve social skills and provide an opportunity for peer mentoring, as some examples. Aventura City of Excellence School will enter into collaborative partnerships with community mental health providers and agencies. When students are identified as needing additional support through appropriate referral and screening processes, Aventura City of Excellence School will refer students and families to those local providers and agencies for targeted mental health interventions.

Tier 3: Promotion, Prevention and Intervention to Decrease Symptoms

Aventura City of Excellence School will secure licensed mental health providers who will work on site to provide evidence-based mental health interventions and services to students requiring individualized, intensive counseling and support. Cognitive Behavioral Therapy (CBT) and Trauma Focused CBT, with a brief solution-based focus, will address affective/emotional, cognitive/thinking-based, and behavioral problems. For students with substance abuse issues, interventions may include a focus on developing and employing coping skills and psychoeducation through the use of *Seeking Safety* to address substance abuse. Students receiving tier 3 interventions will have individual treatment plans, which will be reviewed regularly and adjusted based on progress monitoring data.

EVIDENCE-BASED MENTAL HEALTH SERVICES FOR STUDENTS WITH ONE OR MORE CO-OCCURRING MENTAL HEALTH OR SUBSTANCE ABUSE DIAGNOSES AND STUDENTS AT RISK OF SUCH DIAGNOSES

As referenced above, Aventura City of Excellence School will secure licensed mental health providers, which may include a Board-Certified Behavior Analyst, Licensed Clinical Social Worker and/or Licensed Mental Health Counselor/Substance Abuse Counselor. These professionals will provide evidence-based mental health and substance abuse interventions. At-risk students will be identified using screening and assessment procedures described below.

STAFFING OF SCHOOL-BASED MENTAL HEALTH SERVICES PROVIDERS TO REDUCE STAFF-TO-STUDENT RATIOS AND MEET STUDENT MENTAL HEALTH ASSISTANCE NEEDS

Aventura City of Excellence School will secure licensed mental health providers who will work on site for a total number of hours commensurate to a minimum of 90% of the school’s mental health assistance allocation to meet the mental health assistance needs of our students. Aventura City of Excellence School will maximize third-party billing opportunities, through Medicaid and commercial insurance, when applicable, to allow for increased financial resources to allow for expanded provider service schedules and a reduction in staff-to-student ratios.

STRATEGIES TO INCREASE THE AMOUNT OF TIME STUDENT SERVICES PERSONNEL SPEND PROVIDING DIRECT MENTAL HEALTH SERVICES

Aventura City of Excellence School’s screening process will allow the school to be able to identify students who are at the greatest need of intervention. Using a multi-tiered system of supports, Aventura City of Excellence School is able to allocate resources based on student needs. Students who are identified as needing Tier 3 interventions will have the greatest number of touchpoints by student services personnel, followed by those identified as needing Tier 2 supports. Students at the Tier 1 level will benefit from school-wide social-emotional programming and monitoring by their teachers who will receive training on mental health awareness and how to recognize student warning signs. As members of Aventura City of

Excellence School's mental health team, student services personnel will also participate in discussions regarding student screening, referrals, intervention, and progress which will further guide how student services personnel will allocate their time. As stated above, Aventura City of Excellence School will also maximize third-party billing opportunities, to provide additional funding to allow for expanded provider service schedules which will then increase the amount of time student services personnel spend providing direct mental health services to our students.

CONTRACTS/INTERAGENCY AGREEMENTS WITH LOCAL BEHAVIORAL HEALTH PROVIDERS TO PROVIDE BEHAVIORAL HEALTH SERVICES ON OR OFF THE SCHOOL CAMPUS

Aventura City of Excellence School has established an agreement with a local behavioral health provider to support the behavioral health needs of our students. The agreement affords our students the opportunity for screening, evaluation, treatment planning, small group and/or individual services, and progress monitoring. The agreement also provides for classroom functional behavior assessments. Additionally, Aventura City of Excellence School will continue to expand upon its relationships with other behavioral health providers in the community.

PROCEDURES TO ENSURE TIMELY ASSESSMENT AND TREATMENT

Aventura City of Excellence School's licensed mental health provider records all referrals for school-based assessments in a secure, cloud-based system. The system will populate the 15 day requirement for assessment and the follow up 15 day requirement to initiate school-based services. This system will send notifications to appropriate personnel at benchmarked dates to ensure that these deadlines are adhered to. A report will be run monthly to ensure that no students are out of compliance with these requirements. If a student or the family is not-responsive after multiple attempts to make contact to initiate consent for assessment and/or service initiation, this will be noted as a means to document any compliance concerns with the timelines. For community-based providers, the collaborative partnership agreement will reflect an understanding that services are to be initiated within 30 days of referral and that Aventura City of Excellence School's mental health liaison will be contacted when the provider makes initial contact with the family. Assuming that the family signs a mutual consent to allow for information to be shared between the provider and the school, the referral provider will be required to share assessment date and initiation of services date with the mental health liaison as well. The mental health liaison will maintain this information and review it on a monthly basis.

COORDINATION OF MENTAL HEALTH SERVICES WITH PRIMARY MENTAL HEALTH CARE PROVIDER OR OTHER MENTAL HEALTH PROVIDERS

During the enrollment process, Aventura City of Excellence School will collect data from the parent/guardian of the student regarding any mental health services the student receives outside of the school. In addition, parents/guardians will be asked to share contact information for the student's primary mental health care provider. Parents will be asked to sign a mutual release

form to allow our mental health team to discuss applicable information with those providers. The Aventura City of Excellence School team will initiate contact with the external providers to coordinate supports for students.

STRATEGIES OR PROGRAMS TO: REDUCE THE LIKELIHOOD OF AT-RISK STUDENTS DEVELOPING SOCIAL, EMOTIONAL OR BEHAVIORAL PROBLEMS; DEPRESSIONS; ANXIETY DISORDERS; SUICIDAL TENDENCIES; SUBSTANCE ABUSE DISORDERS; IMPROVE THE EARLY IDENTIFICATION OF SOCIAL, EMOTIONAL OR BEHAVIORAL PROBLEMS OR SUBSTANCE ABUSE DISORDERS; IMPROVE THE PROVISION OF EARLY INTERVENTION SERVICES; AND ASSIST STUDENTS DEALING WITH TRAUMA AND VIOLENCE

Screening/Assessment

During the first year of plan implementation, Aventura City of Excellence School will utilize a universal screening process for all students that will identify indicators for students with or at-risk of having or developing mental health or substance abuse issues. In subsequent years, new students and students in designated grade levels will participate in screening. This screening process will allow Aventura City of Excellence School to identify students in need of Tier 2 and/or Tier 3 interventions. For students in need of these targeted/intensive interventions, additional screening and/or assessment may occur. Examples of instruments may include the CDC's Adverse Childhood Experiences (ACEs) Survey, Beck Youth Inventory, Family Inventory Assessment or others at the discretion of the mental health team.

Coordinated System of Care

As part of the assessment process, Aventura City of Excellence School will collect data from the parent/guardian of the student regarding community mental health services the student receives. Parents will be asked to sign a mutual release form to allow our mental health team to discuss applicable information with the agency. This team will initiate contact with the external provider to coordinate supports for students.

Aventura City of Excellence School's mental health providers will be required to establish a collaborative partnership with community-based mental health/substance abuse treatment agencies. Should a student require additional or more specialized treatment (psychiatric care, medication management, Baker Act, etc.), Aventura City of Excellence School will refer to these community-based agencies following their procedures.

All school staff will receive training on mental health awareness and how to identify warning signs of mental health concerns, substance abuse and childhood trauma. Aventura City of Excellence School has also partnered with a third-party agency which has developed suicide/self-harm protocols for the school to follow, in addition to district required procedures. Training

components for staff includes Aventura City of Excellence School’s referral process to allow students of concern to be brought to the attention of the school’s mental health team.

Aventura City of Excellence School's mental health team will meet regularly. At these meetings, the team will discuss screening results, students in need of referral, status updates of students currently receiving interventions, concerns/challenges/successes noted by members of the team, as well as additional actions requiring further follow up.

The school will utilize a multi-tiered system of supports as previously described to meet the needs of our students. Based on the results of the screening process conducted by Aventura City of Excellence School, students in need of tier 2 or tier 3 intervention will be identified and referred to the school's mental health/substance abuse providers and/or community partners.

Aventura City of Excellence School will also establish a collaborative partnership with community-based mental health/substance abuse treatment agencies. Should a student require additional or more specialized treatment (psychiatric care, medication management, Baker Act, etc.), Aventura City of Excellence School will refer to these community-based agencies following their procedures.

EXPENDITURES & EXPENDITURE ASSURANCES

Number of school-based mental health provides funded by the allocation and licensure/certification for each	Board Certified Behavior Analyst: 1 Licensed Clinical Social Worker/Licensed Mental Health Counselor/Licensed Marriage & Family Therapist: 1
Number of community-based mental health providers funded by the allocation and licensure for each	0

Aventura City of Excellence School estimates that its 2020-2021 Mental Health Assistance Allocation will be \$25,056.96 (based on 1032 students at \$24.28 per student). The following expenditures will be adjusted based on the proportionate share of the 2020-2021 allocation passed through by Miami-Dade County Public Schools. Aventura City of Excellence School’s estimated breakdown of expenditures is as follows:

Estimated Student Screening Costs	\$258.00
Estimated Costs for Board Certified Behavior Analyst	\$2,255.13
Estimated Costs for Licensed Clinical Social Worker/Licensed Mental Health Counselor/Licensed Marriage & Family Therapist	\$20,038.14

Estimated Indirect/Administrative Costs	\$2,505.70
Estimated Total Expenditures	\$25,056.96

Aventura City of Excellence School provides assurance that 100% of the Mental Health Assistance Allocation funds will be used to expand school-based mental health care; train educators and other school staff in detecting and responding to mental health issues; and connect children, youth and families with appropriate behavioral health services. Aventura City of Excellence School provides assurance that Mental Health Assistance Allocation funds do not supplant other funding sources or increase staff salaries or provide staff bonuses.

Aventura City of Excellence School’s mental health providers will maximize use of other sources of funding to provide school-based mental health services. Aventura City of Excellence School will seek Medicaid and commercial insurance reimbursement when applicable for allowable expenditures with appropriate parental consent. Aventura City of Excellence School may also research additional opportunities for funding, such as grants.

PROGRAM IMPLEMENTATION AND OUTCOMES

Number and ratio of FDOE-certified or licensed, school-based mental health services providers secured by Aventura City of Excellence School	2 licensed, school-based mental health service providers 0.34 FTE
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Aventura City of Excellence School's mental health team will utilize a recording system to maintain and track data for the following indicators:

- Number of students at high risk for mental health or co-occurring substance abuse disorders who received mental health screenings or assessments
- Number of students referred to school-based mental health services providers
- Number of students referred to community-based mental health services providers
- Number of students who received school-based interventions, services or assistance
- Number of students who received community-based interventions, services or assistance

This data will be reported to the state annually by September 30th of each year.



 Anthony Tyrkala, Principal
 Aventura City of Excellence School

 Ronald J. Wasson, Board Chairperson
 City of Aventura

5/28/2020

 Date

 Date

CITY OF AVENTURA
OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: City Commission

FROM: Ronald J. Wasson, City Manager 

DATE: July 10, 2020 (Revised July 13, 2020)

SUBJECT: **Resolution Adopting a Mental Health Plan for the Don Soffer Aventura High School (DSAHS)**

July 16, 2020 City Commission Meeting Agenda Item 3C

RECOMMENDATION

It is recommended that the City Commission adopt the attached Resolution Adopting a Mental Health Plan for the Don Soffer Aventura High School (DSAHS).

The Florida Statutes and through the Miami-Dade School District, we are required to provide for a Mental Health Assistance Allocation Plan which will offer clinical assistance to students suffering from mental related issues. The plan is identical to last year's plan with the exception that in the Tier 3 Intervention Section, the plan was updated to say that treatment will have a "**brief, solution-based focus.**" Changing this focus will allow for more short-term treatment for students and will hopefully impact more students. While DSAHS is planning for in person services, remote treatment will continue to be provided should remote learning have to be continued.

If you have any questions, please feel free to contact me.

RJW/act

Attachment

CCO1897-20

RESOLUTION NO. 2020-__

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, ACTING IN THEIR CAPACITY AS THE BOARD OF DIRECTORS FOR THE DON SOFFER AVENTURA HIGH SCHOOL, ADOPTING A MENTAL HEALTH PLAN FOR THE DON SOFFER AVENTURA HIGH SCHOOL; AUTHORIZING THE EXECUTION OF NECESSARY DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, THAT:

Section 1. The establishment of the Don Soffer Aventura High School Mental Health Plan, as attached hereto, is hereby adopted by the City Commission of the City of Aventura, Florida, acting in their capacity as the Board of Directors for the Don Soffer Aventura High School.

Section 2. The City and School officials are hereby authorized to execute the Mental Health Plan for the Don Soffer Aventura High School, in substantially the form attached hereto, and to do all things necessary to carry out the aims of this resolution.

Section 3. This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Denise Landman	_____
Commissioner Dr. Linda Marks	_____
Commissioner Gladys Mezrahi	_____
Commissioner Marc Narotsky	_____
Commissioner Robert Shelley	_____
Vice Mayor Howard Weinberg	_____
Mayor Enid Weisman	_____

PASSED AND ADOPTED this 16th day of July, 2020.

ENID WEISMAN, MAYOR

ATTEST:

ELLISA L. HORVATH, MMC
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

CITY ATTORNEY

Miami-Dade County Public Schools

2020-2021 Mental Health Assistance Allocation Plan Intention

It is the intention of Don Soffer Aventura High School, MSID Number 13-7026, to submit our own Mental Health Assistance Allocation Plan and opt out of the Miami-Dade County Public Schools Plan.

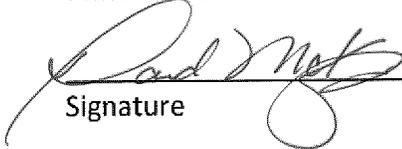
Charter School Administrator

David McKnight

Print Name

5/22/2020

Date

 5/22/2020

Signature

Date

Governing Board Approval

Ronald J. Wasson

Print Name

Date

Signature

Date

OR

It is the intention of _____,
MSID Number _____, to be included in the
_____ Mental Health Assistance Allocation Plan.

Charter School Administrator

Print Name

Date

Signature

Date

Governing Board Approval

Print Name

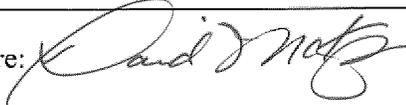
Date

Signature

Date

MENTAL HEALTH ASSISTANCE ALLOCATION PLAN CHECKLIST
Due August 1, 2020

Mental Health Assistance Allocation Plan (s. 1011.62(16)(a) and (b), F.S.)	
<input checked="" type="checkbox"/>	Delivers evidence-based, mental health assessment, diagnosis, intervention, treatment and recovery, through a multi-tiered system of supports.
<input checked="" type="checkbox"/>	Focuses on evidence-based mental health services for students with one or more co-occurring mental health or substance abuse diagnoses and students at high risk of such diagnoses.
<input checked="" type="checkbox"/>	Includes direct employment of school-based mental health services providers (i.e., school psychologists, school social workers, school counselors and other licensed mental health professionals) to reduce staff-to-student ratios and meet student mental health assistance needs.
<input checked="" type="checkbox"/>	Identifies strategies to increase the amount of time student services personnel spend providing direct mental health services (e.g., review and revision of staffing allocations based on school or student mental health assistance needs).
<input checked="" type="checkbox"/>	Includes contracts or interagency agreements with local behavioral health providers or Community Action Team services to provide behavioral health services on or off the school campus (plan must specify the type of services that are provided in the agreement).
<input checked="" type="checkbox"/>	States how the plan will establish school board policies and procedures that ensure for all schools, including charter schools, to ensure:
<input checked="" type="checkbox"/>	1. Students referred for a mental health screening are assessed within 15 days of referral;
<input checked="" type="checkbox"/>	2. School-based mental health services are initiated within 15 days of identification and assessment; and
<input checked="" type="checkbox"/>	3. Community-based mental health services for students are initiated within 30 days of referral.
<input checked="" type="checkbox"/>	Describes process for coordinating mental health services with a student's primary mental health care provider and other mental health providers involved in the student's care.
<input checked="" type="checkbox"/>	Identifies strategies or programs to reduce the likelihood of at-risk students developing social, emotional or behavioral problems; depression; anxiety disorders; suicidal tendencies; or substance abuse disorders.
<input checked="" type="checkbox"/>	Describes the process for coordinating mental health services for students at charter schools that are part of the school district's plan.
<input checked="" type="checkbox"/>	Identifies strategies to:
<input checked="" type="checkbox"/>	1. Improve the early identification of social, emotional or behavioral problems or substance abuse disorders;
<input checked="" type="checkbox"/>	2. Improve the provision of early intervention services; and
<input checked="" type="checkbox"/>	3. Assist students dealing with trauma and violence.
Expenditures (s. 1011.62(16), F.S.)	
<input checked="" type="checkbox"/>	Number of school-based mental health providers funded by the allocation and licensure/certification for each.
<input checked="" type="checkbox"/>	Number of community-based mental health providers funded by the allocation and licensure for each.
<input checked="" type="checkbox"/>	School district expenditures for services provided by contract-based collaborative efforts or partnerships with community mental health program agencies or providers.
<input checked="" type="checkbox"/>	Other expenditures (specify type and amount).
Expenditure Assurances (s. 1011.62(16), F.S.)	
<input checked="" type="checkbox"/>	One hundred percent of state funds are used to expand school-based mental health care; train educators and other school staff in detecting and responding to mental health issues; and connect children, youth and families with appropriate behavioral health services.
<input checked="" type="checkbox"/>	Mental health assistance allocation funds do not supplant other funding sources OR increase salaries or provide staff bonuses.
<input checked="" type="checkbox"/>	Describes how district will maximize use of other sources of funding to provide school-based mental health services (e.g., Medicaid reimbursement, third-party payments and grants).
Program Implementation and Outcomes (s. 1011.62(16)(d), F.S.)	
<input checked="" type="checkbox"/>	Identifies the number and ratios of FDOE-certified or licensed, school-based mental health services providers employed by the district (i.e., school psychologists, school social workers, school counselors and other mental health services providers by licensure type).
<input checked="" type="checkbox"/>	Includes system for tracking the number of students at high risk for mental health or co-occurring substance abuse disorders who received mental health screenings or assessments; number of students referred to school-based mental health services providers; number of students referred to community-based mental health services providers; number of students who received school-based interventions, services or assistance; and number of students who received community-based interventions, services or assistance.
Plan Approval and Submission (s. 1011.62(16)(c), F.S.)	
<input type="checkbox"/>	Local school board approved the district plan. Date of Approval:
<input type="checkbox"/>	Approved plan was submitted to the Commissioner of Education by August 1, 2020 (attached).

Principal Signature:  Date: 5/22/2020

Board Chair
Signature:

Date:

Submit Form

Don Soffer Aventura High School

MSID#13-7026

Mental Health Assistance Plan

Updated March 2020

Don Soffer Aventura High School recognizes the connections between mental health and student academic performance. Our teachers help to support mental health in the classroom by being culturally sensitive, creating awareness and supporting students based on their individual needs.

Don Soffer Aventura High School is committed to increasing access to mental health supports for its students. Don Soffer Aventura High School's mental health team guides and monitors this plan's implementation. Regularly scheduled meetings of the team provide a forum for professional collaboration and allow for monitoring of screenings, referrals, interventions, and student progress.

DELIVERING EVIDENCE-BASED MENTAL HEALTH SERVICES THROUGH A MULTI-TIERED SYSTEM OF SUPPORTS

Tier 1: Promotion and Prevention

For students: Don Soffer Aventura High School's curriculum will infuse social emotional learning and character education, which may include such topics as self-management, self-awareness, responsible decision-making, relationship skills, and social awareness, as examples.

For staff: Don Soffer Aventura High School's employees will receive professional development to encourage positive attitudes and competency in mental health and substance abuse awareness.

Tier 2: Promotion and Prevention Using Small Groups, Embedded Strategies and Targeted Support for Identified Students

Don Soffer Aventura High School will support students through the use of small groups to teach self-regulation, improve social skills and provide an opportunity for peer mentoring, as some examples. Don Soffer Aventura High School will enter into collaborative partnerships with community mental health providers and agencies. When students are identified as needing additional support through appropriate referral and screening processes, Don Soffer Aventura High School will refer students and families to those local providers and agencies for targeted mental health interventions.

Tier 3: Promotion, Prevention and Intervention to Decrease Symptoms

Don Soffer Aventura High School will secure licensed mental health providers who will work on site to provide evidence-based mental health interventions and services to students requiring individualized, intensive counseling and support. Cognitive Behavioral Therapy (CBT) and Trauma Focused CBT, with a brief solution-based focus, will address affective/emotional, cognitive/thinking-based, and behavioral problems. For students with substance abuse issues, interventions may include a focus on developing and employing coping skills and psychoeducation through the use of *Seeking Safety* to address substance abuse. Students receiving tier 3 interventions will have individual treatment plans, which will be reviewed regularly and adjusted based on progress monitoring data.

EVIDENCE-BASED MENTAL HEALTH SERVICES FOR STUDENTS WITH ONE OR MORE CO-OCCURRING MENTAL HEALTH OR SUBSTANCE ABUSE DIAGNOSES AND STUDENTS AT RISK OF SUCH DIAGNOSES

As referenced above, Don Soffer Aventura High School will secure licensed mental health providers, which may include a Board-Certified Behavior Analyst, Licensed Clinical Social Worker and/or Licensed Mental Health Counselor/Substance Abuse Counselor. These professionals will provide evidence-based mental health and substance abuse interventions. At-risk students will be identified using screening and assessment procedures described below.

STAFFING OF SCHOOL-BASED MENTAL HEALTH SERVICES PROVIDERS TO REDUCE STAFF-TO-STUDENT RATIOS AND MEET STUDENT MENTAL HEALTH ASSISTANCE NEEDS

Don Soffer Aventura High School will secure licensed mental health providers who will work on site for a total number of hours commensurate to a minimum of 90% of the school's mental health assistance allocation to meet the mental health assistance needs of our students. Don Soffer Aventura High School will maximize third-party billing opportunities, through Medicaid and commercial insurance, when applicable, to allow for increased financial resources to allow for expanded provider service schedules and a reduction in staff-to-student ratios.

STRATEGIES TO INCREASE THE AMOUNT OF TIME STUDENT SERVICES PERSONNEL SPEND PROVIDING DIRECT MENTAL HEALTH SERVICES

Don Soffer Aventura High School's screening process will allow the school to be able to identify students who are at the greatest need of intervention. Using a multi-tiered system of supports, Don Soffer Aventura High School is able to allocate resources based on student needs. Students who are identified as needing Tier 3 interventions will have the greatest number of touchpoints by student services personnel, followed by those identified as needing Tier 2 supports. Students at the Tier 1 level will benefit from school-wide social-emotional programming and monitoring by their teachers who will receive training on mental health awareness and how to recognize student warning signs. As members of Don Soffer Aventura High School's mental health team,

student services personnel will also participate in discussions regarding student screening, referrals, intervention, and progress which will further guide how student services personnel will allocate their time. As stated above, Don Soffer Aventura High School will also maximize third-party billing opportunities, to provide additional funding to allow for expanded provider service schedules which will then increase the amount of time student services personnel spend providing direct mental health services to our students.

CONTRACTS/INTERAGENCY AGREEMENTS WITH LOCAL BEHAVIORAL HEALTH PROVIDERS TO PROVIDE BEHAVIORAL HEALTH SERVICES ON OR OFF THE SCHOOL CAMPUS

Don Soffer Aventura High School has established an agreement with a local behavioral health provider to support the behavioral health needs of our students. The agreement affords our students the opportunity for screening, evaluation, treatment planning, small group and/or individual services, and progress monitoring. The agreement also provides for classroom functional behavior assessments. Additionally, Don Soffer Aventura High School will continue to expand upon its relationships with other behavioral health providers in the community.

PROCEDURES TO ENSURE TIMELY ASSESSMENT AND TREATMENT

Don Soffer Aventura High School's licensed mental health provider records all referrals for school-based assessments in a secure, cloud-based system. The system will populate the 15 day requirement for assessment and the follow up 15 day requirement to initiate school-based services. This system will send notifications to appropriate personnel at benchmarked dates to ensure that these deadlines are adhered to. A report will be run monthly to ensure that no students are out of compliance with these requirements. If a student or the family is not-responsive after multiple attempts to make contact to initiate consent for assessment and/or service initiation, this will be noted as a means to document any compliance concerns with the timelines. For community-based providers, the collaborative partnership agreement will reflect an understanding that services are to be initiated within 30 days of referral and that Don Soffer Aventura High School's mental health liaison will be contacted when the provider makes initial contact with the family. Assuming that the family signs a mutual consent to allow for information to be shared between the provider and the school, the referral provider will be required to share assessment date and initiation of services date with the mental health liaison as well. The mental health liaison will maintain this information and review it on a monthly basis.

COORDINATION OF MENTAL HEALTH SERVICES WITH PRIMARY MENTAL HEALTH CARE PROVIDER OR OTHER MENTAL HEALTH PROVIDERS

During the enrollment process, Don Soffer Aventura High School will collect data from the parent/guardian of the student regarding any mental health services the student receives outside of the school. In addition, parents/guardians will be asked to share contact information for the student's primary mental health care provider. Parents will be asked to sign a mutual release

form to allow our mental health team to discuss applicable information with those providers. The Don Soffer Aventura High School team will initiate contact with the external providers to coordinate supports for students.

STRATEGIES OR PROGRAMS TO: REDUCE THE LIKELIHOOD OF AT-RISK STUDENTS DEVELOPING SOCIAL, EMOTIONAL OR BEHAVIORAL PROBLEMS; DEPRESSIONS; ANXIETY DISORDERS; SUICIDAL TENDENCIES; SUBSTANCE ABUSE DISORDERS; IMPROVE THE EARLY IDENTIFICATION OF SOCIAL, EMOTIONAL OR BEHAVIORAL PROBLEMS OR SUBSTANCE ABUSE DISORDERS; IMPROVE THE PROVISION OF EARLY INTERVENTION SERVICES; AND ASSIST STUDENTS DEALING WITH TRAUMA AND VIOLENCE

Screening/Assessment

During the first year of plan implementation, Don Soffer Aventura High School will utilize a universal screening process for all students that will identify indicators for students with or at-risk of having or developing mental health or substance abuse issues. In subsequent years, new students and students in designated grade levels will participate in screening. This screening process will allow Don Soffer Aventura High School to identify students in need of Tier 2 and/or Tier 3 interventions. For students in need of these targeted/intensive interventions, additional screening and/or assessment may occur. Examples of instruments may include the CDC's Adverse Childhood Experiences (ACEs) Survey, Beck Youth Inventory, Family Inventory Assessment or others at the discretion of the mental health team.

Coordinated System of Care

As part of the assessment process, Don Soffer Aventura High School will collect data from the parent/guardian of the student regarding community mental health services the student receives. Parents will be asked to sign a mutual release form to allow our mental health team to discuss applicable information with the agency. This team will initiate contact with the external provider to coordinate supports for students.

Don Soffer Aventura High School's mental health providers will be required to establish a collaborative partnership with community-based mental health/substance abuse treatment agencies. Should a student require additional or more specialized treatment (psychiatric care, medication management, Baker Act, etc.), Don Soffer Aventura High School will refer to these community-based agencies following their procedures.

All school staff will receive training on mental health awareness and how to identify warning signs of mental health concerns, substance abuse and childhood trauma. Don Soffer Aventura High School has also partnered with a third-party agency which has developed suicide/self-harm protocols for the school to follow, in addition to district required procedures. Training

components for staff includes Don Soffer Aventura High School’s referral process to allow students of concern to be brought to the attention of the school’s mental health team.

Don Soffer Aventura High School's mental health team will meet regularly. At these meetings, the team will discuss screening results, students in need of referral, status updates of students currently receiving interventions, concerns/challenges/successes noted by members of the team, as well as additional actions requiring further follow up.

The school will utilize a multi-tiered system of supports as previously described to meet the needs of our students. Based on the results of the screening process conducted by Don Soffer Aventura High School, students in need of tier 2 or tier 3 intervention will be identified and referred to the school's mental health/substance abuse providers and/or community partners.

Don Soffer Aventura High School will also establish a collaborative partnership with community-based mental health/substance abuse treatment agencies. Should a student require additional or more specialized treatment (psychiatric care, medication management, Baker Act, etc.), Don Soffer Aventura High School will refer to these community-based agencies following their procedures.

EXPENDITURES & EXPENDITURE ASSURANCES

Number of school-based mental health providers funded by the allocation and licensure/certification for each	Board Certified Behavior Analyst: 1 Licensed Clinical Social Worker/Licensed Mental Health Counselor/Licensed Marriage & Family Therapist: 1
Number of community-based mental health providers funded by the allocation and licensure for each	0

Don Soffer Aventura High School estimates that its 2020-2021 Mental Health Assistance Allocation will be \$10,197.60 (based on 420 students at \$24.28 per student). The following expenditures will be adjusted based on the proportionate share of the 2020-2021 allocation passed through by Miami-Dade County Public Schools. Don Soffer Aventura High School’s estimated breakdown of expenditures is as follows:

Estimated Student Screening Costs	\$420.00
Estimated Costs for Board Certified Behavior Analyst	\$917.78
Estimated Costs for Licensed Clinical Social Worker/Licensed Mental Health Counselor/Licensed Marriage & Family Therapist	\$7,840.06

Estimated Indirect/Administrative Costs	\$1019.76
Estimated Total Expenditures	\$10,197.60

Don Soffer Aventura High School provides assurance that 100% of the Mental Health Assistance Allocation funds will be used to expand school-based mental health care; train educators and other school staff in detecting and responding to mental health issues; and connect children, youth and families with appropriate behavioral health services. Don Soffer Aventura High School provides assurance that Mental Health Assistance Allocation funds do not supplant other funding sources or increase staff salaries or provide staff bonuses.

Don Soffer Aventura High School’s mental health providers will maximize use of other sources of funding to provide school-based mental health services. Don Soffer Aventura High School will seek Medicaid and commercial insurance reimbursement when applicable for allowable expenditures with appropriate parental consent. Don Soffer Aventura High School may also research additional opportunities for funding, such as grants.

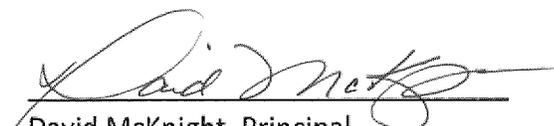
PROGRAM IMPLEMENTATION AND OUTCOMES

Number and ratio of FDOE-certified or licensed, school-based mental health services providers secured by Don Soffer Aventura High School	2 licensed, school-based mental health service providers 0.13 FTE
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Don Soffer Aventura High School's mental health team will utilize a recording system to maintain and track data for the following indicators:

- Number of students at high risk for mental health or co-occurring substance abuse disorders who received mental health screenings or assessments
- Number of students referred to school-based mental health services providers
- Number of students referred to community-based mental health services providers
- Number of students who received school-based interventions, services or assistance
- Number of students who received community-based interventions, services or assistance

This data will be reported to the state annually by September 30th of each year.



David McKnight, Principal
Don Soffer Aventura High School

5/22/2020
Date

Ronald J. Wasson, Board Chairperson
City of Aventura

Date

RESOLUTION NO. 2020-__

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, CONDEMNING THE ANTI-SEMITIC SOCIAL MEDIA POSTS MADE BY THE FLORIDA STATE UNIVERSITY SENATE PRESIDENT AND REQUESTING THAT THE FLORIDA STATE UNIVERSITY PRESIDENT REMOVE THE INDIVIDUAL FROM THE FLORIDA STATE UNIVERSITY SENATE; FURTHER DIRECTING THE CITY CLERK TO TRANSMIT A COPY OF THIS RESOLUTION TO THE OFFICIALS NAMED HEREIN; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Aventura (the “City”), its Mayor, City Commission, City Manager, and Chief of Police find that anti-Semitism and religious bias have no place in our city and we are committed to working actively against all forms of discrimination; and

WHEREAS, the City actively promotes the acceptance of every race, ethnicity and religion; and

WHEREAS, the City asserts that everyone should be safe and not fear harm where they live, work and play; and

WHEREAS, the City denounces anti-Semitism, discrimination and bias against any race, ethnicity or religion; and

WHEREAS, the City became aware of social media posts made by the Florida State University Senate President which falsely compared the great State of Israel to evil Nazi Germany, and included the statement “stupid jew thinks he is cool,” in reference to a staged photograph of an Israeli soldier with his foot on a Palestinian child; and

WHEREAS, the City denounces the anti-Semitic social media posts made by the Florida State University Senate President; and

WHEREAS, the City encourages citizens to stand up against anti-Semitism in all its forms, and to speak out against anti-Semitism through peaceful speech and action; and

WHEREAS, the City is committed to safeguarding our community against the dangers of anti-Semitism, and to ensuring that the Constitutional rights of every person who lives, works, and visits our great City are protected.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA:

Section 1. Recitals. That the recitals and findings contained above are hereby confirmed, adopted and incorporated herein.

Section 2. Condemnation. That the City Commission hereby condemns the social media posts made by the Florida State University Senate President that is deemed to be anti-Semitic, and declares its stance against anti-Semitism, racial, ethnic and religious bias and discrimination. In addition, the City Commission strongly urges the Florida State University President to demonstrate Florida State University's intolerance for such anti-Semitic social media posts by taking action, including the condemnation of the social media posts, and the removal of the Florida State University Senate President.

Section 3. Transmittal. That the City Clerk is directed to transmit a copy of this Resolution to Florida State University President John E. Thrasher, Miami-Dade County Mayor Carlos A. Gimenez, the Board of County Commissioners, the Executive Director of the Florida League of Cities, and the Miami-Dade County League of Cities.

Section 4. Effective Date. That this Resolution shall become effective immediately upon its adoption.

The foregoing Resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Denise Landman	_____
Commissioner Dr. Linda Marks	_____
Commissioner Gladys Mezrahi	_____
Commissioner Marc Narotsky	_____
Commissioner Robert Shelley	_____
Vice Mayor Howard Weinberg	_____
Mayor Enid Weisman	_____

PASSED AND ADOPTED this 16TH day of July, 2020.

ENID WEISMAN, MAYOR

ATTEST:

ELLISA L. HORVATH, MMC
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

CITY ATTORNEY