



(OFFICE USE ONLY) Registration No. _____

**City of Aventura
Community Development Department
19200 West Country Club Drive, 4th Floor
Aventura, Florida 33180
(305) 466-8937**

CONTRACTOR REGISTRATION

In order for Contractors to obtain permits from the City of Aventura, they must register with us by submitting the following requirements in a valid and current state:

Miami-Dade County Contractors:

- a. Miami-Dade Certificate of Competency
- b. Liability and Worker's Compensation Certificate of Insurance, addressed to the City of Aventura
- c. Qualifier's Valid Photo ID
- d. Check for \$35 made payable to the City of Aventura

State of Florida Certified Contractors:

- a. State License
- b. Liability and Worker's Compensation Certificate of Insurance addressed to the City of Aventura
- c. Qualifier's Valid Photo ID

PLEASE READ COMPLETELY PRIOR TO SUBMITTAL:

1. All permit applications require the qualifier's notarized signature.
2. Legible copies must be submitted.
3. Authorization for permit pickup must be completed on original permit application that is submitted to City.
4. **Qualifier must appear in person to register for the first time.** If the qualifier is unable to appear in person, list below an authorized agent or designee to **REGISTER** the qualifier on his/her behalf.
5. **Registrations must be renewed annually on or before September 30th for the following fiscal year.**

If applicable, AGENT AUTHORIZATION:

I, _____, the qualifying agent for _____, with State/County
Qualifier Name Business Name
 License No. _____, hereby authorize and designate _____ to
License No. Agent Name
 register me on my behalf.

 Qualifier's Signature

 Qualifier's Name

 Business Name

 Business Address

 City State Zip

 Home Address

 City State Zip

 Phone No. Fax No.

 E-mail Address

State of _____
 County of _____

The foregoing instrument was acknowledged before me,
 the undersigned Notary Public, by means of physical
 presence or online notification, this _____
 day of _____, 20____, by
 _____ who
 is: Personally Known to me, or Produced
 Identification: _____.

 Signature of Notary Public

 Notary Stamp: